

**MEETING MINUTES
HARRISBURG TOWNSHIP PARK DISTRICT
RESCHEDULED REGULAR MARCH BOARD MEETING
MAY 1, 2020
8:00 AM HARRISBURG PARK OFFICE**



- CALL TO ORDER:** President Richard Rumsey called the meeting to order at 8:02 a.m.
- ROLL CALL:** The following members of the Board of Commissioners were present: President Richard Rumsey, Vice President Doug Emery, and Secretary/Treasurer Mike Williams.
- Park Staff Present: Executive Director Blake Emery, Administrative Assistant Jill Marvel, and Maintenance Director TA Sullivan.
- ORDINANCE:** Blake Emery presented to the Board Ordinance 0501-2020 Ordinance Establishing Regulations for Commissioners' Electronic Attendance at Park Board Meetings. Richard Rumsey made a motion to approve Ordinance 0501-2020 and seconded by Mike Williams. All in favor 3-0 per voice vote. The Ordinance was signed and became effective 5/1/2020.
- PUBLIC COMMENTS:** Blake Emery announced that the Harrisburg Township Park District (HTPD) was accepting public comment by email or written submission up to the start of the meeting at 8:00 AM on May 1, 2020. There were no comments received and there was no one from the public present on the teleconference call.
- CONSENT AGENDA:** Richard Rumsey made the motion to accept the April 10, 2020 (March) meeting minutes and seconded by Mike Williams. All in favor 3-0 per voice vote.
- Richard Rumsey made the motion to accept the 4/10/2020 to 4/30/2020 bills and the March 2020 Unaudited Financial Reports and seconded by Mike Williams. All in favor 3-0 per voice vote.
- CLOSED SESSION:** There was no motion to enter into closed session.
- UNFINISHED BUSINESS:**
- COVID-19 Blake Emery presented to the Board the current available information regarding COVID-19. Illinois extended the Stay Home Order until May 30, 2020. Mike Williams made a motion to approve suspending all programs, rentals, reservations, facilities usage including keeping the bathrooms closed through the end of the Governor's Stay Home Order and seconded by Richard Rumsey. All in favor 3-0 per voice vote. Currently, walking, running, bike riding and fishing remain available options for park use.
- Skatepark Blake Emery presented updates to the Board regarding the skatepark. The skatepark equipment has been ordered and takes approximately 45-60 days to be delivered for installation. The concrete pad is scheduled to be poured the first week of May.
- Fitness Court Blake Emery informed National Fitness Campaign that Harrisburg Township Park District was removing themselves from consideration of the Fitness Court grant due to lack of interest in sponsorship from the local community. NFC Sent an official letter confirming

this. Richard Rumsey made the motion to take the \$30,000 that was designated towards this project and move it back into the 2019 Bond Fund and seconded by Mike Williams. All in favor 3-0 per voice vote.

Sponsorship Policy Blake Emery presented to the Board an amended Sponsorship Policy due to previous discussion about removing religious material from the list of excluded content. The Policy is identical to the previous policy except for religious material being allowed now. Mike Williams made a motion to approve the Sponsorship Policy and seconded by Doug Emery. All in favor 3-0 per voice vote. The Policy was signed and became effective 5/1/2020.

IPARKS Money Blake Emery reached out to IAPD legal counsel Jason Anselment regarding the refund money from IPARKS due to COVID-19. Mr. Anselment said that he interpreted IPARKS refund check being like an insurance claim check. You would not deposit the claim check in the insurance account because the expense to be covered by the claim would come from the Corporate/General account. Therefore, it should not be an issue to deposit the money into the General Fund or Recreation Fund to aid in related loss of income from COVID-19.

NEW BUSINESS:

Park Pool Opening Blake Emery presented to the Board that the Illinois Department of Public Health has not given official recommendations/guidelines in regards to opening public pools yet. It was discussed that having the IDPH input is needed before making a decision on whether the pool can be opened or not. This will be discussed again at the next Board Meeting.

Stay Home Order Blake Emery presented to the Board that he attended an IAPD webinar on Resuming Park Operations After the Stay at Home Order is Lifted. He discussed that it was mentioned that the state might reopen in phases and it is still unclear where park operations, pools, and youth athletics leagues will fall in terms of priority.

Playground Equipment Blake Emery presented to the Board that Harrisburg West Side School has offered a used set of playground equipment to be purchased for \$10. Mike Williams made a motion to approve designating 2019 Bond Funds towards the purchase and installation of the playground equipment and seconded by Richard Rumsey. All in favor 3-0 per voice vote. It is unclear at this time where the equipment will be installed.

DIRECTOR REPORT:

HYA HYA will meet on May 3, 2020 to discuss the potential for delaying the season start until after the Stay Home Order is lifted. The health, safety, and wellbeing of everyone involved will be the top priority when making a decision to have a season or not.

SYSA The Spring Travel Season has been canceled.

IPARKS Blake Emery met with Nathan Ashby of Williams and Associates to submit the IPARKS liability policy renewal.

Training Blake Emery attended the following training: Webinar How to Work from Home Productively and Maintain Your Positivity 4/16/2020 and Webinar The Return to the New Normal: Resuming Park Operations After the Stay at Home Order is Lifted 4/30/2020

The Executive Director Report was placed on file. See attached report.

REPORTS


Administrative Assistant Jill Marvel presented the Recreation Report. Maintenance Director TA Sullivan presented the Maintenance Report. The reports were placed on file. See attached reports.

ANNOUNCEMENTS

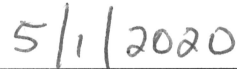
Blake Emery announced that the next board meeting is scheduled to be May 15, 2020 at 8:00 a.m. Blake Emery asked if there could be a Special Board Meeting schedule for Friday, May 29, 2020 at 8:00 a.m. to allow further discussion regarding COVID-19 at the conclusion of the current IL Stay at Home Order. All were ok with the special meeting date and time.

ADJOURNMENT

Richard Rumsey moved to adjourn, seconded by Doug Emery. All in favor 3-0. The meeting adjourned at 8:47 a.m.



Michael Williams, Secretary / Treasurer



Date Signed