



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215

EXECUTIVE BOARD MEETING MINUTES

Thursday, 13 May, 2021, 1200-1300

Call-in: (605) 475-4700 Participant Pass Code: 759138#

In Attendance:

Stephen Herrera	President
Dr. Ann Tipton	Secretary
Cynthia Hufty	Treasurer
Yelena Baker	DOD Assistant Secretary
Col Clay Pettit	Army Vice President
Shari Ritter	USMC Vice President
Sylvia Chapman	USMC Assistant Secretary
Natalie Osgood	Air Force Vice President
LCDR Mark Sanchez	USCG Vice President
SK2 Xavier Palmer	USCG Assistant Secretary
Debra Del Mar	Corporate/Retired Vice President
Cody Stockel	Corporate/Retired Assistant Secretary
Jenny Lu	CDFM Liaison
Mario Beckles	Scholarship Chair
Dr. Jennifer Miller	Luncheon Liaison/Host
Terry Placek	Training and Education
Jeff Norris	Community Service
Dan Olden	Membership
Wayne Whiten	Webmaster
Dominick Iacobucci	Alternate Webmaster
Cody Ferguson	Early Careerist

1. Opening Remarks – President
 - a. Mr. Herrera welcomed the team and thanked everyone for all their continued efforts to keep the Chapter moving forward.

2. Administrative Matters (Secretary)
 - a. Monthly Minutes – Distributed to the board on 10 May, 2021.
Motion to approve – Ms. Placek
Motion to second – Mr. Whiten
 - b. Voted on extending Service Assistant Secretaries for two years (thru 2023) replacing individuals as needed - Approved.
Motion to approve – Ms. Ritter
Motion to second - Ms. Placek

3. Calendar Review (*Secretary*)
 - a. Upcoming in May - Ms. Pierce, 20 May Luncheon
 - b. Community Service Events - Cards for Kidz event 26 May, virtual
4. EB Updates dates (*Secretary*)
 - a. Officer Vacancies - None
 - b. Committee Vacancies - None
 - c. Service VPs – None (Extended term through June 22)

Budget

5. Treasurer's Report (*Ms. Hufty*)
 - a. Ms. Hufty reported she was collecting the remaining sponsor checks from the PDI.
6. Audit (*Mr. Zavada*)
 - a. NSTR

Committee Information and Reminders

7. Training and Education
 - a. Training (*Ms. Placek*)
 - i. Ms. Placek reported the FY22 Training offerings will cost \$18,600 and mirror what we have done the last 3 years. Mr. Herrera expressed his appreciation for the relationship with the provider and the quality of offerings.
 - b. Luncheon (*Ms. Thompson*)
 - i. NSTR
 - c. Scholarship (*Mr. Beckles*)
 - i. Mr. Beckles reported the Board unanimously approved the 3 scholarship winners and he will work with Ms. Hufty and Dr. Tipton to get payments and notifications out.
 - d. Awards (*Mr. Writer*)
 - i. NSTR
 - e. CDFM (*Ms. Lu*)
 - i. Ms. Lu briefed the Board on current CDFM promotions and discounts, and the group asked if she could write something up to provide our members, she agreed.
8. Outreach and Publicity
 - a. Competition (*Ms. Kuhfahl*)
 - i. NSTR
 - b. Community Service (*Mr. Norris*)
 - i. Mr. Norris reminded the Board of the upcoming virtual event and asked to spread the word to increase participation.
 - c. Membership (*Mr. Olden*)
 - i. Mr. Olden briefed the monthly membership shows net growth which is a positive trend. Mr. Olden provide insight into the demographic data he has available on members. In regards to early careerist there is nothing currently in the system to track that data point, Mr. Olden and Mr. Whiten indicated this

could be added to the registration questions as a means to try to capture numbers. Mr. Olden also shared that ASMC National is very interested in growing the early careerist member population so we may be able to leverage on-going initiatives.

- d. Newsletter (*Mr. Monson*)
 - i. NSTR
 - e. Website (*Mr. Whiten*)
 - i. Ms. Delmar opened the website modernization discussion referring to the CONOPS the tiger team developed. The team is looking at a range of options, considering what capabilities are needed, cost, maintenance and time to implement. Mr. Herrera asked if part of the process was to consolidate from multiple website to a single website and how the pros and cons are being weighed. Ms. Delmar said they are looking at all options but are focused on getting the Chapter website functioning really well and use friendly. Mr. Whiten mentioned the implementation timeline for the upgrade is targeted for the fall and cost will depend on functions and sustainment.
 - f. Early Careerist (*Mr. Ferguson*)
 - i. Mr. Ferguson introduced Abby Zoschak to the group she is part of the website modernization team and supporting early careerist initiatives. Mr. Ferguson talked about the early careerist events and initiatives. He agreed to provide a flyer to the group to notify members of these events. Mr. Ferguson referred back to the discussion about capturing ASMC members who are early careerist and Mr. Whiten informed the Board that was an easy modification to the registration questionnaire.
9. Corporate Update (*Ms. Delmar*)
- a. Ms. Delmar briefed they are looking at a gold tournament on 3 September, it will be smaller and possibly at two locations due to COVID restrictions. She will keep the Board advised as the details are flushed out.
10. Vice President Reports - NSTR
- a. Army
 - b. Navy
 - c. USMC
 - d. Air Force
 - e. DoD
 - f. USCG