Kids Care_{tm}

"Quality Childcare As Part Of Our Family"



KidsCare

(A comprehensive program of school-age child care services)

Pennsbury School District 2022 - 2023

"The best home away from home!"

Program Portfolio & Parent Handbook

KidsCare of Pennsbury Doylestown, Pennsylvania www.kidscareofpennsbury.com

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KidsCare of Pennsbury

Calendar of Events August 2022 - June 2023

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Pennsbury School District

Mission Statement

KidsCare, founded in 1991, provides high quality school-age child care for families in a safe, friendly, and child-centered environment. We offer diverse enrichment and learning activities that build self-esteem, develop skills for navigating challenging situations, nurture positive social relationships, and embrace a healthy respect for community. Our programs are licensed by the DHS, are all developmentally age-appropriate, and are taught by certified teachers.

Aims & Objectives

The aims and objectives of KidsCare "AM" and KidsCare "PM" are ...

- to provide a comprehensive, high-interest program that includes positive incentives for every child to want to attend and participate actively.
- to provide a program in a relaxed, child-centered atmosphere geared towards providing a variety of unique enrichment and learning activities that reinforce the educational experiences of children, promote personal and social development, and foster a lifelong interest in learning.
- to provide activities that encourage children to develop new skills and interests, think critically, make decisions and solve problems.
- to promote safe practices and to provide children with strategies and skills for avoiding, as well as dealing with, challenging situations.
- to provide opportunities for children to develop a better understanding of their local community, as well as the global community.
- to provide parents with a high-quality, reasonably affordable child care program for their elementary-age children.
- to provide before-school and after-school child care in a safe and comfortable neighborhood school setting.

We comply with applicable Federal civil rights laws and do not discriminate, exclude, or treat people differently based on their race, color, national origin, sex, age, or disability.

All KidsCare programs are operated in adherence to the "After School Standards" established by the Council on Accreditation in collaboration with the National Afterschool Association.

Member of National Afterschool Association, After-School Alliance, National Association for the Education of Young Children, and Pennsylvania School-Age Child Care Alliance.



Pennsbury School District

Program Locations

The KidsCare program will be offered at seven (7) locations throughout the Pennsbury School District during the 2022 - 2023 school year.

- Afton Elementary School
- Edgewood Elementary School
- Eleanor Roosevelt Elementary School
- Makefield Elementary School
- Oxford Valley Elementary School*
 (also serving Fallsington Elementary School)
- Penn Valley Elementary School*
 (also serving Manor & Walt Disney Elementary Schools)
- Quarry Hill Elementary School

*Transportation to and from the KidsCare programs will be provided to students attending Fallsington, Manor, and Walt Disney Elementary Schools by the Pennsbury School District at no extra charge.

Program Tuition Fees (no discounts/credits for days unattended)

The following is a listing of program fees for KidsCare 2022-2023:

KidsCare "AM"

Full-time Enrollment (5 days per week)

First Child: \$240/month Second Child: \$216/month Third Child: FREE!

Part-time Enrollment (4 or 3 days per week)*

Four days: \$220/month* Three days: \$200/month* (NOTE: no family discounts applicable)

KidsCare "PM"

Full-time Enrollment (5 days per week)

First Child: \$320/month Second Child: \$288/month Third Child: FREE!

NOTE: Full-time KidsCare "PM" enrollment includes half-day program.

Part-time Enrollment (4 or 3 days per week)

Four days: \$290/month* Three days: \$260/month* (NOTE: no family discounts applicable)

KidsCare "AM/PM" (5 days per week)

First Child: \$399/month* Second Child: \$359/month* Third Child: \$FREE!

Part-time Enrollment (4 or 3 days per week)*

Four days: \$360/month* Three days: \$320/month* (NOTE: no family discounts applicable)

"Half-Day" Enrollment \$30/per "Half-Day" program (no family discounts applicable)

NOTE: "Half-Day" enrollment is automatically included with full-time 5 day enrollment in the **KidsCare** "**PM"** program. Additional enrollments in the "Half-Day" program is only available for students enrolled part-time in the **KidsCare** "**PM"** program and/or the **KidsCare** "**AM"** program.

"Day-Off" Enrollment

First Child: \$49/day Second Child: \$40/day Third Child: \$FREE!



Pennsbury School District

Program Registration Fees

A non-refundable program registration fee is required at the time of registration. Program registration fees are as follows:

First Child: \$99 Second Child: \$99 Third Child: FREE!

Additional Fees

- Late "Pick-up" Fee: \$5 for every 5 minutes after the 6PM closing time
- Late "Payment" Fee: \$40 if program tuition is not paid in full by 1st day of each program month
- Bounced Check Fee: \$50 for each incident in which a check payment is rejected by the bank

General Program Information

Program Eligibility

The **KidsCare** program will accept the enrollment of children attending one of the schools listed under the "Program Locations/Fees" section and in **grades kindergarten through fifth grade** as of the start of the school year.

Program Enrollment Options

The **KidsCare** program offers the following enrollment options:

- KidsCare "AM" (7AM start of school day)
- KidsCare "PM" (end of school day 6PM)
- KidsCare "AM/PM"
- "Half-Day" Enrollment (time of early dismissal 6PM)
- "Day-Off" Enrollment (7AM 6PM)

Enrollment in the **KidsCare "AM"**, **"PM"**, or **"AM/PM"** programs can be **full-time** (daily, Monday thru Friday) or **part-time** (minimum of three days per week, and days of attendance must be consistent from week to week).

Once registered, enrollment classifications can only be changed for the succeeding program month, unless otherwise indicated. An enrollment classification cannot be changed part way through a program month, and must be submitted in writing to the KidsCare office prior to the 10th of the month preceding the month in which the change will become effective, otherwise all billed charges are payable in full, regardless of reason. Enrollment classification changes and/or cancelations for the month of June will not be credited/refunded and will not change the calculation of the May tuition bill.

June tuition is essentially free. KidsCare is now billing on a 9-month basis (September thru May).

Program Calendar

The **KidsCare** program will operate five (5) days per week for the duration of the school year whenever school is in session, excluding snow days. The program will start on the first day of school and conclude on **the last** *full-day* **of school**, unless otherwise noted. There will be no KidsCare "PM" program on the *half-*day before Thanksgiving, however, the KidsCare "AM" program will operate as usual. In most cases, there is no KidsCare PM program on the last day of school.

Program Hours & Attendance

The **KidsCare "AM"** program will open at 7AM and continue until the start of school, while the **KidsCare "PM"** program will start at the end of school and continue until 6PM.

KidsCare "PM" program will operate on Snow "Early Dismissal" Days should schools dismiss early for inclement weather and will operate until the regular 6PM closing time. Parents are requested to pick up their child(ren) as early as possible on these days. Additionally, KidsCare reserves the right to close its KidsCare "PM" program at 4PM on Snow "Early Dismissal" Days when severe and extreme weather conditions exist or are predicted.

Parents are required to personally escort their child(ren) into the **KidsCare** program area and sign in their child(ren) to the **KidsCare** "AM" program, and to personally sign out and pick up their child(ren) from the **KidsCare** "PM" program prior to the 6PM closing time. A late charge will be assessed for any late pick-up at the rate of \$5 for every five (5) minutes. Children will only be released to parents, legal guardians, or designated persons 18 years of age or older, listed on the **Student Emergency Information/Emergency Release/Student "Pick-Up" Authorization Form.**



Pennsbury School District

Program "Discipline Exclusion" Policy

Attendance at the **KidsCare** program is a privilege, and therefore, the **KidsCare** program reserves the right to exclude any participant from any or all **KidsCare** program(s) for any behavior deemed inappropriate by staff members and program officials. Furthermore, the **KidsCare** program reserves the right to immediately remove and exclude any child from any or all **KidsCare** program(s) who poses a direct threat to the safety and welfare of others in the **KidsCare** program. In such cases, all monies paid on a child's **KidsCare** account will be completely **non-refundable**.

Program Registration

Registration for the **KidsCare** program will begin during the month of June. Early registration is strongly encouraged since spaces are limited and program enrollments fill up quickly. However, regular registration can occur at any time during the school year, space permitting.

All full-time and part-time registrations must be accompanied by the required **non-refundable** program registration fee (see Program Locations/Fees).

Registration and all required forms must be completed prior to the child's first day in the program. Once a student is registered, any enrollment change requests will be subject to a \$25 processing fee for each request.

Program "Sick Day" Credits

The **KidsCare** program will allow sick day credits for **part-time** participants only according to the following policy:

No credit will be extended for sick days except for a child requiring hospitalization or suffering from a contagious illness. In these cases, a physician's note will be required prior to the approval of the sick day credit.

Program Fee Payments

KidsCare program fees for full-time enrollment are calculated on a yearly basis and divided into 9 equal payments. Monthly fees are not based on the number of program days per month.

All monthly KidsCare tuition fees must be pre-paid and are completely non-refundable regardless of reason. Tuition fees for each program month are billed on or near the 20th of the preceding month, and are payable by the 1st of the month of service. A "Late Fee" of \$40 is automatically charged to any accounts not paid in full by the 5th of the program month for which the tuition fee is billed.

All late "pick-up" charges, fees for late payments, and returned check fees are payable in full upon receipt. In addition, the **KidsCare** program reserves the right to exclude any child from the program due to "unpaid" or "past due" monthly tuition fees.

Monthly statements will be mailed to all program participants. Fees may be paid by Check, Money Order, or Credit Card (VISA, MasterCard, Discover).

No credits will be allowed for any unattended days, regardless of reason. Full-time participants will receive no credit for program days cancelled due to inclement weather.

Program "Child Pick-Up" Policy

Children must be signed out and picked up prior to the 6PM closing time. Late pick-up incidents are subject to be billed at \$5 per every 5 minutes. For determining the official time, the KidsCare staff use the school's cafeteria clock.

Children will only be released to parents, legal guardians, or designated persons 18 years of age or older, listed on the **Student Emergency Information/Emergency Release/Student "Pick-Up" Authorization Form.**

Identification will be required of any person picking up a child other than the parent or legal guardian. If any doubt exists, the child will not be released into the person's custody and the parent will be notified. Please carefully read the **Student Emergency Information/Emergency Release/Student "Pick-Up" Authorization Form** for further details.

Program "Student Absence" Notification

It will be the responsibility of the parent or legal guardian to notify the **KidsCare** office if their child will not be attending the **KidsCare** "**PM**" program due to illness or other reason. If your child is scheduled to attend the **KidsCare** "**PM**" program, and fails to report to the program as scheduled, and attended school on that day, and no parent notification is received, the **KidsCare** staff will contact the parent and/or emergency contacts to verify the whereabouts of the child.

"After-School" Snack

The **KidsCare** program will provide each child with a small after-school snack. Any food allergies should be recorded on the child's **Student Emergency Information/Emergency Release Form.**



Pennsbury School District

Program "After-Hours" Telephone

Should it be necessary for a parent or legal guardian to contact the **KidsCare** "**PM**" program while it is in session, parents will be able to contact their child's **KidsCare** program directly. Program telephone numbers will be provided to parents prior to the start of each school year.

Program "Emergency Information" Policy

All children participating in the **KidsCare** program will be required to have an updated **Student Emergency Information/Emergency Release/Student "Pick-Up" Authorization Form** on file at all times. This form is required and must be completed and signed by a parent or legal guardian prior to a child's admittance into a **KidsCare** program. Refusal of parents or legal guardian to sign this form will automatically void all registrations and monies will be refunded.

It is the responsibility of the parent or legal guardian to assure that KidsCare officials and program staff members are alerted about special health and/or medical considerations concerning their child.

Parents of children who are highly sensitive to bee stings and/or have any other severe allergy will be required to complete a Severe Allergy "Action Plan" and to supply any special medicines as required by program officials.

Due to the time of day at which the program is held, no medication will be dispensed by program staff members.

Health Examination Reports (Required)

The Commonwealth of Pennsylvania mandates health examinations for all children upon entry into school. Child Care licensing requirements by the Pennsylvania Department of Human Services also require a health "physical" examination upon entry into the **KidsCare** program.

Therefore, all "new" children to the **KidsCare** program are required to submit a health "physical" examination form, with a physician's signature/stamp, including immunization record, to the **KidsCare** program. A **Child Health Assessment** form is included with this portfolio, and extra forms are available from the **KidsCare** office. Failure to comply with this requirement within 30 days of enrollment will result in the child not being permitted to continue in the **KidsCare** program.

Program Snow Closing/Delayed Opening/Early Dismissal Policy/ Non-Weather Related Emergency Closings

All KidsCare programs will not operate when schools are closed due to inclement weather for the day.

Should schools have a one or two hour "delayed opening", the KidsCare "AM" program will start one or two hours late depending on the length of the delayed opening.

The **KidsCare "PM"** program will operate on **Snow "Early Dismissal" Days** should schools dismiss early for inclement weather and will operate until the regular 6PM closing time. Parents are requested to pick-up their child(ren) as early as possible on these days.

Additionally, KidsCare reserves the right to close its KidsCare "PM" program at 4PM on Snow "Early Dismissal" Days when severe and extreme weather conditions exist or are predicted.

Should a non-weather related situation arise causing schools to be dismissed early, **KidsCare** will adhere to the decision of the School District regarding the operation of the **KidsCare** "PM" program. Should the School District decide that **KidsCare** should open its **KidsCare** "PM" program at the start of early dismissal, **KidsCare** will immediately implement the procedures indicated on the enclosed **Emergency Contact Form**, and the **KidsCare** "PM" program will operate until all children have been safely picked up by their parents or designated "pick-up" persons. Should the School District decide that **KidsCare** will not be allowed to operate, children will be dismissed according to each school's emergency early dismissal plan.

Photo Release Policy

Attendance of a child at **KidsCare** implies and grants the parents' and/or guardians' permission to **KidsCare** officials the right to use, reproduce, and/or distribute photographs of their child participating in **KidsCare** activities, without compensation or approval rights, for use in materials created for purposes of promoting the activities of **KidsCare**.

Court Orders Affecting Students

In situations where an enrolled student is the subject of a court order (Custody, Restraining, Protection or other) KidsCare must be provided with a copy of the most recent order and amendments thereto. The orders of the court will be strictly followed unless the custodial parent(s) requests a more liberal variation of the order in writing. In a case where both parents have joint/shared custody by order of the court, both parents must sign the request.

In the absence of a court order on file with KidsCare, both parents shall be afforded equal access to their child as stipulated by law.



Pennsbury School District

Inclusion

Our early childhood instructors use developmentally appropriate practices and consider the unique needs of all children when planning. Staff will make every attempt to make any adaptations or modifications necessary to meet the needs of the children. Schedules, routines and activities are flexible and staff will work with therapists, special educators and other professionals to integrate individual accommodations, modifications and strategies into classroom routines and activities. Any adaptations will be reviewed with families and other professionals supporting the child.

Our responsibilities for providing care to children with disabilities is fundamentally different than the obligations of the public school and that while we will review and assist any wrap-around programs with the implementation a child's IEP, we are not required to provide services outlined in any child's IEP as we are not considered an education institution under IDEIA laws. We are required to provide reasonable accommodations under ADA laws only. Parents are welcome to discuss the reasonable accommodations that can be made for their special needs child.

Parents are asked to provide IEP information and information regarding any one-on-one or therapeutic services the child receives etc. to the director at registration and we ask that you supply us with the IEP if you have one. If your child has a one-on one at school, please let us know.

Program Activities and Events

Each child attending the **KidsCare** programs will participate in a daily program consisting of a flexible and varied schedule of activities. The basic program components are as follows:

KidsCare "PM"

· Arrival/"Cool-Off, Warm-Up" Activities

This activity period gives the participants an opportunity to "shift gears" and relax from their busy day of school by choosing from a selection of high interest activities that help to reinforce learning, as well as to promote social interaction, self-mastery, creativity, and enjoyment. These activities will include, but are not limited to the following:

Table-Top Games Puzzles & Challenges Drawing & Design

Word & Writing Activities Building Activities "I Can Do It" Mini-Craft

Creative Play Interactive Video Games & Wii The Book Nook

Each child will receive an after-school snack on each day of the program.

Homework Helper

"Homework Helper" provides participants with a supervised homework time, as well as an opportunity to seek additional help and tutorial assistance with homework assignments, lessons not fully understood, and research assignments. Students participating in "Homework Helper" work with the assistance of **KidsCare** staff in a quiet area of the **KidsCare** program, a school classroom, or the school library, away from the regular **KidsCare** program.

It should be understood that this homework period does not replace a regularly established study and homework time at home when parents can review the day's lessons and review homework activities with their child and insure that it is completed as required.

Enrichment Activities

Each participant will be given the opportunity to participate in one or two enrichment or specially planned activities daily. These educational and enrichment activities are based on a monthly thematic unit, and will give participants the opportunity to enrich their experience of the world around them, while reinforcing literacy (reading, writing, listening, observing, and speaking), mathematical, scientific, and social studies skills acquired in the classroom. These activities will include, but are not limited to the following:

Arts & Crafts (using all types of media)

Cooking with Kids

Dramatic Arts & Storytelling

Word & Writing Activities

S.T.E.M. Activities

Sport and Cooperative Recreational Activities

Cooperative Challenges & Projects

Community Awareness & Service Projects



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Self-Help Activities

Throughout the year's program, the **KidsCare** "I Can Do It" Club will present participants with a series of fun and stimulating activities to foster their knowledge and awareness of safe practices. These "self-help" activities will include, but are not limited to the following:

Basic Fundamentals of First Aid

Preventing Home Accidents

"Self-Help" Skills for Kids

All About "Me" Activities

Fire Safety & Education

Handling Emergency Situations / Identifying Dangerous "Household" Situations

. S.T.E.M. Activities- (Science, Technology, Engineering, and Math) -

Allows children to engage to engage in hands-on, fun-related, educational activities related to science, math, engineering and technology. Discover the nuts and bolts of engineering, construct a fleet of rockets, learn about nature, space and its biggest secrets and learn the coolest math-based games.

· Health Awareness Activities

The **KidsCare** "Healthy Kids" Club presents participants with a series of "healthy habits" activities to foster their knowledge and awareness of healthy practices and good nutrition. These health awareness activities will include, but are not limited to the following:

Nutrition & Healthy Choices Exercise

Physical Activity

Leisure Arts Club

KidsCare recognizes the importance of leisure arts and the positive effect they can have on one's overall health and well-being. Learning and becoming proficient in a hobby or pastime can bring hours of enjoyment and build friendships with fellow hobbyists throughout one's lifetime. It is for this reason that the "Leisure Arts Club" has been integrated into the **KidsCare** program. Each week participants will have the opportunity to try some leisure art skills which include, but are not limited to:

Knitting & Crocheting

Beading

Weaving

Model Making

• Community Awareness Activities & Projects

The idea and belief that "I can make a difference" is the central theme to **KidsCare's Community Awareness** activities and projects. Each participant will have the opportunity to be actively involved in learning about "community", as well as participating in meaningful projects helping members of their local community, as well as the global community as a whole.

• Special Enrichment classes (Held at participating schools <u>for an additional fee</u>. Please call for locations) Courses include but are not limited to:

Chinese

German

Chess

Science Wizards

Spanish

KidsCare "AM"

"Warm-Up"/Supervised Creative Play

Considering the time of day, the **KidsCare "AM"** program provides for children who need extra time to "wake up" or "slowly get into" the upcoming day's schedule. This phase of the before-school program allows children to gradually work into program activities, and enables them to simply rest, read a quiet book, participate in quiet, creative play by themselves or with a couple of friends, engage in an activity center, or relax and chat with a friend.

Enrichment Activities

Each participant will be given the opportunity to participate in one or two specially planned activities daily. These educational activities are much like the activities planned for the **KidsCare** afternoon program, but are tailored for this special time of the day when the children are "waking up" and starting their day. These activities are based on a monthly thematic unit and will give participants the opportunity to enrich their experience of the world around them, while reinforcing learning. These activities will include, but are not limited to the following:

Arts & Crafts (using all types of art media) Cooking With Kids, S.T.E.M. Activities, Dramatic Arts & Storytelling Cooperative Challenges & Projects, and Word & Writing Activities.

· Homework "Check"



Pennsbury School District

During this time, each child will be given the opportunity to "check" their homework assignments for completeness and accuracy, and to prepare for the day's educational program.

It should be understood that this homework "check" does not replace a regularly established study and homework time at home where parents can "review" school assignments and homework activities with their child and insure that it is completed as required.

"Half-Day" Program

KidsCare will operate a "Half-Day" Program on teacher "in-service" half-days which are scheduled regularly throughout the school year, as well as parent-teacher conference early dismissal days scheduled for the Fall and Spring. "Half-Day" Programs start at the time of early dismissal and end at the regular 6PM closing time. The "Half-Day" Program is automatically included in the full-time KidsCare "PM" enrollment option. Those registered in other KidsCare programs who desire to attend the "Half-Day" Program must also select the "Half-Day" Program enrollment option on the *Registration Form/Child Care Contractual Agreement*. Enrollment in the "Half-Day" program is only available to students enrolled full-time or part-time in the KidsCare "AM" or KidsCare "PM" programs.

We will have Half-Day programs from 11:50 AM to 6:00 PM on *November 21st*, *November 22nd*, *February 17th*, *April 20th*, *May 26th*, *June 9th*, *and June 12th* at each of the regularly scheduled program sites.

"Day-Off" Program

This service provides working parents with the opportunity to enroll their children in an extended-day child care program on days when the schools are closed for teacher in-service days, parent conferences, and other school holidays. The "Day-Off" Program opens at 7AM and continues to 6PM. Children can be dropped off and/or picked up at any time throughout the program day.

The KidsCare "Day-Off" Program features a program similar to its KidsCare "AM" and KidsCare "PM" programs, but with the flair of a summer day camp program.

The schedule of "Day-Off" Program is listed on the "Day-Off" Program Information/Registration Form included in this portfolio.

Enrollment in the "Day-Off" Program will be on an as needed basis (see "Day-Off" Program Information/Registration Form for specific guidelines). Advanced registration is needed. KidsCare reserves the right to refuse walk-ins.

Cancellation of Day-Off registrations must be made at least 1 week prior to the actual Day-Off date, otherwise the Day-Off fee will not be refunded.

There will be a supplemental charge of \$15.00 for any student who arrives without having been registered in advance.

Registration is available online: If you have access to a computer and the internet please go to www.kidscareofpennsbury.com and complete all of the forms.

If you do not have access to a computer and the internet, complete pages 14 through 20 and mail to: KidsCare 5175 Cold Spring Creamery Rd, Box 16, Doylestown, PA 18902, or Fax to: 215-230-3344.



Pennsbury School District

Program Themes, 2022-2023

During the 2022-2023 school year, KidsCare will be exploring the rich diversity and beauty of our incredible planet Earth through our year-long theme ...

Around the World in 180 Days

- ... using our school year to explore our seven continents and five oceans
- ...looking at the natural wonders of mountains, rivers, glaciers, and lakes
- ... observing the extraordinary architectural superstars made by humans
- ...checking out the many cultures across our globe and the diversity of animals on land and sea

September - North America: Getting to Know More About our Continent

We'll be exploring from Greenland to Panama and Alaska to Trinidad and Tobago. We can try Scrimshaw from Greenland to record a memory or make Inuit goggles that reduce sun glare. We might play broom hockey or make pancakes with maple syrup as we think about Canada and the USA. We could make pony bead chili peppers as we head south of the border or make a Mixtec Codex to help us to learn about the Mixtec Indians of Central America. We could check out the Panama Canal and make a Mola of Panama's Golden Frog. To inspire our future architects, some fabulous buildings to see along the way are the Chateau Frontenac in Quebec, Canada, and El Castillo at Chichen Itza.

October - South America: More Than Just the Rainforest

We'll learn about the Rainforest and all its beautiful animals, the Amazon River, and the global impact it has on the world environment. Maybe a friendly game of Rainforest bingo will introduce us to the names of some of the animals. The Andes mountain chain has its own wildlife and gives us a reason to learn more about llamas as we make llama piñatas. How about stopping and seeing the natural wildlife of the Galapagos Islands? We can paint pictures of some of the beautiful waterfalls, like Iguazu Falls, one of the 7 natural wonders of the world, and Angel Falls in Venezuela, which are the highest waterfalls in the world.

November - Africa: A Safari Through Deserts and Jungles

Starting in the northern part of Africa, the Sphinx and the Pyramids are on the west bank of the Nile River, and we could construct a version of them. Perhaps making some kind of sand art would help us remember the massive Sahara Desert. On the east side of Africa, Tanzania is where Mount Kilimanjaro stands, inspiring young artists to capture its magnificence in a picture. Plus, there are so many animals to learn about. Did we mention Benne Cakes and fried plantains to sample? Trying some games like African Handball, Clap Ball, and Catching Star could also be fun!

December - Europe: A Fascinating Blend of Ancient and Modern

We will take a holiday tour to see the fascinating architecture, taste foods from different countries, and explore the natural beauty. We can create our own version of the Eiffel Tower. We might make some Finnish juice pudding, some pizza or crepes. Then, we'll paint some of the wildlife of Sweden and the fabulous northern lights. Our crafty kids can make a Luck of the Irish Mobile, an Italian Mosaic or do some Polish paper cuttings. Perhaps we'll make a model of a castle we'd like to build. We may even create a volcano in honor of Pompeii.



Pennsbury School District

January - Polar Opposites: The Differences between the North and South Poles

This month we will be exploring Antarctica and the Arctic. We'll look at the wildlife that exists in these regions and compare which animals live at each pole and which are found at both. We'll do some experiments with ice and learn about glaciers. Making penguins and polar bears will give the artists and crafters a chance to shine. We could also make snow globes to capture the beauty of these ice sculptured worlds. For extra fun, we might create an adventurer's game using trivia to get us from the North Pole to the South Pole.

February - Exploring the Middle East and India: From Deserts to Jungles

We'll learn about seven animals found only in the Middle East and ten animals from India. We can make beautiful peacock or flamingo pictures. We can check out some ancient and modern buildings like Petra, the Taj Mahal, Burj Khalifa, and the National Assembly building. We can learn about the spices of India by smelling and tasting them and maybe make some cookies using them. Plus, we might try some foods like Hummus, Tahini, Falafels, and Naan. We may even check out Bollywood. Do you want to dance?

March - Visiting the Famed Far East: Exotic Lands and Ancient Architecture

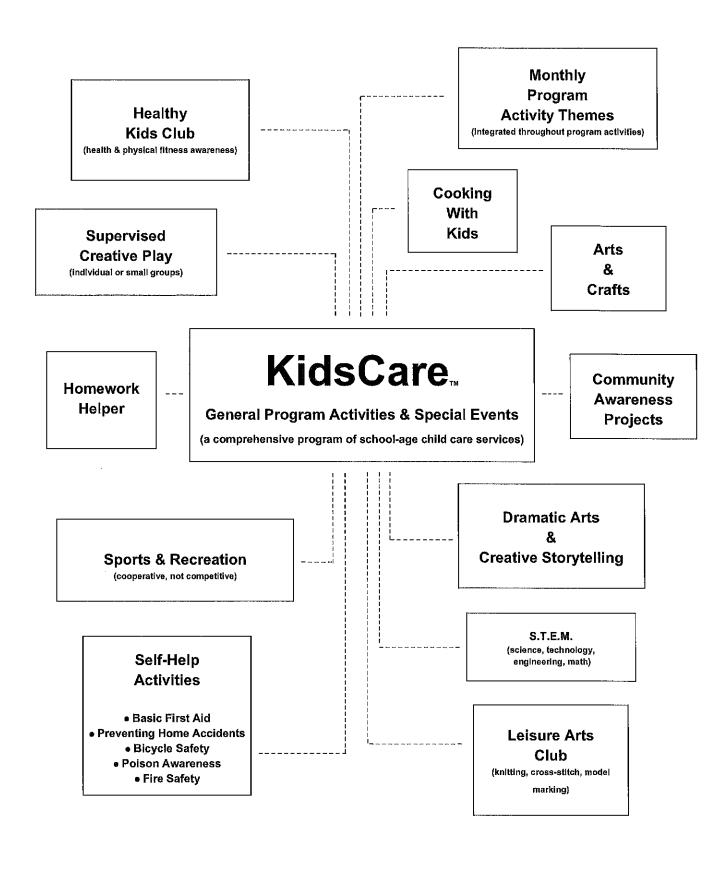
On our imaginary visit to different places, it would be fun to have a souvenir like a Merlion from Singapore, a Samauri helmet from Japan, or a Tet Trung Thu Lantern from Vietnam. We'll check out the Great Wall of China and the Forbidden City and Mount Fuji in Japan. We might make a Karesansui Mini-Garden and let the moving of the sand and stones relax us. We could also try our hands at folding origami cranes.

April - Amazing Australia: Exploring the "World Down Under"

In the Land Down Under, we can draw the Sydney Opera House or make a diorama of a Coober Pedy home built underground to avoid the desert heat. We might do some weaving to remind us of the Merino sheep. Aboriginal people are an essential part of Australian culture, so could create a didgeridoo and listen to the sounds a real one makes. Then, maybe we'll try our hands at painting in the aboriginal style. Additionally, we'll explore the many unusual animals of Australia, from the cute Koalas, to the poisonous snakes and spiders. Have you ever heard of a Platypus?

May and June - Oceans: Awesome Adventures Under the Waves

We'll learn the names of the five oceans of our world. As we dive deeper into them, we will find some common as well as some unique animals. We can do some map studies to learn about currents and begin to understand how a bottle with a message in it that is thrown off the New Jersey coast could end up on Ireland's shore. We'll have some fun learning about the Great Barrier Reef as we try to make some of its creatures in crafts. Since June is the Segway to summer we'll definitely have some fun playing water games!





Pennsbury School District

Registration Form/Child Care Contractual Agreement - Form 1

Directions: Please print and complete all in	formation for the 2	2022-2023 school year. You may email forms kidscare77@gmail.co	m.				
	<u>Stud</u>	lent Information					
Student's Name		Date of Birth					
School District							
Home School		Grade (as of September 2022)					
		· , , , , , , , , , , , , , , , , , , ,					
	Mailing/	Billing Information					
Home Address		Billing Address					
Hama Talankana							
Home Telephone							
	Parent/G	uardian Information					
Parent #1's Name		Parent #2's Name	_				
Employer		Employer	_				
Work Address		Work Address					
Work Telephone	Ext	Work Telephone Ext					
Cell Telephone		Cell Telephone					
Email Address		Email Address					
Please select the programs below you wish KidsCare "AM" (7AM - start of school d. Full-time Start Date	OR M) OR ool day)	Part-time, (circle days) M T W TH F Start Date (3 or 4 days per week/does not include "Half-Day" program) Part-time, (circle days) M T W TH F Start Date (3 or 4 days per week/does not include "Half-Day" program)					
"Half-Day" Program (enrollment is for ALL "Half-Day" programs during	the school year)	"Day-Off" Program (If YES, then complete Form 2) (see separate "Day-Off" Program Information/Registration Form for dates & fees)					
Required Registration Fee Inform (NOTE: Registration fees are non-refundable, reg		Credit Card Payment Information					
First Child: \$99 Second Child: \$99 T	hird Child: FREE!	Charge Registration Fee Charge Monthly Program Fees* "NOTE: Must complete Automatic Payment Form 6	,				
NOTE: youngest child being enrolled is designated		Type of credit cardVISA MasterCard Discover					
Submit completed registration form 1. email kidscare77@gmail.c		Name of Cardholder					
2. fax 215-230-3344	.0111	Credit Card Number					
mail to our office		Expiration Date Security Code					
Please see reverse-side for registration	procedures, prog	gram fees, enrollment change policies, and other important information	n.				
KidsCare of Pennsbury							
Statement of Agreement (2022-2023 sch This certifies that I have read and understand th portfolio and the contractual agreement on the	e program information reverse-side of this	on, fees, payment terms, and other guidelines contained in the KidsCare progregistration form, and agree to abide by all policies, procedures, guidelines, are and/or Princeton Education Enrichment Program, LCC to make charges,	and				
Parent/Guardian Signature	Date	Provider/KidsCare Signature Date					



Pennsbury School District

Registration Information/Procedures

To complete registration for your child, you must complete the following forms:

- Registration Form/Child Care Contractual Agreement
- Student Emergency Information/Emergency Release/Student "Pick-Up" Authorization Form
- Civil Rights Compliance (Parent Awareness Form)
- Child Health Report (Health Physical & Immunization Records)

NOTE: we can reuse an existing Health Report. If the Health Records are at the school, parents must retrieve the records and submit them directly to KidsCare. KidsCare cannot pull the records from your child's school.

If you wish to enroll in the "Day-Off" Program please complete the "Day-Off" Program Information/Registration- Form 2

All forms must be carefully completed, signed as required, and returned to the KidsCare office with the required registration fee prior to your child's program starting date. (NOTE: Registration forms & payments cannot be submitted at your child's school.)

Checks or Money Orders should be made payable to "KidsCare". Please mail registration forms and check payment together.

Credit card and automatic credit card payment methods are available. For Automatic Payment please complete Form 6.

Registration forms can be submitted via emailing kidscare77@gmail.com or faxing 215-230-3344. Once a student is registered, any enrollment change requests will be subject to a \$25 processing fee for each request.

If unable to email/fax, complete forms should be mailed directly to:

KidsCare of Pennsbury 5175 Cold Spring Creamery Road, Box 16 Doylestown, PA 18902

Program Fees

*NOTE: Annual tuition fee divided by 9-months (September through June). No discounts/credits for days unattended.

Full-time (5-days per week)

	Child 1	Child 2	Child 3
KidsCare "AM"	\$240 per month	\$ 216 per month	FREE!
KidsCare "PM"	\$320 per month	\$ 288 per month	FREE!
KidsCare "AM/PM"	\$399 per month	\$ 359 per month	FREE!

Part-time (3 or 4 days per week)

KidsCare "AM" Four days: \$220/month* Three days: \$200/month* (NOTE: no family discounts applicable) Four days: \$290/month* Three days: \$260/month* KidsCare "PM" (NOTE: no family discounts applicable) KidsCare "AM/PM" Four days: \$360/month* Three days: \$320/month* (NOTE: no family discounts applicable)

"Adjunct" Program Fees

"Day-Off" Enrollment Program Child 1: \$49/day Child 2: \$40/day Child 3: \$0 "Half-Day" Enrollment Program

\$30/per "Half-day" program (no family discounts applicable) No charge if child is enrolled in KidsCare "PM" full-time

Child Care Contractual Agreement

Terms and Conditions

- 1. The duration of this agreement starts from the date of registration and concludes on the last scheduled day of the KidsCare program for the school year during which the
- 2. This Child Care Agreement includes all information, rules, regulations, and policies included in the KidsCare portfolio, as well as in the Registration Form/Child Care Contractual Agreement, Student Emergency Information/Emergency Release/Student "Pick-Up" Authorization Form, "Day-Off" Program Information Registration Form, and any other program information and forms provided to the user by the provider during the
- duration of this agreement.

 3. The user, by virtue of their signature on the front side of this agreement, certifies that he/she has read and fully understands the information, fees, procedures, guidelines, and regulations contained in the above mentioned program portfolio and other program literature, and agrees to abide by all procedures, guidelines, and regulations contained
- 4. Attendance at and participation in any KidsCare program is a privilege, and therefore, the provider reserves the right to exclude any participant from any or all KidsCare program(s) for behavior deemed inappropriate by staff members and program officials. Further, the provider reserves the right to immediately remove and exclude a participant from any or all KidsCare program(s) who, in the opinion of program staff members and program officials, poses a direct threat to the safety and welfare of others in the KidsCare program. In such cases, all monies paid on a child's KidsCare account will be completely non-refundable.
- non-retundable.

 5. All KidsCare monthly tuition fees must be pre-paid by the "payment due date" (1st of the month) shown on the monthly statement of account. A \$40 "late charge" will be automatically assessed to any account not paid in full by the 5th program day of the month for which the tuition fee was charged. All "Late Pick-Up", late payment charges, and returned check fees are payable in full upon receipt. All tuition fees and program registration fees are completely non-refundable, regardless of reason, except as herein provided. The provider reserves the right to exclude any participant from any or all KidsCare program(s) due to unpaid or past due tuition and or late "pickup" fees. Further,

- the provider reserves the right to pursue to the extent of the law the collection of any and all outstanding user fees incurred at any time during the length of this contractual agreement. The user further agrees and, understands that enrollment classifications can only be changed for the succeeding program month, unless otherwise indicated, and that an enrollment classification cannot be changed part way through a program month, and must be submitted in writing to the KidsCare office prior to the 20th of the month
- and must be submitted in writing to the KidsCare office prior to the 20th of the month preceding the month in which the change will become effective, otherwise all billed charges are payable in full, regardless of reason.

 6. The user, by virtue of their signature on the front side of this agreement, further understands and agrees that tuition billing is based on scheduled attendance, not actual attendance. Attending additional days/times, whether scheduled or unscheduled, is subject to extra fees in accordance with KidsCare policies, and further agrees to pay, in full, all billed tuition fees and charges for these program months. June tuition is essentially Free. Thus, changes/cancelations for June, will not be credited/refunded. User further authorizes KidsCare to make charges, if authorized under the Automatic Charge Card Payment Information section on the reverse side, against the charge card listed, and to be paid in full by that credit card company for all program tuition fees and charges billed for paid in full by that credit card company for all program tuition fees and charges billed for
- 7. The user agrees to indemnify and hold the provider harmless in the event that their child A the user agrees to indefinity and not use provider naminess in the event that their clinic does not report to the KidsCare program on a day for which he/she is scheduled to attend. The user further understands that it is the responsibility of School District personnel to insure that the child arrives safely at the KidsCare program.

 8. The user, by virtue of their signature on the front side of this agreement, authorizes the
- provider to make charges, as indicated in the Automatic Charge Card Payment Information section of this document, against the charge card listed.

 9. The provider reserves the right to modify, change, or add any rules, regulations, fees,
- and policies during the duration of this agreement, and the user agrees to abide by such modifications, changes, and/or additions.

 10. A returned check charge of \$50, per incident, will be assessed to any account in which
- a check is returned.

KidsCare[™]



Pennsbury School District

"Day-Off" Program Information/Registration - Form 2

The KidsCare "Day-Off" Program provides KidsCare families with full-day child care coverage on designated Teacher-In-Service Days and/or Student Holidays.

"Day-Off" Location:

Makefield Elementary School 1939 Makefield Road Yardley, PA

Directions: Complete the information below and check the child number and each "Day-Off" Program date in which you wish to enroll your child(ren). Please note once registered advance notice is needed to cancel/reschedule a day, as per Day-Off policies stated below. There are no refunds for days not attended.

Student Information								
Child's Name								
School District	School District Home School							
Home Address		-						
Home Telephone	Cell Telephone	Work Telephone						
Program Fees for Day-Off Program								
First Child: \$49 per day	Second Child: \$40 per day	Third Child: Free!						
"Day-Off" Program Dates, 2022-2023								
Monday, September 26	Tuesday, November 8	Thursday, April 6						
Tuesday, September 27	Thursday, November 11	Monday, April 10						
Wednesday, October 5	Wednesday, November 23	Friday, April 21						
Monday, October 24	Friday, January 27	Tuesday, May 16						
Monday, November 7	Monday, April 3							
"Half-Day" Program Dates – Novemb	er 21, November 22, February 17, Ap	oril 20, May 26, June 9, and June 12.						
"Day-Off" Program Policies								
 A Late Pickup Fee of \$5 for every 5 minute "Day-Off" Programs are not held in each K The location of the "Day-Off" program will be Enrollments in the "Day-Off" Programs are Parents may enroll their child(ren) in the "D Cancellation of Day-Offs must be made at le "Day-Off" Programs are subject to cancella children are enrolled for that particular "Day No credit or refund will be allowed for any " The KidsCare program reserves the right to be necessary, parents will be notified in adurced it" will be issued. 	be determined prior to the start of the school y limited, and registrations will be accepted on lay-Off" Program for as many days as needed least 1 week prior to the actual Day-Off date, tion due to inclement weather conditions. Shy-Off" Program will be notified by telephone, a Day-Off" Program days not attended, regardly o cancel any "Day-Off" Program with insufficity wanced. Should any "Day-Off" Program be care	6PM closing time. zed at one (1) location within the School District. year, but is subject to change. a first come, first served basis. d, but pre-registration is required. otherwise fees stand even if day is unattended. ould a cancellation occur, parents whose and a credit will be issued						
"Day-Off" Statement of Agreement								
I have read the "Day-Off" guidelines above, for and regulations set forth, as well as any future within which the program occurs.								
Signature of Parent/Guardian	 Date							



Pennsbury School District

Directions: Please print and complete all information Student's Name	
School District School Grade Level (September 2022) _	
Student Identification Information	
Date of Birth Weight Height Color of Hair Color of Eyes	
Allergies/Special Medical/Health Concerns	
List any food allergies, medication allergies, allergies to insect bites, seizures, delayed blood clotting factor, etc.	
Parent Information/Emergency Contacts/Authorized "Pick-Up" Persons	
Parent 1: Name Home Address	
Home Phone Work Phone Cell Phone	
Parent 2: NameHome Address	
Home Phone Work Phone Cell Phone	
Family Physician Address Telephone	
Family Dentist Address Telephone	
In case of an emergency in which the school and/or KidsCare personnel are unable to contact a parent, the following persons 18 year	
older , are authorized and have the legal authority, until the arrival of the parent(s), to act on the parents' ('s) behalf. In addition, school parents' ('s) behalf is the parents of the parents' ('s) behalf in the parents' ('s) behalf.	
KidsCare personnel are authorized to release the above named child into the custody of the person(s) listed below in the event a parer unable to "pick-up" their child from the KidsCare program. It is understood that KidsCare reserves the right not to release the above named child into the custody of the person(s) listed below in the event a parer unable to "pick-up" their child from the KidsCare program. It is understood that KidsCare reserves the right not to release the above named child into the custody of the person(s) listed below in the event a parer unable to "pick-up" their child from the KidsCare program. It is understood that KidsCare reserves the right not to release the above named child into the custody of the person(s) listed below in the event a parer unable to "pick-up" their child from the KidsCare program. It is understood that KidsCare reserves the right not to release the above named child into the custody of the person (s) listed below in the event appear to the right not to release the above named child into the custody of the person (s) listed below in the event appear to the right not to release the above named child into the custody of the person (s) listed below in the event appear to the right not to release the above named child into the custody of the person (s) listed below in the event named to the right not to release the above named to the right	amed child to
any other person without the proper authorization, verbal or written, by the parent/guardian. It is further understood that school and KidsC	
have the right to refuse release of the above mentioned child into the custody of any of the below named persons should their identity of	
suspect and/or questionable, and it will be the responsibility of the parent/guardian to make other emergency "pick-up" arrangements, and all "Late Pick-Up" costs incurred will be assumed by and paid in full by the parent/guardian as per KidsCare payment guidelines.	I that any and
Contact Person 1 Relationship to child	
Cell Telephone Home Telephone Work Telephone Address	_
Contact Person 2 Relationship to child	
Cell Telephone Home Telephone Work Telephone	_
Address	
Contact Person 3 Relationship to child	
Cell Telephone Home Telephone Work Telephone	_
Address	
Emergency Treatment Authorization	
Emergency Treatment Authorization In case of a medical emergency, I give school and KidsCare personnel permission to render emergency first aid to my child, including the	securing of
Emergency Treatment Authorization In case of a medical emergency, I give school and KidsCare personnel permission to render emergency first aid to my child, including the hospital emergency medical services.	securing of
Emergency Treatment Authorization In case of a medical emergency, I give school and KidsCare personnel permission to render emergency first aid to my child, including the hospital emergency medical services. Parent/Guardian Signature (required)	, and the second
Emergency Treatment Authorization In case of a medical emergency, I give school and KidsCare personnel permission to render emergency first aid to my child, including the hospital emergency medical services.	is required
Emergency Treatment Authorization In case of a medical emergency, I give school and KidsCare personnel permission to render emergency first aid to my child, including the hospital emergency medical services. Parent/Guardian Signature (required) I further approve and give permission to hospital emergency medical personnel to render whatever hospital emergency medical treatment by my child, and to transport him/her to the closest hospital or to a hospital deemed more appropriate for the type of emergency hospital required by my child.	is required
Emergency Treatment Authorization In case of a medical emergency, I give school and KidsCare personnel permission to render emergency first aid to my child, including the hospital emergency medical services. → Parent/Guardian Signature (required) I further approve and give permission to hospital emergency medical personnel to render whatever hospital emergency medical treatment by my child, and to transport him/her to the closest hospital or to a hospital deemed more appropriate for the type of emergency hospital required by my child. → Parent/Guardian Signature (required)	is required treatment
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Emergency Treatment Authorization In case of a medical emergency, I give school and KidsCare personnel permission to render emergency first aid to my child, including the hospital emergency medical services. →	is required treatment er emergency
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Emergency Treatment Authorization In case of a medical emergency, I give school and KidsCare personnel permission to render emergency first aid to my child, including the hospital emergency medical services. →	is required treatment er emergency

Date

Parent/Guardian Signature



Pennsbury School District

Civil Rights Compliance/Parent Awareness - Form 4

Directions: Please print and complete all information and s	sign at the bottom.
Student's Name	Program Location
In accordance with applicable Federal and State civil right as a client of this facility, have the right:	s laws and regulatory requirements, you and your children,
 To be provided services at this facility and to be race, color, religious creed, handicap, ancestry, r 	referred for services at other facilities without regard to your national origin, age, or sex.
 To file a complaint of discrimination if you have b religious creed, handicap, ancestry, national original 	een discriminated against on the basis of your race, color, in, age, or sex.
Complaints of discrimination may be filed with any of the fo	ollowing:
KidsCare 5175 Cold Spring Creamery Road, Box 16 Doylestown, PA 18902	
Commonwealth of Pennsylvania Department of Human Services Bureau of Equal Opportunity Room 225, Health and Welfare Building PO Box 2675 Harrisburg, PA 17110	
U.S. Department of Health and Human Services Office for Civil Rights Suite 372, Public Ledger Building 150 South Independence Mall West Philadelphia, PA 19106	
Pennsylvania Human Relations Commission Philadelphia Regional Office 110 North 8 th Street, Suite 501 Philadelphia, PA 19107	
Commonwealth of Pennsylvania Department of Human Services Bureau of Equal Opportunity Southeastern Regional Office 801 Market Street, Suite 5034 Philadelphia, PA 19107	
Parent/Guardian Signature	Date

Parent/Provider fill in this part.

Parents may write immunization dates; health professional should verify and complete all data.

CHILD HEALTH REPORT

(55 PA CODE §§3270.131, 3280.131 AND 3290.131)

		-				-			
CHILD'S NAME: (LAST)	(1	FIRST)		PARENT/GI	JARDIAN:				
DATE OF BIRTH:	Н	OME PHONE:		ADDRESS:					
CHILD CARE FACILITY NAME:				_					
FACILITY PHONE:	С	OUNTY:		WORK PHO	DNE:				
☐ I authorize the child care staff and my child	d's health pro	fessional to co	ommunicate d	irectly if need	led to clarify i	nformation on this form about my child.			
PARENT'S SIGNATURE:									
		DO N	IOT OMIT A	NY INFOR	MATION				
		·				child care facility needs a copy of the form. IS/TREATMENT IN EMERGENCY (DESCRIBE, IF ANY):			
NONE	ATION PERTI	INENT TO RO	JOTINE CHIL	D CARE AN	D DIAGNOS	IS/TREATMENT IN EMERGENCY (DESCRIBE, IF ANY):			
						EDICATION AND SPECIAL DIET. ALL MEDICATIONS A CAL CARE. ATTACH ADDITIONAL SHEETS IF NECESSARY.			
CHILD'S ALLERGIES (DESCRIBE, IF ANY)	١٠								
NONE).								
	HOULD BE F					TTACH ADDITIONAL SHEETS IF NECESSARY TO ATTION OF SPECIAL TRAINING REQUIRED FOR STAFF,			
IN YOUR ASSESSMENT, IS THE CHILD AI COMMUNICABLE DISEASES? YES NO IF NO, PLEASE EXPL			I CHILD CAF	RE AND DOI	ES THE CHIL	LD APPEAR TO BE FREE FROM CONTAGIOUS OR			
HAS THE CHILD RECEIVED ALL AGE APPROSCREENINGS LISTED IN THE ROUTINE PRIHEALTH CARE SERVICES CURRENTLY RECORD THE AMERICAN ACADEMY OF PEDIATRI	EVENTIVE DMMENDED	THE SCRE	ENING WAS	ABNORMA	L, PROVIDE	EARING OR LEAD SCREENINGS WERE ABNORMAL. IF THE DATE THE SCREENING WAS COMPLETED AND ATIONS OR ACTIONS RECOMMENDED FOR THE CHILD			
SCHEDULE AT <u>WWW.AAP.ORG</u>)		VISION (subjective (until age 3)				
□ YES □ NO		HEARING	(subjectiv	e until ag	e 4)				
		LEAD							
RECORD DATES OF IMMI	UNIZATIO	NS BELOW	OR ATTAC	H A PHOTO	OCOPY OF	THE CHILD'S IMMUNIZATION RECORD			
IMMUNIZATIONS	DATE	DATE	DATE	DATE	DATE	COMMENTS			
HEP-B									
ROTAVIRUS									
DTAP/DTP/TD									
нів									
PNEUMOCOCCAL									
POLIO									
INFLUENZA					†				
MMR					+	<u> </u>			
VARICELLA					+				
HEP-A					<u> </u>	_			
MENINGOCOCCAL	-								
OTHER TOTAL CARE PROVIDED	<u> </u>				0.0				
MEDICAL CARE PROVIDER: ADDRESS:					SIGNATURE	OF PHYSICIAN, CRNP OR PHYSICIAN'S ASSISTANT			
ADDRESS:					TITLE:				
		PHONE:			LICENSE NU	JMBER: DATE FORM SIGNED:			



Pennsbury School District

Automatic Credit Card Payment Authorization - Form 6

"a fast and convenient way to pay your KidsCare bill"
Student's Name
Automatic Credit Card Authorization Terms
KidsCare of Pennsbury and/or Princeton Education Enrichment Program, LCC are hereby authorized to make automatic charges to the below indicated credit card in the amount of all program fees due for my child's participation in the KidsCare program(s) on/near the 20 th of each month and/or when I incur extra charges (such as late pick-up fees, enrollment changes), according to all rules, procedures, and guidelines established by KidsCare of Pennsbury as agreed in the original Program Registration Form submitted for KidsCare, unless otherwise modified and/or rescinded by me in writing. KidsCare of Pennsbury will automatically charge the below indicated credit card for all KidsCare fees for the above named child. Credit Card Information
Type of Credit Card: VISA MasterCard Discover
Name of Cardholder
Credit Card Number
Credit Card Expiration Date Security Code
Cardholder's Signature Date

My signature acknowledges that I have read and fully understand KidsCare's automatic credit card authorization terms listed above.