



**AMERICAN SOCIETY OF MILITARY COMPTROLLERS**  
**ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215**

**EXECUTIVE BOARD MEETING Minutes**

**Thursday, 04 Nov 2021, 1200-1300**

Call-in: (605) 475-4700 Participant Pass Code: 759138#

In Attendance:

RDML Mark Fedor	President
LCDR Lewis Motion	Secretary
Charles Morse	DoD Vice President
Shari Ritter	USMC Vice President
Natalie Osgood	Air Force Vice President
LCDR Mark Sanchez	USCG Mark Sanchez
Debra Del Mar	Corporate/Retired Vice President
Mario Beckles	Scholarship Chair
Dr. Jennifer Miller	Luncheon Liaison/Host
Jeff Norris	Community Service
Dan Olden	Membership
Michael Monson	Newsletter Managing Editor
Wayne Whiten	Webmaster
Dominick Iacobucci	Alternate Webmaster

1. Administrative Matters – Secretary (*LCDR Motion*)
  - a. Approval of October Minutes – Distributed to the board on 08 December
    - i. Motion to Approve – Ms. Del Mar
    - ii. Motion to Second – Mr. Monson
  - b. E-mail verification/updates
    - i. Recommendation to reach out to National membership for push to switch to personal e-mail addresses
    - ii. Recommendation for board members to provide personal e-mail and cell numbers; this information would be for Board internal use only, note primary preferred contact
  - c. EB board member positions discussion:
    - i. Current/expected:
      1. Army: VP (April), Secretary (current)
      2. Air Force: Secretary (current)
      3. Marine Corps: Secretary (current)
      4. Navy: VP (January)
    - ii. Discussion re: contractors who are also reservists filling EB positions
      1. Intent/goal of Service VPs and Assistant Secretaries: selected by leadership as an opportunity, ability to move within service, communicate, and have active engagement with the front office to get the most out of the chapter and the chapter to get the most out of that relationship.

2. Decision: Contractors, even if reservists, shall not be Service Vice Presidents or Assistant Secretaries.
    - a. Motion to add language stating this to the Constitution by Ms. Del Mar
    - b. Motion seconded by Ms. Osgood.
  - d. Upcoming Executive Board Officer cycle/election discussion given the COVID environment
    - i. Elections are typically solicited, slated, and vote at the April Monthly meeting, results announced in May, and new board members sworn in in June.
    - ii. Option to consider, similar to the National Board, is that members have the ability to “re-up” to extend if desired. If the desire is not to re-up, they would work with their front office leadership to get a replacement designated.
      1. This option to re-up has been used the last two years.
    - iii. Recommend to table this decision, write out options for consideration, and consider term limits, have the Vice Presidents review and make recommendations to the board.
  - e. National PDI – Atlanta
  - f. Calendar review
    - i. Coast Guard on Deck for the January member meeting
    - ii. Air Force on Deck for the February member meeting
2. Committee updates
- a. CDFM – NSTR
  - b. Awards – NSTR
  - c. Scholarship updates (Mr. Beckles)
    - i. Will continue strategic communication to members of scholarship opportunities
    - ii. Will announce opportunity at the Regional PDI
    - iii. 15 April will be the deadline for application; winners announced for the May Member meeting
    - iv. Recommendation to also announce scholarships at the January and February Member meetings and future newsletters
  - d. Luncheon – NSTR
  - e. Training (LCDR Motion for Ms. Placek)
    - i. 24 Feb Mini Course – Advanced Leadership Skills and Techniques
  - f. Newsletter (Mr. Monson)
    - i. January is a Newsletter month
    - ii. Request updates by Friday, 07 January
    - iii. Traditionally the Service sponsoring the speaker for the month of publication provides a 250-500 word article; Coast Guard on Deck for the January edition
  - g. Website (Mr. Whiten)
    - i. Will be posting the final list of attendees for the Holiday Social at 1530
    - ii. Registration can occur at the door; website will remain open for registration
  - h. Audit - NSTR
  - i. Competition – NSTR

3. Outreach and Publicity:
  - a. Community Service (Mr. Norris)
    - i. Toys for Tots and Food Drive at the Holiday Social
    - ii. 18 December – Arlington Wreath Laying
    - iii. February – Smithsonian Digital Transcription (virtual)
  - b. Early Careerists (Ms. Del Mar)
    - i. Working through a plan for calendar year 2022 with Coffee Chats and social events
  - c. Membership (Mr. Olden)
    - i. Getting to a point of concern
      1. Typically see an uptick in membership for National and Regional PDI; goodwill of free attendance at the events may impact the number of people joining
      2. Call to action, as membership continues to decline
4. Upcoming Major Events:
  - a. Holiday Social (Ms. Del Mar)
    - i. Great lineup of Senior Leadership and Corporate sponsorships:
      1. Mr. McCord will be the presiding dignitary
      2. Audrey Davis (ASMC National President)
      3. Rich Brady (ASMC CEO)
    - ii. Discussion: Cancellation policy for the Holiday Social given the COVID environment
      1. Decision: stand by published cancellation policy; exceptions can be considered on a case-by-case basis for hardship cases
        - a. No board objections
  - b. NCR PDI planning underway
    - i. Registration opened on the Website in December
    - ii. Previous Executive Board approved 1-time corporate registrants will be able to attend for free
    - iii. Diamond and Platinum sponsors – 100% re-upping of their sponsorships
5. Vice President Updates:
  - a. Army – NSTR
  - b. Navy – NSTR
  - c. Marine Corps – NSTR
  - d. Air Force – NSTR
  - e. DoD (Mr. Morse) – request updated Holiday Social roster
  - f. Coast Guard – NSTR
  - g. Corporate – NSTR
6. Hotwash discussion will be rescheduled for the January EB meeting
7. Closing remarks