



**AMERICAN SOCIETY OF MILITARY COMPTROLLERS**  
**ASMC Washington Chapter: P.O. Box 16237, Arlington, VA 22215**

**EXECUTIVE BOARD MEETING MINUTES**

**Thursday, June 7, 2018, 1200-1300**

Call-in: 571-372-4600 Participant Pass Code: 76225#

1. Approved May Minutes
2. Calendar review for 2017-2018 (90 day perspective)
  - a. Reminded Service VPs to identify your speakers for the next year. We have identified August and November speaker. However, it would be ideal if we could have all speakers for the year posted on our website for marketing purposes.
    - i. Next luncheon, June 21, 2018 hosted by Navy no speaker Mr. Runnels will install officers.
    - ii. Following engagement, Golf Tournament, Wednesday, July 18, 2018.
    - iii. Followed by our next luncheon, August 16, 2018.
  - b. New Officers have been elected. All Officers will need to renew their commitment with ASMC Washington Chapter. Please contact Raquel Kuhfal for Officer and Committee Acknowledgement of Roles forms.
  - c. Executive Board vacancies:
    - i. Army has lost their Assistant Secretary due to candidate moving out of the area and Army VP is seeking new candidate.
    - ii. DoD is seeking a candidate for Assistant Secretary.

**Budget**

3. Treasurer's Report – (*Mr. Birk*)
  - a. As the fiscal year winds down, the Chapter's cash level has declined \$3,402. Considering the outstanding bills and revenue for the July 2018 golf tournament, the chapter should end the fiscal year with approximately \$335K – the starting balance.
  - b. Continue sending bills to Mr. Birk during the month of June. Transition of the books will take place the first week of July so that LTC Todd Handy (new Treasurer) has sufficient time to remedy any inadvertent issues arising from the transition.
  - c. LTC Handy will evaluate luncheon rate structure on the FY 2019 budget.
  - d. LTC Handy's contact information is [todd.w.handy.mil@mail.mil](mailto:todd.w.handy.mil@mail.mil), (703) 614-7061

**Committee Information/Reminders**

4. Training & Education
  - a. Training – (*Ms. Placek*)-working with DAU and Management Concepts for FY19
    - i. June mini course registration is open and there are slots for:
      1. On June 26, 2018, at DAU on Fort Belvoir  
Course title: Earned Value and the Acquisition Program
        - a. 10:00-11:15am

- b. DAU Building 204  
Classroom 41  
1.5 CPEs
- c. Registration suspense is Tuesday, June 12, 2018

- b. Luncheon – (*Ms. Thompson/Ms. Miller*)
  - i. June will continue with our test pilot luncheon cost.
  - ii. Proposed rates are:

|                          |      |
|--------------------------|------|
| Corporate                | \$35 |
| ASMC Fully Retired Gov't | \$25 |
| Active ASMC Gov't        | \$15 |
| Active Young Careerist   | \$10 |

- c. Awards – (*Ms. Pouliot*)
  - i. The ASMC Washington Chapter Award highlights:
    - 1. Status of award for the Washington Chapter Distinguished Service Award – the Award Winner is Mr. Dan Olden, who is being recognized at the June luncheon.

## 5. Outreach & Publicity

- a. Community Service – (*Mr. Norris*)
  - i. Reminder of remaining events
    - 1. June 2018 Honor Flight Volunteer Support
      - a. \$500 donation made; gathering volunteers
    - 2. Will support the Golf Tournament on July 18<sup>th</sup>.
- b. Newsletter Editor – (*Mr. Monson*)
  - i. Newsletter requirements needed by Editor for the next edition publishing.
    - 1. President's Message (Mr. Farley)
    - 2. Luncheon Recap (DoD)
    - 3. Future Luncheon Speaker Bio (AF)
    - 4. Featured Article (AF)
    - 5. Chapter News (provided by Committee Chairs)
    - 6. Community News/Events
    - 7. CDFM Corner (CDFM Chair)
    - 8. Training and Development Update

If you have not submitted your information, please provide it to Mike Monson at [mmonson@definitivelogic.com](mailto:mmonson@definitivelogic.com).
  - ii. Newsletter will publish July 2018.

## 6. Vice President Reports

- a. ARMY
- b. NAVY
- c. USMC
- d. Air Force
- e. DoD
- f. USCG

- g. Corporate:
  - i. Thanked the Chapter for supporting National PDI Charity Basket
  - ii. Golf Tournament – need government participation
  - iii. New recruits – suggested highlighting new careerists and members at luncheon
  - iv. Luncheon Participation – consensus that VPs need to assume more ownership in participation.
    - 1. If the chapter needs 60 attendees at each luncheon that is an average of 8-10 participants from each VP org.
    - 2. Sponsoring org should probably take the lead for turning out more participant from their organization
    - 3. VPS should consider extending participation to stakeholders that have an interest in the topic, for example CAPE, IG, AT&L – like organizations.

**Attendance:**

| Executive Board |                       |                            | Committees |                     |       |                            |
|-----------------|-----------------------|----------------------------|------------|---------------------|-------|----------------------------|
| x               | Krystyna Kolesar      | President                  |            | Dick Reed           | T&E   | CDFM                       |
| x               | Robin Farley          | President-Elect            |            | Wendy Pouliot       | T&E   | Awards/Essay Chair         |
|                 | Cynthia Cooks         | Secretary                  |            | Jessica McClain     | T&E   | Scholarship Chair          |
| x               | Steven Birk           | Treasurer                  |            | Milford E. Thompson | T&E   | Luncheon                   |
|                 | Gregory Little        | DOD VP                     |            | Jennifer Miller     | T&E   | Luncheon Host Liaison      |
|                 | Vacant                | DOD Asst Sec               | x          | Terry Placek        | T&E   | Training & Education       |
|                 | Nicole McClenic       | Army VP                    | x          | Deb Del Mar         | PDI   | PDI Chair                  |
| x               | Hairo Ortiz           | Army Asst Sec              | x          | Beverly Veit        | O&P   | Competition                |
| x               | Jane Roberts          | Navy VP                    | x          | Jeff Norris         | O&P   | Community Service          |
|                 | Veronica Trent-Walton | Navy Asst Sec              | x          | Dan Olden           | O&P   | Membership                 |
| x               | Jonathan R Newell     | USMC VP                    |            | Rocky Wilber        | O&P   | Photographer               |
| x               | Astrid Diaz           | USMC Asst Sec              | x          | Michael Monson      | O&P   | Newsletter Managing Editor |
|                 | Benjamin J Yarish     | USAF BP                    | x          | Wayne Whiten        | O&P   | Webmaster                  |
| x               | Patricia Corey        | USAF Asst Sec              |            | David Zavada        | Audit | Audit Chair                |
|                 | LT Mark Sanchez       | USCG VP                    |            |                     |       |                            |
|                 | Stella Whitsell       | USCG Asst Sec              |            |                     |       |                            |
| x               | Debra Del Mar         | Corporate/Retired VP       |            |                     |       |                            |
| x               | Rita Finney           | Corporate/Retired Asst Sec |            |                     |       |                            |