

## NOTICE FOR CHANGING SESSIONS

CHILD'S NAME	
CHILDS DATE OF BIRTH	
GROUP/DEPARTMENT	
NEW SESSION REQUIRED	
FROM 1 <sup>ST</sup> _____ 201	
PARENT'S SIGNATURE	
TODAY'S DATE	
OTHER DETAILS (IF REQUIRED)	
<p>PLEASE NOTE: Your contract with Twixus states that</p> <ol style="list-style-type: none"> <li>1. you must give one full calendar months' notice from 1<sup>st</sup> of the month for reducing sessions.</li> <li>2. It may be possible to increase sessions straight away if we have vacancies.</li> <li>3. If your child is changing sessions and are claiming the 15- or 30-hour funding you must see Garrick to amend your claim form.</li> </ol>	