

# Cape St. Claire Swim Club Board Meeting

## August 14, 2014

### Present

Pia Wingblade  
Craig Madden  
Kari Maltz  
Kristy Larsen  
Joe Keckler  
Katie Hicks  
Nikki Charlson  
Bob Baca  
Cheryl Gorman

Meeting called to order at 7:00 pm.

### Minutes

- July 10th Minutes approved with minor changes – vote unanimous.

### **President Report**

- President proposed we change Bylaws to read “Announcement of Annual meeting to be made via email and no longer via U.S. Postal Mail. It was determined that membership required advance notice of Bylaw change. This will be done in 2015.
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### **Treasurer Report**

- Budgeted income \$108,000, Expenses to date \$96,665. Projected Net Income of \$27,000. After end of year expenses, Treasurer anticipates \$500 - \$1K. Net profit.
  - Financial Report accepted – vote unanimous.
  - Insurance: No major changes to plan cost.
  - New \$5,000 deductible for EPLI. This is in the event the CSCSC is sued by an employee for Sexual Harassment. The Insurance Company requested we put an employee Sexual Harassment policy in place. Treasurer provided a sample policy provided by the insurance company.
  - Directors and Officers Liability coverage is \$1 Million collectively. This typically means the four officers, President, Vice President, Secretary and Treasurer.
  - Swim Club is inspected every three years.
  - Motion made to adopt (in principle) the presented sample with appropriate custom changes to be meet CSCSC needs. Not to be sent to Insurance Company until September 1<sup>st</sup>.
  - Treasurer will review Insurance Policy dated 9/4/2014.
  - Assets and Depreciation schedule inventory still needs to be completed.
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### **Pool Management**

- Meeting with DRD went well
  - Needs to follow up to ensure main drain work was completed.
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- Discussion of Guard Policy and personal use of pool. When off duty, life guards can use the pool and bring up to two guests. They should not be in uniform. There should be no use of the pool after hours except for a pre-approved guard night.
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#### **Horticulture and Beautification**

- Some weeding needed. Otherwise all work completed for the season.
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#### **Social & Parties**

- Social Committee approved to spend \$300 to hire Coast Steel band for Labor Day.
  - First prize for Chili Competition will be a 2015 Guest Season Card. 2<sup>nd</sup> and 3<sup>rd</sup> prizes are “bragging rights”.
  - Recommendation and discussion to add Social events to the 2015 pool management contract which will reduce the hourly cost for additional guards needed for Social Events
  - Discussion of Kid’s night and difficulty managing group of roudy pre-teen boys. Recommendation made to have additional parental/adult supervision plus a pool manager or assistant manager on duty for future Kid’s Nights.
  - Discussion of sign-up procedures for Kid’s Night. CSCSC needs name and emergency contact number for each attendee.
  - Discussion of Movie Night – still need to secure someone to run the equipment.
  - Discussion about having concession stand for movie night to sell candy and pool rafts (from Dollar store)
  - Late Nights scheduled for Saturdays 7/19 and 8/2.
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#### **Swim Team**

- Season completed fine.
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#### **Website and Waterlog**

- Last newsletter to go out in September
  - Verizon phone service and Serious Radio to be cancelled when the pool closes.
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#### **Building and Grounds**

- Discussion of replacement of Retaining wall.
  - Motion made to accept the proposal from Green Future Construction with language to be modified by the President including total budget outlay limited to \$16,000 for the project.
  - Motion passed – vote unanimous.
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#### **Membership**

- Motion made to approve sale of Bond 35.
- Motion passed – vote unanimous.

Meeting adjourned at 8:37 pm.