BOARD OF SELECTPERSON
Meeting Minutes

March 23, 2026

6PM- Executive Session 1 M.R.S.A 405 (6) (A) 6:00PM – 7:44PM

CALL TO ORDER:

Brady called the meeting to order at 7:44PM with the Flag Salute.

Elect new officers:

Brady made a motion to elect Howard Burnham as Chairperson, Lori Seconded, 4 in favor, 1 abstention.

Howard made a motion to elect Lori Harmon as Vice Chair, Brady Seconded, 4 in favor, 1 abstention

SELECT BOARD MEMBERS IN ATTENDANCE:

Howard Burnham, Wade Andrews, Brady Connors, Jerry Gilpatrick

MEMBERS IN AUDIENCE:
Alesha Buzzell, Cheryl Edgerly, Heath Edgerly, Gail Libby, Ricky Richardson, Joanne Andrews, Scott Logan, Neal Meltzer, Stephen McLean, Jim Kelley, Jared Welsh

MINUTES:

Approve minutes- March 16th Meeting Minutes – Brady noted that the minutes were provided immediately prior to the meeting and, given the document's length, recommended deferring approval until the meeting on the 30th. Howard expressed his agreement.

WARRANT:

No Sufficient time to review warrants prior to meeting

ANNOUNCEMENTS:

Wade read the announcements, Brady noted that Alesha's information is still included. Brady will update the announcements to replace those details with Board of Selectpersons (BOS) information.

DEPARTMENT REPORTS:

Jim Kelley, YCSWCD Grant – The application deadline is June 5, 2026. Remaining tasks include selecting the projects the Board deems most suitable for the grant funding, drafting a municipal resolution, and writing the application. While Jim is available to

assist with the application, he

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cannot serve as the primary author. Brady will assume the role of point of contact for the project moving forward.

Neal Meltzer, Water District – Howard will sign the document in his capacity as the new Chairman. Regarding the inspection agreement, it was noted that costs through Dirigo would total $50,000. However, during the Hollandville project, the town contracted with the Water District to have the Water Operator perform inspections at half the cost. The CDBG Advisory Committee recommended hiring the Water District for this project and presented the agreement to the Board last week. This document must be signed and returned to Neal. Brady made a Motion to sign the inspection agreement with water district for the Deepvale project, Wade seconded, all in favor.

Howard inquired with Neal regarding a 2-inch pipe near Buddy Gilpatrick's property, questioning if the line was still active. Neal confirmed that the pipe is indeed live and provides water to 7–9 residences on the Watson Hill Road. Howard asked if the project budget accounted for this water line. Neal explained the budget, stating that while it is not currently included in the contract, the goal would be to replace the line using contingency funds if they remain available.

Heath expressed concern regarding the existence of the 2-inch pipe, citing a previous instance on Watson Hill Road where a resident opted to drill private lines after being quoted a connection fee by the Water District. Heath noted his understanding that the grant is intended specifically for the replacement of existing infrastructure rather than the installation of a new system. He requested further clarification on this matter.

Neal confirmed the existence of a 2-inch line on Watson Hill Road that is part of the Water District system. He noted that if contingency funds remain available at the conclusion of the project, his intention is to allocate those funds toward the replacement of that specific line.

Jared Welsh, Fire Chief – February Report
Total calls to date: 112.

During February, there were 32 calls, consisting of 6 fire and 26 EMS responses; it was noted that the winter months are typically the slower period of the year. The department provided mutual aid twice and received mutual aid twice. This included one mutual aid call to Newfield, which required the crew to pick up an Acton paramedic.

Professional Development:

- One new EMT-B.

- Two members are currently enrolled in an EMT-B course at the York County training facility at no cost to the town.

- One member remains enrolled in Fire 1 & 2 training.

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Equipment Update: Grant-funded GlideScope laryngoscopes arrived last week. Training for providers will be conducted prior to placing the equipment into service. Once active, both ambulances will be identically equipped, with the exception of their stretcher power-load capabilities.

New Ambulance: The ambulance committee has selected the bid from Lifeline Emergency Vehicles for the new ambulance. This choice maintains consistency with the current fleet, which already includes two Lifeline vehicles. The bid prices were reviewed as follows: Greenwood at $415,000, Lifeline (Specialty Vehicles Inc) at $438,000, and Braun Ambulance at $440,000. It was noted that price was not the sole determining factor in the committee's decision.

Staffing: No staffing issues were reported. Recent additions to the department include one new FF/AEMT, one new FF/EMT-B, and two new FF/Paramedics who serve full-time in Biddeford. Additionally, one paramedic residing in Limerick has returned to the department.

Training: The Department will be conducting a Live fire training in Hollis on the 12th of April, with Newfield Fire and Limington Fire.

Current Officer Positions: There are currently two open positions: one Captain and one Lieutenant, with seven total applicants. All seven candidates were interviewed by a single panel consisting of Limerick Assistant Chief Fossett, Limerick Deputy Chief Dorrow, Limerick Captain Proctor, and Limington Deputy Chief Libby.

Captain: Chief Welsh presented the recommendation of Adam Francis for the Captain position. Currently a Firefighter/Paramedic with Biddeford Fire, Adam was rated as the top candidate by the interview board due to his extensive experience in both Fire and EMS.

Lieutenant: Chief Welsh presented the recommendation of Brady Connors for the Lieutenant position. The interview board selected Brady as the top candidate, noting

his strong leadership skills, excellent rapport with the crews, and his consistent response to calls even when not on shift.

Wade Motioned to accept the officer recommendations provided by Chief Welsh, Lori Seconded. 4 in favor 1 abstained

If anyone has any questions or concerns, please feel free to call, text, or email the fire chief.

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Hearing of Citizens:

Heath Edgerly – Heath expressed his goal of moving the town in a positive direction and noted that he had requested a copy of the Bid Policy from Alesha; however, she departed before the request was fulfilled. He recalled a previous Board policy requiring three bids for any expenditure exceeding $2,500, excluding emergencies. Regarding road maintenance, Heath noted that while the previous Road Commissioner had hired a road sweeper, the process created a silica dust issue. He suggested that, in the future, the debris be watered down before collection and proposed seeking annual bids for this service.

Heath further requested that all town work strictly follow the established bid policy and inquired if swept-up sand could be returned to the sand/salt shed or snowplow contractors. He also suggested larger-scale contracts to increase the volume of work completed throughout the town. Brady will email a copy of the bid policy to Heath.

Ricky Richardson, Road Commissioner/plowing contractor – Ricky explained that the decision not to use the sweeper was due to its unavailability until May 15. He noted that himself and Charles have personally swept sand and salt away from the building previously to prevent it from being tracked inside during major events, he does not charge the town. Ricky agreed the sweeper is a useful tool, he pointed out its limitations, noting that it does not clear walkways and previously left windrows in the street. He suggested that, ideally, sweeping should occur on a damp day to minimize dust. Regarding tree maintenance, Ricky thought that the department performed well last year within the provided budget.

A discussion was then had regarding hazardous tree removal. Howard recommended a town-wide assessment to identify priority trees, and Lori inquired about the timeline for starting this process, stressing the need to issue and review RFPs early to avoid delays. Ricky agreed that a ride around
is a good idea to determine which trees pose the greatest danger. Howard mentioned the two trees in the cemetery that require removal via crane. Howard is suggesting that a town-wide survey would also be beneficial for assessing road maintenance needs and developing a five-year plan for future improvements.

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OLD BUSINESS:

Review of Legal Accounts- Warrants have not been reviewed.

Municipal Parking Lot Paving Update – The Board discussed the need to finalizing funding and account balances. It was noted that following the signing of the audit, the process of transitioning all records to the audited figures is currently underway. Moving forward with project planning will be difficult until a finalized budget figure is established.

Deepvale Update- Gail mentioned that a contract signing is scheduled for March 24, 2026, at 11:00 AM, along with the need to sign for a $250,000 award. Joanne will be available to provide copies of the documents. It was mentioned that the Deepvale Committee is aware of the 2-inch pipe crossing the Gilpatrick's property. If it ends up being replaced, the line would be rerouted from its current path and installed within another easement that is currently being processed for the public way off Watson Hill Road.

Discuss System Administrator- Brady presented a copy of the Modem Waves agreement and noted he would distribute copies to the rest of the Board. Lori asked if the Board could recommend changes to the document. Brady stated that it is a working document and explained the need to finalize it as soon as possible, as there is no current contract in place for system administration.

New Auditing Firm- Howard has a call into a CPA and he is still awaiting a call back. This is a one man operation.

Recreation Director- There is currently one completed application for this position, those interested are encouraged to pick up an application or submit a resume to the Board. Jerry noted that one individual has picked up an application and expressed strong

interest in the position.

June Ballot Articles- Money for Grange Hall ceiling, three contracts coming up for bid, Fire Dept. money that needs to be moved, Town accepting Emma's Way, paving for the Municipal Building, supply money for the Comprehensive Committee, request to add Treasurer from elected to appointed. There was also a note from Town Clerk requesting this be added to changed from elected to appointed to better help with ease of timelines for all full time employees at Town Hall. The Board will continue to review these items.

Brady offered to draft a sample of the warrant, stating that it must be signed by both the Selectboard and the Budget Committee by April 10. Because of the deadline a meeting with the Budget Committee will need to be scheduled within the next two weeks for their recommendations. Lori inquired whether a question should be added to the ballot to transition the administrative assistant position from part-time to full-time, as it was originally budgeted as part-time. Howard asked for clarification on the hours previously allocated for the position, which was 28 hours per week. Brady noted that a merit increase was implemented last year, meaning a new pay rate would need to be determined for the expanded role. Howard stated that his preference is for the position to be full-time at 40 hours per week, in-person attendance so there is always someone in that office. Brady will add it to the warrant.

YCSWCD Grant- Covered in Department reports.

Snowplow contracts were brought forward for discussion. Lori asked if the contracts could be provided in Word, to allow for direct comments and changed. Brady will forward the relevant emails. It was mentioned that the contracts will not be ready for the June ballot due to the required timeline for legal review and the bidding process. As the next scheduled vote after the June vote is in November would be too late for the upcoming season, it was mentioned that a Special Town Meeting would be necessary to award the contracts.

Tax Acquired Properties – Howard asked if there was an update on town-owned properties. Brady mentioned that the agenda item serves as a reminder that the town currently holds approximately 140 properties that can be sold to generate some income. Howard mentioned waiting to have any sales until the town's financials are fully settled. Joanne suggested that the Lake Arrowhead
Advisory Committee meet to recommend the next group of properties for sale and offered to coordinate a meeting with Stan.

Brady mentioned that the board has existing agreement between the Town of Limerick and LAC regarding restricted lots and noted that recent law changes have significantly impacted the town's ability to auction properties off how we used to. Lori recommended that the Board verify if these are developed lots before selling due to the fact LAC

manages its own water system and is currently facing growth-related challenges. Brady mentioned that some lots have been combined in the past. Howard proposed that the Lake Arrowhead Advisory Committee identify potential lots for sale, which would then be presented to the LAC Board for approval/permission to sell. Lori volunteered to serve as the Lake Arrowhead Community Liaison. Brady motioned to have Lori as the Lake Arrowhead Community Liaison, Jerry seconded, All in favor.

Discussion of Town Salt Shed with Contractors and replacement of lock – There was a meeting about this prior to the meeting, The board is dealing with this currently

New Business:

Sign consent notice with Barbra & Wheelock – A notice was provided regarding the merger of Barbra and Wheelock with another firm. While the terms of the contract will remain the same, the contract will be assigned to Woodhull. The letter serves as a "Consent to Assignment" to authorize this change. Howard will sign the document at the end of the meeting.

Meeting RE: 3 Division Road – Abutters contacted Brady directly to request a joint meeting with the Selectboard, Code Enforcement Officer (CEO), legal counsel, and other abutters to verify everyone is up to date regarding current property decisions/condition. Howard mentioned that he thinks the matter is currently tied up in the court system but is okay with a meeting. Brady suggested an evening meeting to better accommodate the abutters' schedules. Jerry inquired if the meeting should be held in Executive Session due to unresolved questions. The board agreed that an regular meeting/workshop was fine.

Howard asked if Lori could investigate the current status of the court action. Lori stated that she will attempt to contact the mortgage holders counsel this week. It was stated that a program has provided a storage unit to assist the homeowners in removing their remaining belongings. The Board will select a meeting date at the March 30th meeting, pending Lori's ability to contact council.

Appointments and Resignations:

2 Covered in FD Report

Discussion of Agenda Items- Public:

Gail Libby – Gail mentioned that part of her role in website administration is timely posting. She asked that all documents and times be given to her via email. Lori will ask Julie to email the reports to Gail. It was decided that Brady will serve as the primary point of contact for Gail regarding all dates and documentation.

Howard inquired about the status of incoming job applications; Brady confirmed that

three have been received thus far. The current advertisement in the Shopping Guide directs applicants to submit resumes to BOS@LIMERICKME.ORG. Lori suggested having the application process be an online option in the future.

Correspondence:

General Assistance – Brady mentioned that he had requested Alesha contact the Maine General Assistance (GA) office regarding the possibility of any available state-level support for GA applications. The state confirmed that there is no help available and that a town official or Selectboard member must serve as the primary contact. Once a GA application is received, the person who's processing it can call the state hotline and they will provide guidance through the process. Brady currently serves as the emergency/after hours contact. Applications are infrequent and it was suggested the Board share this responsibility as a collective task. The selectboard admins email has been forwarded to the general Board email and will be forwarded to the board members whom don't have access.

There was a question about the ability to use a volunteer for GA administration until a new hire is made, the Board decided that due to the sensitive and confidential nature of the matters involved, only an official town employee/elected official may handle these files.

Cheryl Edgerly – Welcomed the new board members and mentioned she is "looking forward to some good times and good changes."

ADJOURN MEETING: Brady motioned to adjourn; Lori seconded at 8:38PM; all were in favor.

These minutes were approved by the Limerick Board of Select Board on: Monday, March 30, 2026.

End of Broadcast
Respectfully submitted,

Brady A. Connors
Selectperson
FOR DETAILS OF MEETING SEE RECORDING AT: