



Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

11/09/2025

To all committee members

You are summoned to attend a
Full Council Meeting

on Thursday 18th September 2025 at 6pm
Seeds of Hope
Overgreen Drive B37 6EY

Councillors: (Chair) D Cole, (Vice chair) Cllr M Brain, Cllr M Frampton, Cllr S Daly, Cllr L Cole, Cllr J Kimberley, Cllr L Browning, Cllr J Edwards, Cllr L Baillie, Cllr M Asante, Cllr S Golby.

Paula Coyle

Paula Coyle
Clerk to Kingshurst Parish Council

Members of the public wishing to record this meeting in any format should notify the Clerk before the meeting so that suitable arrangements can be made for members of the public who do not wish to be filmed.

Agenda.

1.	Welcome and Housekeeping
1.1.	General housekeeping & reminder to turn off/silence mobile phones Before KPC proceeds to the first item of business on the agenda <i>“All members of this meeting will be conducted under KHPC Standing Orders and Code of Conduct”.</i>
2.	To receive and approve apologies.
3.	To receive members’ declarations of disclosable (pecuniary and other) interests.

4.	To receive and consider member’s dispensation requests, if any.
5.	Confirmation and signing of minutes of Full Council meeting held on Thursday 12th June 2025
5.1.	That the Minutes be accepted and signed as a true record. 12/06/25.
	<p>Public Participation</p> <p>To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in Public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. Councillors will not comment on agenda items in the Public forum any items brought to Council not on the agenda may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to Public forum will not exceed 15 minutes in accordance with Standing Orders).</p> <p>Members of the public are welcome to stay for some or all of the meeting. Members of the public may not take part in the Full Council Meeting</p>
6.	Finance to receive reports from the Finance committee.
6.1.	Finance report - Approve Bank Statement and Reconciliation Reports for June, July and August 2025. Bank Statement and Bank reconciliation have been sent to all councillors.
6.2.	Internal Auditor Report - No actions arising from the Internal Audit report
6.3.	The Public Inspection of the Accounts , has now been completed on 28th July 2025. No viewings were made.
7.	Parish Council and Committee Reports Committee Reports:
7.1.	<p>To Be Noted:</p> <ul style="list-style-type: none"> ● Allotment Committee Minutes - 21/06/25 ● Events Committee Minutes - 26/06/25 ● Environment Committee Minutes - 26/06/25
7.2.	Community Open day success - Saturday 16th August

<p>7.3.</p> <p>7.4.</p> <p>7.5.</p>	<p>Allotment <i>'The Community Day had a high turnout of residents. A huge thank you to everyone who attended our Open Day! It was fantastic to see so many people enjoying the fresh, free, organic fruit and vegetables grown in the garden'.</i></p> <p><i>During the event, we discussed the garden's future and the voluntary group becoming a Charitable Incorporated Organisation (CIO)'.</i></p> <p><i>A number of residents were asked to complete the residents questionnaire about this proposal, and all responses received were supportive.(Residents questionnaire is available)</i></p> <p>Kingshurst Community Garden Association - Lease Agreement - To Note</p> <p>The Chairman, Cllr D. Cole, has provided members with a historical background report regarding the Allotment Association.</p> <p>Members are asked to note that a rolling 12 month lease agreement will be put in place with the Kingshurst Community Garden Association.</p> <p>All relevant documentation relating to the Community Garden CIO, including the proposed lease agreement, has been made available to councillors for review prior to this meeting.</p> <p>Airport Meeting Update - Cllr Cole</p> <p>WALC/ SAM Meetings Update - Cllr Frampton</p>
<p>8.</p> <p>8.1.</p> <p>8.2.</p>	<p>Information items:</p> <p>To receive and discuss items for information and comment/action if appropriate</p> <p>Communication with Residents</p> <p>To Note: Under Kingshurst Parish Council protocol, any meetings or appointments with residents in relation to council matters must be communicated to the Clerk in advance.</p> <p>This ensures: Avoidance of any misunderstanding that individual councillors are making decisions or commitments on behalf of the council outside of formal meetings.</p> <p>Please make sure the Clerk is informed prior to arranging or attending any such meetings.</p> <p>Kingshurst Park Enhancements project.</p>

<p>8.3.</p> <p>8.4.</p>	<p>Haystoun Construction Ltd. Have been appointed to undertake the work which will commence on Monday 8 September and is expected to last up to 12 weeks. The park will remain open throughout the works; however certain areas will need to be sectioned off as the work progresses. A bulletin will be placed on the Library and Co-op notice boards and sent out digitally</p> <p>Youth Offer Review - Councillors input Solihull Council is reviewing its Youth Offer. Councillors to consider whether there are any specific questions or points they would like raised on behalf of Kingshurst and North Solihull during this process. (<i>Residents Meeting is to be held on the 23rd September, 1pm at Elmwood Place</i>)</p> <p>Remembrance Sunday - Bugler has been book for St Barnabas church</p>
<p>9.</p>	<p>Date of the next meeting</p> <p>Thursday 11/12/2025 6pm at the Seeds of Hope.</p>
<p>10.</p> <p>10.1.</p>	<p>Private and Confidential: Exclusion of public and press To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960.</p> <p>Employment Tribunal Case - 6015667/2024 A hearing will take place on 15th September by video.</p>
	<p>Meeting Finished</p>