

**DIAMONDHEAD WATER AND SEWER DISTRICT
AGENDA FOR DECEMBER 8, 2016 REGULAR MEETING**

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order.**
2. **Board Members:** Chairman Tink L'Ecuyer Jr., Vice-Chairman Thomas Schafer, Secretary/Treasurer David Boan, Commissioner Dick Nolan, and Commissioner David Malley.
3. Also present: District Counsel, Tricia Tisdale, Boyce Holleman & Associates; GM, Nancy Depreo, Seymour Engineering; Comptroller, Toni Wilson and Director of Operations, Joe Higginbotham.
4. **Approve Agenda.**
5. **Public Comments.**
6. **GM's Report.**
7. **Minutes.**

7.1. Motion to approve the Minutes for the Regular Meeting held on November 17, 2016. ITEM 7.1.

8. **Construction Projects.**

8.1. **WWTP Construction Project.** Update in the GM's report.

8.1.A. Motion to approve Invoice No.13 from Volkert Inc. for special services in the amount of \$36,640.65 for time period October 22, 2016 to November 18, 2016. ITEM 8.1.A.

8.1.B. Motion to approve Invoice LHJ 16564 (14) from Linfield, Hunter & Junius, Inc. for Project Management Services in the amount of \$27,053.44 for period of October 23, 2016 to November 26, 2016. ITEM 8.1.B.

8.1.C. Motion to approve Pay Request No.10 from Max Foote Construction Co. in the amount of \$2,983,667.31 for construction work completed from October 21, 2016 to November 20, 2016. ITEM 8.1.C.

8.1.D. Motion to approve Field Order No. 3 ITEM 8.1.D.

8.1.E. Motion to approve Field Order No. 4 ITEM 8.1.E.

WWTP Construction Project. Update in the GM's report. CONTINUED

8.1.F. Motion to approve quote from LOC Scientific in the amount of \$7,177.78 for the installation of the Lab Equipment in the new WWTP Control Building. ITEM 8.1.F.

8.2. Lift Station Repair and Mitigation PW8429, PW11280 and PW11247.
Update on GM's Report.

8.2.A. Motion to approve Pay Request No. 3 from Digital Engineering for engineering services in the amount of \$74,520.00 for the period of October 23, 2016 to November 19, 2016. ITEM 8.2.A.

8.2.B. Motion to request from MEMA to recall DR-1604-MS – PW #11280 – Lift Stations #1 and #27 Improved Project and allow DWSD to make the necessary repairs according to the SOW and repair as stated in PW 8429 V2. ITEM 8.2.B.

9. Financial Motions.

9.1. Motion to approve the Docket of Claims. ITEM 9.1.
Unapproved Docket of Claims. ITEM 9.1.A.
(Approved by Board Motions on this agenda)

Report by Secretary/ Treasurer - Mr. David Boan.

9.2. Treasurer's Report 11/30/2016. ITEM 9.2.
9.3. Revenue & Expense Summary Report 10/31/2016. ITEM 9.3.

10. Old Business.

11. New Business / Discussion Item.

11.1. Motion to request to withdraw claim for Public Assistance for Project Worksheet FEMA-1604-DR-MS – PW #5029, V-1, V-2. ITEM 11.1

11.2. Motion to purchase (2) Ford F-250 XL Super Cab 2wd from low quote Butch Oustalet Ford in the amount of \$23,284.00 each per Truck Purchase Plan to replace Trucks 20 & 21. ITEM 11.2.

<u>Butch Oustalet Ford</u>	<u>F250 XL Super Cab</u>	<u>\$23,284.00</u>
<u>Landers Dodge</u>	<u>Dodge Ram 2500</u>	<u>\$23,318.00</u>
<u>John Vance Auto Grp</u>	<u>RAM 2500 Crew Cab</u>	<u>\$38,978.00</u>

11.3. Motion to authorize General Manager to auction Trucks 20 (Asset No. 290) & 21(Asset No. 291) and (2) Stock Ford XL Beds at Cuevas Auction, LLC Item 11.3.

11.4 Motion to purchase (2) 696-FJ w/Flip Top Compartments Tool Beds and installation from Truck Equipment Sales, Inc. in the amount of \$8,836.00 each.
ITEM 11.4

12. Next meeting.

The next meeting of the Board of Commissioners is scheduled for December 22, 2016 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.

13. Adjournment.