



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215

EXECUTIVE BOARD (EB) MEETING MINUTES

Thursday, November 3, 2016, 1200-1300

Call-in: 571-372-4600 Participant Pass Code: 76225#

1. Approved October Minutes
2. Reviewed Calendar for 2016/2017 term – edits requested via email before next EB
3. Officers – Need new CDFM Chair
4. Treasurer’s Report – tabled due to time constraints (Steve Birk official start)
5. Committees
 - a. Audit – tabled; clean audit obtained (more details in Dec EB)
 - b. Training and Education – Discussion:
 - i. High costs and low attendance
 - ii. Legal issues for offering training to non-members
 - iii. Recommended analysis of cost/benefits with attendance (members and non-members)
 - iv. Place Spring classes on hold pending way ahead
 1. 17 Nov class 21 registrants so no cancellation despite conflict with luncheon
 2. Advertising for future (NCR PDI?)
 - v. Way ahead plan to increase member attendance and/or lower expenditures
 1. Subcommittee to work on options, develop objectives, criteria for attendance
 2. Survey of members to seek input
 - c. Luncheons – Discussion:
 - i. Need to develop better cost coverage model
 1. Alternate facilities (govt, commercial) not viable
 2. Alternate times not viable
 3. AFCEA/AGA comparison not valid due to different costing model
 4. ASMC members vs. corporate rates change; possible increases minor and still below costs
 5. Corporate table sales suggested by Ms. Delmar to assure funding stream; test period approved for remainder of year using 5% discount for advance purchase with options as follow:
 - a. Full table
 - b. ¼ table for small businesses
 - c. 1-2 seats
 6. Contract renewal approved to lock in rate/dates until Aug 2017; no penalty for cancellation greater than 30 days in advance
 7. Subcommittee to work on options, develop pricing options to reduce costs
 8. Luncheon hostess to provide feedback on technical issues
 - ii. VP responsibility need to verify luncheon speakers:
 1. October 20 - Speaker: Mr. John Graveen, ASN FM&C [replaced by Dr. Robin Farley]

2. November 17 – Air Force – Hon. Ricardo Aguilera, USAF SAF-FM confirmed
3. December – no luncheon
- d. Scholarships – Discussion:
 1. Concerns over members vs. non-members
 2. Proper use of scholarships to support federal financial management service
 3. Should we deal with reimbursement for class failure?
 4. Return on investment for ASMC to boost membership
 - a. Graduate vs. undergraduate (last two yrs?)
 - b. Current members (family?) vs. high school students
 - c. Segment (elisted, officers, civilians by rank?)
 - d. Current feds vs. private sector vs. interns
 - e. Student loan repayment option
 - f. Tracking results?
 5. Subcommittee to work on options, develop objectives, criteria for awards
- e. Outreach and Publicity
 - i. Membership – Discussion:
 1. Membership communications via emails are a problem w/firewalls
 2. Obsolete emails
 3. Lapsed memberships and expired CDFMs of concern
 4. Membership fees rate increase 1 Jan 2017
 5. Suggested use of cell texts to contact personnel w/out valid emails
 6. Service VPs need to scrub membership lists and push for private emails as primary contacts vs. public emails to reduce problem over time
 - ii. Community Service - tabled due to time constraints
 - iii. Newsletter – Mr. Monson reported:
 1. September published
 - iv. Webmaster – Mr. Whiten reported:
 1. Sent schedule and items due from specific members
 2. Holiday Social Cost finalized at \$25.00 – flyer to post on website
- f. Competition – 5 Star Reports submitted online; no need to email reports
- g. NCR PDI Committee – tabled with reminder of 1 Dec registration opening
6. Vice President Reports - tabled due to time constraints
 - a. ARMY (Cynthia Crippen-Black/ Hairo Ortiz)
 - b. NAVY (Robin Farley/ Veronica Trent-Walton)
 - c. USMC (Jonathan Newell/Astrid Diaz)
 - d. Air Force (Benjamin Yarish/ Chantele Dow)
 - e. DoD (Cynthia Curry/ Greg Little)
 - f. USCG (Mark Sanchez/ Stacy Spadafora)
 - g. Corporate (Deb Delmar/ Rita Finney)
7. New Business for November
 - a. Training and Education Committee updates (surveys?)
 - b. Luncheon Committee updates
 - c. Scholarship Committee updates

- d. USCG – Status of Holiday Party Planning – attendance low; all branch VPs to seek increased attendance
 - i. Mr. Craig Bennett, Deputy CFO, USCG and National President, ASMC, will provide brief remarks at the Holiday Social as the USCG Host
 - ii. Budget approval
 - iii. Cash needed in advance for bar/registration table

Attendance:

(X - in person / T - by telcon)

| Executive Board | | | Committees | | | |
|-----------------|--|----------------------------|------------|------------------------|-------|----------------------------|
| T | Mats Persson | President | | Vacant | T&E | CDFM |
| | Krystyna M Kolesar | President-Elect | T | Wendy Pouliot | T&E | Awards/Essay Chair |
| T | Stacy Spadafora | Secretary | | Jessica Stewart | T&E | Scholarship Chair |
| T | Steven Birk | Treasurer | T | Milford E. Thompson | T&E | Luncheon |
| T | Cynthia Curry | DOD VP | T | Jennifer Miller | T&E | Luncheon Host Liaison |
| T | Gregory Little | DOD Asst Sec | | Terry Placek | T&E | Training & Education |
| | Cynthia Cooks (formerly Crippen-Black) | Army VP | T | Deb Del Mar | PDI | PDI Chair |
| | Hairo Ortiz | Army Asst Sec | | Veniceza "Vee" Critton | O&P | Competition |
| | Robin Farley | Navy VP | T | Jeff Norris | O&P | Community Service |
| T | Veronica Trent-Walton | Navy Asst Sec | T | Dan Olden | O&P | Membership |
| T | Jonathan R Newell | USMC VP | | Rocky Wilber | O&P | Photographer |
| T | Astrid Diaz | USMC Asst Sec | T | Michael Monson | O&P | Newsletter Managing Editor |
| T | Benjamin J Yarish | USAF BP | T | Wayne Whiten | O&P | Webmaster |
| T | Chantele "Bug" Dow | USAF Asst Sec | | David Zavada | Audit | Audit Chair |
| T | LT Mark Sanchez | USCG VP | | | | |
| T | Stacy Spadafora | USCG Asst Sec | | | | |
| T | Debra Delmar | Corporate/Retired VP | | | | |
| T | Rita Finney | Corporate/Retired Asst Sec | | | | |