

RESORT IMPROVEMENT DISTRICT #1
GENERAL MANAGER'S REPORT
NOVEMBER 2020

GENERAL MANAGER'S ACTIVITIES:

- Attended field staff meetings.
- Corresponded with community members, public agencies, and community organizations.

ADMINISTRATION DEPARTMENT:

- Attended various board meetings and staff meetings.
- Updated and made adjustments to RID web page for .gov compliance.
- Prepared drinking water boil notices and scheduled power outage notifications.
- Prepared and submitted a Small Business Recovery Grant to Humboldt County in the amount of \$3,909 for Covid-19 related expenses. The grant is funded by the Cares Act.
- Submitted a Covid-19 Delinquent Water Account Survey to State Water Resources Control Board.
- Assisted in California Accidental Release Prevention Program (CalARP) mandated Five-year Plan Update.

WATER TREATMENT DEPARTMENT:

- New gas detector installed for chlorine.
- New pressure transducer installed at dam intake.
- 11-month new tank inspections completed at Bud, Jeff, Kennedy sites. Kennedy tank inspection has paint irregularities, will have to fix.
- Sedimentation pond is drained, cleaned, and refilled.
- Hach 2100N and 3- 1720E turbidimeters calibrated.
- Polymer feed streaming current controller probe and piston cleaned.
- Water leak next to the Tides Inn, Ocean Ct., and Lower Pacific between Neptune and Steelhead.

WASTEWATER TREATMENT DEPARTMENT:

- Sludge bags hauled to Fortuna for disposal at Recology Eel River.
- Clarifier 2 placed back into service.

**Resort Improvement District #1
General Manager's Report
November 2020**

- Emergency eyewash/shower stations tested.
- Lift station 5 high level float gets stuck in ladder rung, got it loose with a long stick.

POWER GENERATION & DISTRIBUTION DEPARTMENT:

- Replaced pole at Omar tank for solar panel and 101 Netlink.
- Relocated the tsunami siren from waste plant to golf building.
- Replaced batteries for garage doors at the Generator Plant and replaced associated connections.
- Continued tree work on tie-line.
- Completed electric meter upgrades

PARKS AND RECREATION AND MISCELLANEOUS:

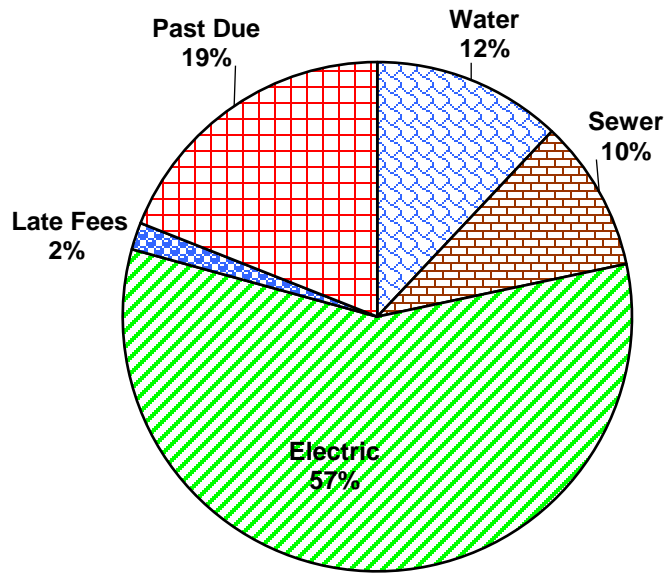
- Cal-Fire crews, general landscaping on airport.
- 2 employees to Sacramento for WWTP state testing.
- Tsunami siren moved from WWTP location to AG shed, causing embankment to start eroding.
- -New tire installed on greens mower.
- State mandated Covid-19 survey completed.

END OF GENERAL DISCUSSION
Provided by: RID Staff Members
OPERATIONAL DATA FOLLOWS

APPENDIX OF OPERATIONAL DATA FOR THE MONTH OF NOVEMBER, 2020

ADMINISTRATION

Utility Billing:



Utility	Residential Utilities	Residential Capital Fac	Commercial Utilities	Commercial Capital Fac	Total Billing	Last Years Billing Totals
Water	\$24,670	\$0	\$3,070	\$0	\$27,740	\$24,378
Sewer	\$19,862		\$2,420		\$22,281	\$22,281
Electric	\$109,474	\$0	\$23,425	\$0	\$132,899	\$107,032
Late Fees	\$4,231		-\$247		\$3,984	\$3,908
Past Due	\$37,800		\$6,058		\$43,858	\$29,379
Total	\$196,036	\$0	\$34,726	\$0	\$230,762	\$186,978
	85.0%	0.0%	15.0%	0.0%		

Utility	Residential Usage	Commercial Usage	RID Usage	Total Metered Usage	
Water (cuft)	250,525	37,367	54,999	342,891	273,270
	73.1%	10.9%	16.0%		
Elec (KwH)	313,919	66,557	40,245	420,721	343,348
	74.6%	15.8%	9.6%		

PARKS AND RECREATION

GOLF LINKS:

Revenue Source	Previous Balance	Monthly Total	F/Y to Date	Budget
Greens Fees	\$5,578.00	\$1,325.00	\$6,903.00	
Total Revenue to Date			\$6,903.00	\$10,000.00

**GOLF LINKS GREEN FEE HONOR SYSTEM SUMMARY
 THANKYOU FOR SUPPORTING CONTINUED OPERATION**

Shelter Cove Golf Links Honorable Golfers November 2020

				NOV 2020
Greens Fees				Total
			Amount	Amount
Kiosk Cash			\$530.00	\$530.00
Kiosk CC			\$795.00	\$795.00
Annual Green's Fee Purchasers				
TOTAL			\$1,325.00	\$1,325.00

FIRE DEPARTMENT

RESPONSES:

Medical Aid	# 9345	11/4	1 F/F
Public Assist: Smoke alarm	# 9377	11/5	3 F/Fs
Public Assist: Assist SO	# 9378	11/5	4 F/Fs
Public Assist: Lockout	# 9395	11/6	1 F/F
Public Assist: Med eval/Arson	# 9397	11/6	3 F/Fs
Public Assist: Lockout	# 9454	11/8	3 F/Fs
Public Assist: Lockout	# 9512	11/10	1 F/F
Public Assist: Tire	# 9743	11/14	1 F/F
Public Assist: Lockout	# 9767	11/15	2 F/Fs
Medical Aid	# 10080	11/21	6 F/Fs
Medical Aid	# 10104	11/22	8 F/Fs
Public Assist: Fire, truck scale	# 10154	11/23	1 F/F
Debris fire	# 10278	11/26	5 F/Fs
Public Assist: Lockout	# 10329	11/28	1 F/F
Public Assist	# 10333	11/28	4 F/Fs
Public Assist: Overdue hikers	# 10372	11/29	3 F/Fs

**Resort Improvement District #1
General Manager's Report
November 2020**

EQUIPMENT STATUS:

	ID	
Command/Ocean Rescue	5100	In Service
Brush Engine	5111	In Service
WUI Type 1 Engine	5116	In Service
Command Type 6 Wildland Engine	5146	In Service
Rescue/Engine Type 6	5147	In Service
Rescue/Ambulance	5171	In Service
RIB 17ft Boat	5172	In Service
Yamaha Jet Ski	5173	In Service
4 x 4 Quad	5174	In Service
Polaris Ranger 6 x 6 ATV	5175	In Service

TRAINING ACTIVITIES:

DRILLS:

	<u>Date</u>	<u>Description</u>	<u>F/F Turn-out</u>
Fire Drill:	11/4	D O Meeting	7 F/Fs
Fire Drill:	11/4	Inventory	11 F/Fs
Med Drill:	11/11	Hypothermia 4 F/F from neighboring departments	18 F/Fs
Fire Drill:	11/18	Fit Tests	9 F/Fs
Med Drill:	11/25	Critical Debriefing	14 F/Fs

OUTSIDE TRAINING:

<u>Date</u>	<u>Description</u>	<u>F/F Turn-out</u>
11/23	SHFCA Meeting at Redway Fire	2 F/Fs

ELECTRICAL UTILITY

ELECTRICAL SERVICE CONNECTIONS:

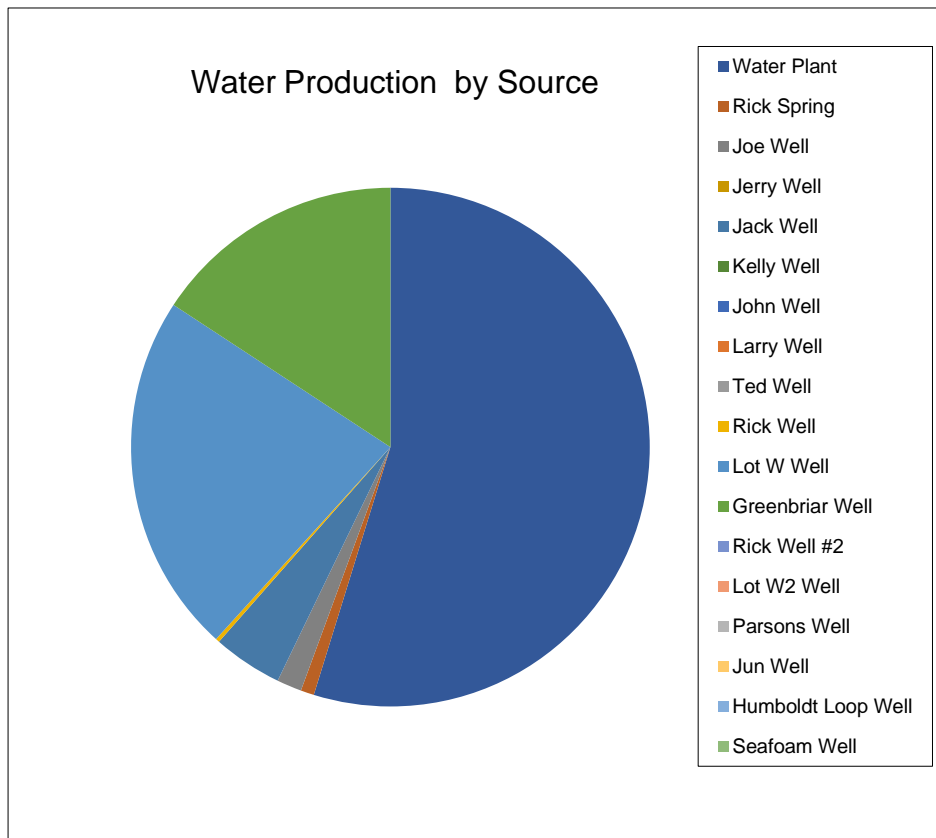
		<u>Locations</u>
• Services Requested:	0	
• Services Connected:	0	
Previous Connections	<u>1</u>	
• F/Y Connections to date:	<u>1</u>	

POWER OUTAGES:

• Scheduled Outages:	0	
• Unscheduled Outages:	<u>1</u>	PG&E Whole Cove
• Total # of Outages:	<u>1</u>	

WATER UTILITY

- Total Gallons Finished Water Produced: 2,705,619 gallons
 - Water Plant (Telegraph Creek): 1,482,000 gallons
 - Rick Spring (Toth Rd): 22,570 gallons
 - Joe Well (Cougar Rd): 41,888 gallons
 - Jerry Well (Willow Glen Rd): 0 gallons
 - Jack Well (Willow Glen Rd): 117,361 gallons
 - Kelly Well (Kelly Rd): 0 gallons
 - John Well (King's Peak Rd): 0 gallons
 - Larry Well (Wood Ct): 0 gallons
 - Ted Well (Shaller Ct): 0 gallons
 - Rick Well (Toth Rd): 6,523 gallons
 - Lot W Well (Willow Glen Rd): 608,775 gallons
 - Greenbriar Well (Toth Rd): 426,502 gallons
 - Rick Well #2 (Toth Rd): 0 gallons
 - Lot W2 Well (Willow Glen Rd): 0 gallons
 - Parsons Well (Parsons Road): 0 gallons
 - Jun Well: 0 gallons
 - Humboldt Loop Well: 0 gallons
 - Seafoam Well: 0 gallons



- Water Treatment Plant Hours of Operation: 215.8 hours
- Monthly Rainfall Total: 6.76 inches
- Previous 20/21 Annual Rainfall Total to date: 0.93 inches
- Current 20/21 Annual Rainfall Total: 7.69 inches

Resort Improvement District #1

General Manager's Report

November 2020

WATER SERVICE CONNECTIONS:

Locations

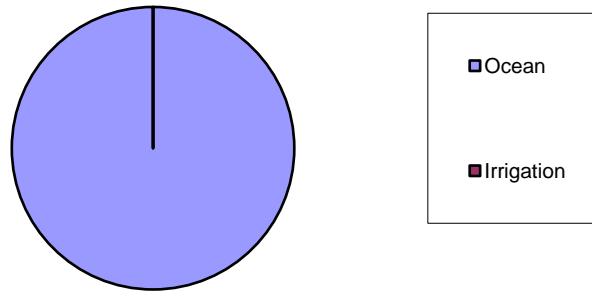
• Services Requested:	0
• Services Connected:	0
Previous Connections	<u>2</u>
• F/Y Connections to date:	<u>2</u>

WASTEWATER UTILITY

FLOWS INTO PLANT:

High:	<u>101,286</u> gals/day
Low:	<u>30,530</u> gals/day
Monthly Total:	<u>1,598,846</u>

Wastewater Treatment Plant Effluent



SEWER SERVICE CONNECTIONS:

Locations

• Services Requested:	0
• Services Connected:	0
Previous Connections	<u>1</u>
• F/Y Connections to date:	<u>1</u>

CAPITAL CONSTRUCTION PROJECTS

Construction work. Assistance with the electrical department, & Cal-Fire crews.

INTRA DEPARTMENTAL SAFETY MEETINGS

Date	Items Discussed
11/30/2020	Various on-line Target Solutions courses

Resort Improvement District #1

General Manager's Report

November 2020

ON-CALL INCIDENT REPORT

Date/Time	Location	Description of Incident
	None	
Personnel Responding:		

END OF REPORT