

Special Meeting - Waterford Selectboard
and the
Davies Memorial Library Trustees

June 3, 2021 at 7:00pm

Minutes

Link to ZOOM recording:

<https://us02web.zoom.us/rec/share/30was4Fkj78NvmoFHaZ07t8QlrNxqWGhxYeUA82ChSqEvejB-TvP2sq5PMFVT5h1.ojLh0u70tmDUkxI2>

Attendees: Warner Hodgdon, Fred Saar, Angela Daniels, Marcia Martel
Colleen Kozlowski, Mary Jo O'Neill, Carrie Ross, Tim Yarrow, Kandis Barrett

The meeting was called to order at 7:04pm.

There were no modifications to the agenda.

Requested Library Repairs

Kandis and Mary Jo reviewed a list of needed repairs being maintained by the Library (list attached) and there was some discussion on the items. Fred requested a copy of the list so the Selectboard can get quotes for the repairs and determine how the items fit into the Town expenditures for the year.

Mary Jo discussed the porch and stated several Library patrons have express concern about the safety of the porch. Fred recommended closing the porch until a determination can be made.

Mary Jo reviewed the history of the Davies Memorial Library: the building was donated to the Town on the condition that there always be a library in the building. When the Town determined they wanted to move the Town Office from the Town Clerks home the deed to the building was amended to allow the Town Office to occupy the lower level. Per Mary Jo, the arrangement was the Town would maintain the building in lieu of rent.

Discussion returned to the needed repairs and Mary Jo pointed out that several of the items had been reported in the past; one item was discussed approximately one year ago. Mary Jo suggested that a formal process – perhaps a form - might make tracking the requests easier for the Library Trustees. Tim commented that the Library Trustees are not skilled in building maintenance, and it would be more effective for the Selectboard to coordinate repairs.

Marsha asked about the length of time it took for the repairs to the chimney. Fred referred the question to Kandis, but no definite time frame was provided. Warner provided an update on the repairs to the landing and threshold; the work has not been done yet, but it is expected to be complete soon. Warner discussed the difficulty in finding a contractor interested in small repair jobs.

Tim inquired about the possibility of having the Town Office staff coordinate getting bids, scheduling work, etc. Fred stated that the time of the Town Clerk/Treasurer and the Assistant are limited and that they do not have the background to handle these tasks. Mary Jo stated that the Trustees do not want to take on this responsibility.

Fred summarized the discussion of the building repairs and committed to getting cost estimates as quickly as possible. Fred asked Warner if he would meet with Kandis to review the locations of the items on her list.

Library Funding

Mary Jo reviewed the past year and stated that the Library Trustees have not been able to do any fundraising due to the pandemic. Mary Jo reported that the libraries in Peacham, Barnet and Danville are fully funded by the Towns, and since the Davies Memorial Library is a vital part of the community they should be funded by the Town.

There was a discussion about how to communicate the need to increase the Library's appropriation to the Town residents before the Town Meeting. Marsha suggested putting the increased appropriation in the Warning for Town Meeting and asked if the Library had received any grants. Kandis reported that the Library has received several grants for specific projects and provide information on the projects and grant amounts. Marcia asked if the Library had received any pandemic relief money and Kandis replied that the Library has applied for a \$30,000 grant but has not been notified if their application was approved.

Fred discussed the history of funding the Library through an annual appropriation and noted that the cost of heat and electricity are carried in the Town budget. Marsha recommended getting the appropriation on the Warning for Town Meeting and discussing the reasoning for the increase at the Town Pre-Meeting. Colleen asked about including information in the Library's report that is included in the Annual Town Report and Marsha thought this would be a good idea.

Other Items

There were no other items.

Warner made a motion to adjourn, and Fred seconded. The meeting adjourned at 7:37pm.

Building Needs

Chipping exterior paint

Rotten exterior siding

Rotten fascia boards

Satellite dish removal

Hornets near chimney exterior

Balcony/porch safety inspection

Remove old window boxes on balcony porch.

Missing screen on window on porch side behind my desk