

**DIAMONDHEAD WATER AND SEWER DISTRICT
AGENDA FOR DECEMBER 21, 2017 RESCHEDLUED MEETING**

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order.**
2. **Board Members:** Chairman David Boan, Vice-Chairman John Kirschenbaum; Secretary/Treasurer Kenny Edmonds, Commissioner Dick Nolan and Commissioner Robert Redd.
3. Also present: District Counsel, Tricia Tisdale, Boyce Holleman & Associates; David Carden, GM Select; Comptroller, Toni Wilson and John Cumberland, Business / Office Manager.
4. **Approve Agenda.**
5. **Public Comments.**
Ty Necaise, CPA, Necaise & Company, PLLC, 2017 Fiscal Audit Update
6. **GM's Report by GM Select.**
7. **Minutes.**

7.1. Motion to approve the Minutes for the Regular Meeting held on November 30, 2017.

8. Construction Projects.

- 8.1. **WWTP Construction Project.** Update in the GM's report.
- 8.2. **Lift Station Repair and Mitigation** PW8429, PW11280 and PW11247.

9. Financial Motions.

- 9.1. Motion to approve the Docket of Claims.
Report by Secretary/ Treasurer – Commissioner Edmonds.*
- 9.2. Treasurer's Report 11/30/2017.
- 9.3. Revenue & Expense Summary Report 11/30/2017.

10. Old Business.

- 10.1. Discussion: Bruce Newton, Digital Engineering, SCADA
- 10.2.** *Motion to approve low quote from Revere for SCADA software update and installation for water wells and lift stations in the amount of \$21,812.00.*

10.3. Motion to authorize Digital Engineering to initiate Change Order No. 1 for the FEMA Lift Station Repair Project to integrate the plant operations with the Districts SCADA for remote monitoring and control.

11. New Business / Discussion Item.

11.1. Motion to approve the 2018 Employee Health Insurance Proposal Option and pay the difference over employee's withholding for the January 2018 premium.

Sherri Baker, Coast Benefit Professionals

11.2. Motion to approve closing the District's office at 2:00 pm, December 8, 2017 due to Winter Weather Threats and keeping essential crews on standby until 4:30 pm.

11.3. Motion to purchase ¾ ton truck (DWSD # Truck 36) from low quote Landers Dodge in the amount of \$23,467.00.

11.4. Motion to purchase flip top service body for Truck 36 from low quote Aerial Truck Equipment Company, Inc. in the amount of \$7,543.42.

11.5. Motion to auction Truck 21 at Cuevas Auction, LLC with auctioneer fee 7% of gross sale.

11.6. Motion to purchase mini excavator (DWSD # Bobcat E45) from low quote Duhon Machinery in the amount of \$44,293.52 and apply trade value in the amount of \$24,000.00 for 2006 CAT 420D backhoe serial number FDP24502, purchase total \$20,293.52.

11.7. Motion to purchase 20' pull tilt trailer for Bobcat E45 from low quote Puckett Rents in the amount of \$7,350.00.

11.8. Motion to authorize general manager to sign Volkert's recommendation letter for the American Council of Engineering Companies Engineering Excellence award for the Diamondhead Wastewater Treatment Facility.

12. Executive Session.

13. Next meeting.

The next meeting of the Board of Commissioners is scheduled for December 28, 2017 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.

14. Adjournment.