



AMERICAN SOCIETY OF MILITARY COMPTROLLERS
ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215

EXECUTIVE BOARD MEETING MINUTES
Thursday, Sep 6, 2018, 1200-1300 (*participants marked with x*)
Call-in: 605-475-4700 Participant Pass Code: 759138#

1. Opening Remarks
 - a. Dr. Farley continues to encourage luncheon participation by “bring a friend” concept to increase awareness.
 - b. Good discussion with training lead to capitalize what the ASMC does. Mr. Harker is a big fan of ASMC and wants to widen FM awareness. Use ASMC as an opportunity to share knowledge/exchange experiences.
2. Approval of Aug Minutes
 - a. Motion moved –Mr. Newell
 - b. Second – Dr. Farley
3. Calendar Review
 - a. Army and USMC still working to confirm January and May speakers.
4. Ms. Kuhfahl will notify EB members still missing their ASMC Washington Chapter, Officer and Committee acknowledgement of Roles.

Budget

5. Treasurer’s Report
 - a. Budget Review
 - i. LTC Handy was missing POC information for the Holiday Social. Ms. Roberts, VP for Navy will be this year’s POC.
 - ii. Mr. Newell moved to accept 2018-2019 budget with the exception that additional costs for holiday social and other small areas need to be added. Ms. Thompson seconded. Budget has been approved by the board.
 - b. August Financials
 - i. (\$178) for August inflows/outflows.
 - ii. Still receiving sponsorship checks for the Golf Tournament.
 - iii. Biggest income for August was the luncheon, this was also the biggest expense. Cost basically netted out.
 - c. Audit
 - i. Currently undergoing audit. All FY18 financials have been provided to the auditor. Request for various samples have been responded with all supporting documentation.

- ii. Still working with auditor to finalize a few issues.
- iii. Don't foresee any significant concerns.

Committee Information and Reminders

6. Community Service

- a. September 14th - Navy-Air Force Half Marathon and Navy 5 Miler
 - i. Continue to encourage registration as there are still available spots.
- b. December 12th - Toys for Tots and food drive at Holiday Social
- c. January – Arlington Cemetery Wreath Retrieval and Clean Up

7. Competition (*Ms. Veit*)

- a. Reminded EB members to continue sending her competition items required to maintain 5 Star Chapter designation.

8. Newsletter (*Mr. Monson*)

- a. Coming out in mid-September before the luncheon.
- b. Missing recap of Mr. Doug Bennet’s luncheon from the Air Force.
- c. Missing recap of Golf Tournament from Ms. Finney.

9. VP reports

- a. Corporate
 - i. Planning will begin for the 2019 Regional PDI next month.

Attendance:

Executive Board			Committees		
X	Robin Farley	President		Dick Reed	T&E CDFM
X	Leslie Ferguson	President-Elect		Wendy Pouliot	T&E Awards/Essay Chair
X	Raquel Kuhfahl	Secretary		Jessica McClain	T&E Scholarship Chair
X	LTC Todd Handy	Treasurer	X	Milford E. Thompson	T&E Luncheon
	Steven Birk	DOD VP		Jennifer Miller	T&E Luncheon Host Liaison
	Vacant	DOD Asst Sec		Terry Placek	T&E Training & Education
	Nicole McClenic	Army VP	X	Beverly Veit	O&P Competition
	Vacant	Army Asst Sec		Jeff Norris	O&P Community Service
	Jane Roberts	Navy VP	X	Dan Olden	O&P Membership
	Veronica Trent-Walton	Navy Asst Sec		Rocky Wilber	O&P Photographer
X	Jonathan R Newell	USMC VP	X	Michael Monson	O&P Newsletter Managing Editor
X	Astrid Diaz	USMC Asst Sec	X	Wayne Whiten	O&P Webmaster
	Benjamin J Yarish	USAF BP		David Zavada	Audit Audit Chair
	Patricia "Pat" Corey	USAF Asst Sec			
X	LT Mark Sanchez	USCG VP			
	Stella Whitsell	USCG Asst Sec			
X	Debra Del Mar	Corporate/Retired VP/PDI			
	Rita Finney	Corporate/Retired Asst Sec			

Meeting adjourned at 12:24 PM.