



Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

10/02/25

To all committee members

You are summoned to attend a
Allotment Committee Meeting
on Saturday 15th February 2025 at 1pm,
at the Community garden Kingshurst

Councillors: Cllr J Edwards(Chairman), Cllr L Browning and Cllr L Baillie

Co - opted plot holders: B Baillie(Head gardener), S Caine, D Quinney, F Green, S Smith, A Brooks, M Frampton.

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Agenda

1.	Welcome and Housekeeping
1.1.	General housekeeping.
2.	To receive apologies.
3.	To receive members' declarations of disclosable (pecuniary and other) interests.
4.	To approve the Minutes of the last Allotment Committee Meeting held on 12th October 2024.
5.	Public Participation To adjourn to allow public participation for 10 minutes. Residents are requested to give their views and question the Allotment committee on items on this agenda or raise issues for future consideration at the discretion of the Chairman.

<p>6.</p> <p>6.1</p> <p>6.2.</p> <p>6.2(a)</p> <p>6.2(b)</p> <p>6.2(c)</p> <p>6.3.</p> <p>6.3(a)</p> <p>6.3(b)</p> <p>6.4.</p> <p>6.5.</p> <p>7.</p> <p>8.</p>	<p><u>Allotment Site - Plot Holders</u></p> <p>Plot Numbering</p> <ul style="list-style-type: none"> All allotment plots to be numbered for clear identification. <p>Lease Renewal Completion</p> <ul style="list-style-type: none"> Lease renewal completion date: 14th February 2025. All plot holders have received multiple reminders regarding Payment on this deadline. Plot inspections prior to renewing tenancies to ensure cultivation <p>Notice to Plot Holders</p> <ul style="list-style-type: none"> A formal “notice to quit” will be sent to all plot holders. Two weeks notice for the removal of property and vacating plots if applicable.(The Allotment Act can charge for plot clearing) <p>Allocation of Available Plots</p> <ul style="list-style-type: none"> All available plots for 2025 have been issued to local residents under the lease agreement. <p>Plot inspections</p> <p>Date for first plot inspections to be arranged, Inform plot holders when inspections are due to take place - plot inspection dates for the growing season?</p> <p>Allotment Awards & Event</p> <ul style="list-style-type: none"> A Volunteer dedicated plot holder/s to oversee the planning of Allotment Awards Evening 2025. <p>Allotment Site Update – Dog Policy</p> <p>Effective immediately, dogs will no longer be allowed onto the allotment site.</p> <ul style="list-style-type: none"> This decision will be made to maintain cleanliness, protect crops, and ensure a safe environment for all plot holders. Notices will be placed around the site to inform all visitors of this policy change.
<p>9.</p>	<p>Allotment Finance</p>

<p>9.1. 9.2.</p>	<p>Finance report/Budget - Cllr Browning Allotment Asset List</p>
<p>10. 10.1 11. 12. 13. 14. 15. 16. 16.1 16.2.</p>	<p><u>Community Garden</u></p> <p>Community garden Asset list 2025/26</p> <p>Shipping Container Update</p> <ul style="list-style-type: none"> ● Provide an update on the shipping container, including its use and any outstanding issues. <p>Power Connection</p> <ul style="list-style-type: none"> ● Discussion on the power connection and next steps. <p>Engagement with Businesses</p> <ul style="list-style-type: none"> ● Engage with the Business Park and the Airport to explore collaboration for the 2025 growing year. ● Look into collaboration for the Greener Solihull awards 2025 <p>Melbicks Visit</p> <ul style="list-style-type: none"> ● Arrangements to be made for another visit to Melbicks. <p>Blue Diamond Competition Winning Flower Garden 2025</p> <ul style="list-style-type: none"> ● Confirm the start date for the wildflower project. ● Ensure photos are taken at all stages to document progress. ● Plans for the first phase around the boggy area (plans attached). <p>Head Gardener</p> <p>Garlic Planting</p> <ul style="list-style-type: none"> ● Date to be arranged with the head gardener for garlic planting. <p>Community Growing Plan</p> <ul style="list-style-type: none"> ● Outline and discuss the plan for the year ahead, including key goals and activities.
<p>17.</p>	<p>Community Garden Events 2025- 26</p>

17.1.	<p>Community Growing Club A weekly club to be established (day to be arranged). Open to all community members to encourage engagement and learning.</p>
18.	<p>North Solihull Together Walking Group Launch</p> <p>Launch 25th February, 11:00am Meeting Point at the Community Garden Hub</p> <ul style="list-style-type: none"> ● A community led walking group aimed at promoting well-being and social connection. ● This is a volunteer led project, with community volunteers leading smaller walking groups. ● Planning & logistics will be discussed with our volunteer Walking leader, including group routes and schedules. ● Refreshments to be provided as part of the project to encourage participation and engagement.
19.	<p>Scheduled Events & Working Party</p>
19.1.	<p>A dedicated working party to oversee planning of events. Regular scheduled events to maintain community involvement.</p>
19.2.	<p>Seasonal Events. Halloween Event – Themed for families and children. Fireworks and Bonfire evening - Only for the plot holder families Alloment Awards evening -Pavilions Christmas Event – Christmas gathering with community participation. Christmas Grotto Santa meet and greet days</p>
20.	<p>Date of the Next Meeting: Saturday April 1pm @ The Community garden</p>
	<p>Meeting closed:</p>