

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for November 8, 2018 Regular Meeting

6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. Call to order.

Board Members: Chairman David Boan, Vice-Chairman John Kirschenbaum, Secretary/Treasurer Kenny Edmonds, Commissioner Robert Redd, and Commissioner Ben Taylor.

2. Approve Agenda.

3. Minutes.

3.1. Motion to approve the Minutes for the Regular Meeting held on October 25, 2018.

4. General Manager's Report.

5. Public Comments.

None.

6. Construction / Engineering Projects.

6.1. Lift Station Project.

6.1.A. Bruce Newton with Digital Engineering in attendance with a project status update.

6.1.B. Motion to approve Digital Engineering Invoice# 728-1464-25 in the amount of \$14,987.07 for the time period of September 30, 2018 through October 27, 2018.

6.1.C. Motion to approve Magnolia Construction Change Order #003 for a decrease of \$143.00 in the contract, changing the total contract amount to be \$3,413,625.23.

6.1.D. Motion to approve Magnolia Construction Pay App#14 in the amount of \$170,624.26 for the construction retainage balance, the final payment for this project.

6.2. Engineering Master Services Agreement.

6.2.A. Motion to approve Digital Engineering Invoice# 728-1310-05 in the amount of \$4,530.00 for the time period of September 30, 2018 through October 27, 2018.

7. Financial.

7.1. Docket of Claims.

7.1.A. Motion to approve the Docket of Claims in the amount of \$ 98,759.64.

7.1.B. Unapproved Docket.

7.1.C. Treasurer's Report – 10/31/2018

7.1.D. Revenue & Expense Report – 10/31/2018

8. Old Business.

8.1. Motion to acknowledge receipt of Insurance Agent Qualification packages by the November 7, 2018 deadline from_____.

8.2. Motion to amend the previously approved Motion 9.1 on October 11, 2018 to change the attendance date of Lacey Barr to "Dale Carnegie" Essential Business Skills Seminar from November 8, 2018 to November 27, 2018 and add Robyn Reiter to the attendance, at a cost of \$249.00.

8.3. Motion to approve a Master Services Agreement with Covington Environmental, Seymour Engineering and Compton Engineering.

9. New Business / Discussion Items.

9.1. Presentation by Sherri Baker with Coast Benefit Professionals on the 2019 Employee Insurance Renewal.

9.2. Motion to authorize the renewal of Employee Medical, Dental, & Vision Plans for 2019 effective January 1, 2019, as proposed.

9.3. Motion to approve the Governor's Proclamation pursuant to MS Code Ann. Section 3-3-7, additional Holiday Declarations of Friday, November 23, 2018 for Thanksgiving; Monday, December 24, 2018 for Christmas; and Monday, December 31, 2018 for New Years.

9.4. Motion to authorize the General Manager to advertise for District IT Services.

10. Adjournment.

The next meeting of the Board of Commissioners is scheduled for **November 29, 2018** at 6:00 p.m. at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.