



## VILLAGE OF BLACKS HARBOUR

### COVID-19 OPERATIONAL PLAN

### PATRICK CONNORS RECREATIONAL COMPLEX

Company name: VILLAGE OF BLACKS HARBOUR

Plan Owner: Mayor and Council, Village of Blacks Harbour

Plan Implementation Date: October 21, 2020

Plan Revision Date: September 21, 2021

Plan has been reviewed to assess any new risks or changes to regulatory guidelines:

[Signature] 09/21/21  
Name Date

[Signature] Sept 21/2021  
Name Date

[Signature] 09/21/21  
Name Date

Amy Ritchie Sept 21, 2021  
Name Date

[Signature] 09/21/21  
Name Date

[Signature] Sept 23/21  
Name Date



## VILLAGE OF BLACKS HARBOUR

### COVID-19 OPERATIONAL PLAN

#### PATRICK CONNORS RECREATIONAL COMPLEX

##### Purpose:

To ensure the Village of Blacks Harbour has documented its risk assessment and risk mitigation measures for the Patrick Connors Recreational Complex ("Arena") consistent with Public Health and WorkSafeNB guidance and the *Occupational Health and Safety Act* and regulations.

##### Mandate:

- The Village of Blacks Harbour **must take every reasonable step to ensure minimal interaction of people within two metres of each other in the Arena**, except in compliance with guidelines issued by WorkSafeNB and the Chief Medical Officer of Health.
- The Village of Blacks Harbour **must take every reasonable step required to prevent persons who exhibit symptoms of COVID-19 from entering the Arena**, in accordance with advice issued by the Chief Medical Officer of Health or WorkSafeNB.
- The Village of Blacks Harbour **must take every reasonable step required to prevent persons from entering the Arena who do not comply with Public Health Guidelines at any given time.**

## **RISK ASSESSMENT**

- **Engineering controls:**  
Create physical barriers between people when physical distancing is not possible.
- **Administrative controls:**  
Redistribute responsibilities to reduce contact between people, using technology for communication.
- All user groups must submit an approved Covid -19 Operational Plan to the Village of Blacks Harbour prior to first ice rental.
- **Personal Protective Equipment (PPE):**  
Have employees, participants (when not participating in physical activity), team personnel (coaches, managers, etc.) and spectators comply with all Work Safe and Public Health guidelines.

## **EFFECTIVE RISK MITIGATION – INFECTION AND PREVENTION CONTROLS**

### **PHYSICAL DISTANCING:**

#### **Staff & Volunteers:**

In most instances, one staff member will be onsite while the Arena is open to members of the public. In those cases where volunteers are monitoring activity in the Arena, they will be expected to follow physical distancing guidelines.

#### **Spectators:**

Upon entering the Arena, the user group will be responsible to collect spectators name and contact information in a contact tracing logbook and any other Work Safe or Public Health guideline. Hand sanitizer will be provided.

#### **Participants/Team Personnel:**

All players, coaches, managers and other team personnel must comply with all Public Health guidelines when entering the building. User groups will be responsible to collect name and contact information in a contact tracing logbook.

For team sports, coaches/managers will be responsible for maximizing physical distancing among players on their respective teams

To allow for separation between teams on the ice and teams arriving for the next game or practice, and to allow sufficient time for cleaning and disinfecting, ice bookings will be separated by 15 minutes. Participants leaving the ice will have 15 minutes to change and exit the building. Participants entering the building will have 15 minutes to dress for the next game.

## **EFFECTIVE RISK MITIGATION – INFECTION AND PREVENTION CONTROLS**

### **PHYSICAL DISTANCING (CONT'D):**



If teams or individual players are unable to change/dress in 15 minutes, they should arrive at the Arena with full equipment wearing skate guards, or wearing whatever equipment is necessary to ensure they can be on the ice within 15 minutes.

On-ice guidelines for participants (including player bench guidelines) will be determined by “Return to Hockey Guidelines” as issued and updated by Hockey Canada and Hockey New Brunswick.

### **HAND AND RESPIRATORY HYGIENE:**

In the Arena, where possible, the Village of Blacks Harbour will:

- Promote frequent handwashing using appropriate signage.
- Ensure dressing rooms and public washrooms are equipped with running hot/cold water and adequate soap and paper towel.
- Have minimum 60% alcohol-based hand sanitizer readily available.
- Promote good respiratory hygiene/cough etiquette using appropriate signage.
- Evaluate the Arena for shared objects and common areas and increase frequency of cleaning of touched surfaces/objects (minimum twice daily).

### **SCREENING AND MONITORING:**

In the Arena, the Village of Blacks Harbour will:

- Implement a passive screening process using signage asking staff and visitors to screen themselves.
- Prepare for the possibility that an employee tests positive for COVID-19 and may have been in the Arena. We will inform our employees of the procedures to be followed.
- Upon entering the Arena, spectators will be required to enter their name and contact information in a contact tracing logbook and provide any other information required to keep the facility open as required by Work Safe and Public Health. Hand sanitizer will be provided.

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## **EFFECTIVE RISK MITIGATION – INFECTION AND PREVENTION CONTROLS**

### **SCREENING AND MONITORING (CONT'D):**

- Since the Arena staff member will be required to resurface the ice and sanitize the dressing rooms, the entrance door may be locked and will remain locked until completion of required duties. If spectators arrive during the game or practice and the door is locked, a phone number will be posted to allow the visitor to call the staff member to open the entrance door.
- Upon entering the Arena, team coaches/managers will supply the staff member onsite with the names and contact information and any other Work safe or Public health requirement at any given time of all players and team coaches/managers on their team.

### **RECEIVING PAYMENT FOR GOODS AND SERVICES:**

In the Arena, the Village of Blacks Harbour will:

- Use electronic payment devices (if possible). We will encourage the use of the tap option or clean devices after each use.
- If handling cash, we will ensure regular handwashing and have minimum 60% alcohol-based hand sanitizer readily available.

### **CLEANING AND DISINFECTION:**

In the Arena, the Village of Blacks Harbour will:

- Ensure availability of all necessary supplies for cleaning and disinfecting.
- In Washrooms:  
Equip with hot and cold running water under pressure, liquid soap, paper towel, toilet paper and garbage containers, where possible.  
Post hand-washing posters.  
Access to the public washrooms will be limited to one individual allowed in the space at one time.

# **ARENA RULES**

1. ALL USERS MUST WEAR SKATES ON THE ICE SURFACE.
2. SKATE IN COUNTER-CLOCKWISE DIRECTION ONLY AT FREE/PUBLIC SKATING
3. HELMETS MUST BE WORN BY ALL USERS.
4. TOBOGGANS, STROLLERS AND OTHER SUCH DEVICES ARE STRICTLY PROHIBITED ON THE ICE SURFACE.
5. PERSONS PROHIBITED FROM CARRYING OTHER PERSONS OR INFANTS ON THE ICE SURFACE.
6. NO SPEED SKATING OR ROUGH PLAY ALLOWED ON THE ICE SURFACE OR IN ARENA AREA.
7. NO ENTERING THE BLEACHERS WITH SKATES.
8. NO FOOD OR DRINK ALLOWED.
9. NO LIQUOR ALLOWED IN THE ARENA UNLESS OTHERWISE POSTED.
10. PLAYERS BENCHES AND PENALTY BOXES OFF LIMITS DURING PUBLIC SKATING.
11. NO SITTING ON BOARDS OR GATHERING IN GROUPS.
12. NO FOUL LANGUAGE.
13. NO SMOKING/VAPING IN ARENA OR WITHIN 10 FEET OF THE BUILDING.
14. ENTER ICE SURFACE BY APPROPRIATE DOORS AND ONLY AFTER ZAMBONI DOOR IS CLOSED.
15. NO PETS ALLOWED.
16. RESPECT OTHER USERS AND STAFF.
17. SKATE AT YOUR OWN RISK.
18. CHILDREN MUST BE ACCOMPANIED BY A PARENT/GUARDIAN AT ALL TIMES.
19. NO SPITTING.
20. ONLY SIT/STAND IN POSTED AREAS.
21. SKATE 2 METERS APART FROM OTHERS.
22. 15 MINUTES BEFORE & AFTER TO DRESS AND UNDRESS.

ALL PUBLIC HEALTH GUIDELINES AND ARENA RULES MUST BE FOLLOWED

***FAILURE TO ADHERE TO THESE RULES WILL RESULT IN IMMEDIATE  
EXPULSION FROM ARENA AND FUTURE EVENTS.***