

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for February 13, 2019 Regular Meeting

6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. Call to order.

Board Members: Chairman David Boan, Vice-Chairman John Kirschenbaum, Secretary/Treasurer Kenny Edmonds, Commissioner Robert Redd, and Commissioner Ben Taylor.

2. Approve Agenda.

3. Minutes.

3.1. Motion to approve the Minutes for the Regular Meeting held on January 24, 2019.

4. General Manager's Report.

5. Public Comments.

6. Presentation by Todd Dalton with BXS Insurance Services of the 2019/2020 Property & Casualty Policy Renewal.

7. Construction / Engineering Projects.

7.1. Lift Station 13 – Force Main Project.

7.1.A. Motion to approve Seymour Engineering Invoice# 6915 in the amount of \$22,252.00 for the Lift Station #13 Force Main Project for the time period of January 2, 2019 through January 24, 2019, leaving a remaining balance of \$66,267.00 for this project.

7.2. Water Meter Replacements Project.

7.2.A. Motion to proceed with the bid process of the Water Meter Replacement Construction Project.

7.2.B. Motion to authorize Digital Engineering Work Assignment No.2019-03B, under the current Master Services Agreement, in the amount of \$105,150.00 and to authorize the Chairman to execute same.

7.2.C. Motion to authorize the General Manager to advertise the Water Meter Replacement Construction Project as provided and recommended by Digital Engineering.

7.3. Miscellaneous CIP Projects.

7.3. A. Motion to approve a one-year contract with Gulf States Engineering to provide preventative maintenance inspections on all DWSD submersible Flygt pumps and systems in the amount of \$35,544.00 as identified in the attached proposal and to authorize the Chairman to execute same.

7.3. B. Motion to authorize the General Manager to engage Covington Civil and Environmental, LLC under the current Master Services Agreement to proceed with the development of design plans and specifications for rehabilitation in various segments of the sewer system within Basin 17 (Hilo Wy. and D. Dr. East areas).

8. Financial.

8.1. Docket of Claims.

8.1.A. Motion to approve the Docket of Claims in the amount of \$116,193.23.

8.1.B. Treasurer's Report – 1/31/2019

8.1.C. Revenue & Expense Report – 1/31/2019

8.1.D. Unapproved Docket of Claims.

8.2. Motion to spread upon the minutes the advertisement of the 2017/2018 Financial Statements as approved by the Board on January 24, 2019.

9. New Business / Discussion Items.

9.1. Motion to approve the 2019/2020 Property & Casualty Policy Renewal as presented and recommended by Todd Dalton with BXS Insurance Services.

9.2. Motion to approve the attendance of Business/Office Manager, John Cumberland and Comptroller, Toni Wilson, to HR Law 2019 in Gulfport on February 27, 2019, at a cost of \$199.00 for John and no cost to the District for Toni.

10. Adjournment.

The next meeting of the Board of Commissioners is scheduled for **February 28, 2019** at 6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.