



# Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

## Minutes of the meeting Allotments Committee

on Saturday 14<sup>th</sup> October 2023. 2pm

at the Allotments and Community Gardens

*Committee Members: Cllr J Edwards (Chairman), Cllr L Browning and Cllr L Bailie*

*Co-opted members: A.Brooks, S.Cainey, F.Green, M Frampton, Bill.Bailie.(Lead Gardener)*

Members of the Public and Plotolders - 8

Paula Coyle  
Clerk to Kingshurst Parish Council

Undertaken by :  
John Edwards

### Minutes

1.	<b>Welcome and Housekeeping</b>	
1.1	General housekeeping	
2.	<b>To receive apologies:</b> Cllr L Browning and Sue, sent apologies.	
3.	<b>To receive members' declarations of disclosable (pecuniary and other) interests.</b> None	
4.	<b>To approve the Minutes of the last Allotment Committee Meeting held on. 9/09/23.</b> <b>Resolved;</b> Minutes of the Allotment Committee meeting held on 9th September 2023 were approved as a true record and signed by the chairman.	
5.	<b>Allotment Finance</b>	
5.1	Allotment hedge <b>Resolved;</b> Hedge facing Fordbridge road to be cut back a date to be arranged	
5.2	<b>Resolved:</b> All plots to be numbered	clerk

<p><b>5.3.</b></p>	<p><b>Container to be placed at the community garden</b>  <b>Resolved:</b> Containers will be used for a community hub, a place for residents to come and have tea or coffee. The hub will be multi-purpose, providing and hosting a range of activities and services to be used by lots of different people in our community.  The hub will provide safe, free access to green space for local people, schools/youth groups and mental health support groups.</p>	<p>J/E  clerk</p>
<p><b>5.4.</b></p>	<p><b>Rodent Control</b>  <b>Resolved:</b> To look into this further and discuss at next committee meeting</p>	<p>J/E  clerk</p>
<p><b>6.</b></p> <p><b>6.1.</b></p> <p><b>6.2.</b></p> <p><b>6.3.</b></p> <p><b>6.4</b></p>	<p><b>Community Gardens</b></p> <p><b>Co-option Assistant lead gardener</b>  <b>Resolved:</b> Dave Quinny has been approved as the assistant lead gardener</p> <p>Cllr Frampton to give a report on the volunteers that he oversees.  Cllr Frampton, explained that the two volunteers only turned up 50% of the allocated time that was agreed. Data to follow  The committee members suggested for future volunteers attached to employment that attend the community garden, The Committee members will develop a development plan to support the volunteer with their learning, and document with evidence for the volunteer to take away.</p> <p>Cllr Frampton gave an update on produce that has been distributed to local community groups. 2023. Appendix A</p> <p>Members suggested next season we distribute the produce to delegated Community groups</p> <p><b>Committee decision plot 2</b>  <b>Resolved:</b> Cllr Frampton was asked to cease work on Plot 2 and also the community garden due to not taking instructions from the Allotment chair and the lead gardener and not sticking to the plan that has been discussed</p> <p><b>Lead Garden growing plan</b>  <b>Resolved:</b> Will be presented at the next Committee meeting in December  Community Garden growing plan to be discussed further with the new assistant lead gardener.</p> <p>Raised beds have been allocated to two families who are attending the community garden on a regular basis.</p>	

	<p>Polytunnels, small polytunnels will be used for seeding, the large Polytunnel will grow vegetables and flowers.  The cover will be placed onto the large Polytunnel mid November, a risk assessment will be carried out.</p>	
6.5	<p><b>Skip</b>  <b>Resolved:</b> Skip to be booked, all plot holders to have all their rubbish at the end of their plot by 21st October, D Quinny will supervise the skip so KPC do not get penalized for over filling.</p>	
6.6	<p><b>Composting area</b>  <b>Resolved:</b> Compost area to be built at the side of the polytunnel closer to the road.</p>	All
7.	<p><b>Date of the next meeting:</b>  Thursday 7<sup>th</sup> December 2023, at the Seeds of Hope, Overgreen Drive  <u>Location to be confirmed.</u></p>	

Signed (Chair): .....

Date: .....