

Minutes of Kingshurst Parish Council **Finance Committee** held at 6.30 pm
Thursday 13th June 2019
At the Seeds of Hope Parish Room, Kingshurst, B37 6BY

Finance Committee members: A. Follows, D. Woolley, David Hinsley, S. Daly, J. Kimberley and T. Williams.

Cllrs. Present: A. Follows, J. Kimberley, S. Daly, David Hinsley Tina Williams and David Woolley.
In attendance J. Aske (Clerk) plus other members of the Council

Chair of Finance John Kimberley welcomed everyone to the meeting

14/19 Apologies had been received from RFO Louise Baudet – working. Clerk had not reported this to the Chair at the time of the meeting.

Before Cllr. Kimberley went on to the next part of the agenda he asked the Clerk to record that the no updates on the total calculation of the previous months cheque list of May 23rd had not been received.

15/19 Minutes from the Finance minutes of the 23rd May 2019: Cllr. Tina Williams approved the minutes and it was seconded by Cllr. Hinsley. Resolved that the Minutes of the 23rd May 2019 that having been circulated and read were signed as a true record.

16/19 Report of the Responsible Finance Officer: Each member of the Council received a RFO report and a cheque list for June. Cllr. Linda Cole queried the balance on the Cheque list for June and said it should be £1181.73 a difference of £475.60 which she was sure was out by this much last month. Discrepancies were discussed.

Chair of Finance John Kimberley spoke here on receiving incorrect calculations month on month and explained the seriousness. He thinks a discussion on where we go from here should take place. Cllr. Linda Cole spoke again on the figure of £475.60 and the calculation of the top three items and the bottom three total missed.

It was clear that the calculation of the total was incorrect. Cllr. Hinsley and Cllr. A. Follows both thought it was a problem with the calculations with the spread sheet software.

The Clerk was instructed to ask Louise Baudet to give us a monthly update since the beginning of the financial year. This would be April May and June individually calculated. Then the figures can be formally approved in July. Motioned by Cllr. Williams and seconded by Cllr. Daly. All Agreed.

Chair of Finance asked the Clerk to inform Louise of how unhappy the council is and it would be appreciated if she dealt with the problems and gave an explanation as to why things have gone wrong.

17/19 Finance

17.1 Approval of accounts for June 2019. The individual figures being correct it was decided to pass and approve the individual figures. The bills were available to see clearly against the separate totals on the cheques. Discussions regarding the BT Bill which is taken from the bank account with a Direct Debit. A motion was moved by Cllr. Hinsley to pay the cheques for June. His was seconded by Cllr. A. Follows. All agreed.

17.2 To consider any other items for payments. There were no other items for payment. It was mentioned here that the bill for the room hire from the Seeds of Hope has not been received. Clerk will prompt Mrs. Johnson.

Cllr. Hinsley noted here of the exchange of the ASDA vouchers for cash and gave the Clerk a cheque for £291.33. This was motioned and moved by Cllr. A. Follows and seconded by Cllr. Williams in accordance with last month's minutes. All agreed for the exchange of vouchers and previous receipts to D. Hinsley for the sum of £500.

It was noted here by Cllr. David Cole that the Kingshurst Primary school room hire will not be charged for the meeting held on the 7th May.

17.3 Purchase of Retirement keep sake for B. Mulready for long service to the KPC: No progress has been made with other avenues. Cllr. Daly asked that the original wooded bench of £280 be purchased. As the Clerk will be away Cllr. A. Follows will use his Credit Card. Motion moved by Cllr. Williams and seconded by Cllr. Hinsley for Cllr. A. Follows to use his credit card to purchase the Bench that was priced at £280. All agreed.

18/19 Public Participation – No members of the public to participate.

19/19 Date of next meeting: 11th July 2019 at 6.30pm in Seeds of Hope Parish Room. Kingshurst B37 6EY

Meeting Closed at 18.55

Signed..... Dated