



Kingshurst Parish Council

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6BA

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Clerk to the Council: Paula Coyle

Minutes of the meeting of Finance and General Purpose Committee Meeting

on Thursday 9th February 2023. 7pm

at the Seeds of Hope, Overgreen Drive, Kingshurst, B37 6EY

Council Members: Cllr D Cole, Cllr S Daly, Cllr L Cole and Cllr M Brain

Council Members Present: Cllr D Cole, Cllr L Cole, Cllr S Daly
Members of the public : Cllr J Kimberley, Cllr M Frampton.

Undertaken by :
Lee Browning

Minutes

1.	Welcome and Housekeeping	
1.1	General housekeeping	
2.	To receive apologies: Cllr M Brain (Personal)	
3.	To receive members' declarations of disclosable (pecuniary and other) interests. None	
4.	To receive and consider members' dispensation requests, if any None	
5.	To approve the Minutes of the last Finance Committee Meeting held on 8th December 2022 Minutes from 8 th December 2022 was approved.	
6.	Finance/RFO Report	

<p>6.1</p> <p>6.2</p> <p>6.3</p>	<p>Finance Report Attached – Resolved: Committee went through all documents and questioned some of the payments that were made.</p> <p>Full Council approved DJ workshops to continue. Grant Applications outstanding but waiting for responses</p> <p>Report from AGAR – to be shared at next full council meeting</p>	<p>DC</p> <p>Clerk</p>
<p>7.</p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p>	<p>Items for consideration at Full Council Meeting</p> <p>To approve the payment list for February and March. (below)</p> <p>To approve any other Payments that may fall due not on the previous list.</p> <p>Allotments – Approved Costs for Trees and Notice Board</p> <p>AGAR report for next meeting, even though it is available for viewing on website.</p>	
<p>8.</p>	<p>Public Participation</p> <p>To adjourn to allow public participation. Residents are requested to give their views and question the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Full Council Meeting itself.</p> <p>None</p> <p>Meeting closed at 7.30pm</p>	
<p>9.</p>	<p>Exclusion of public and press To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960</p> <p>Resolved : Precept Budget 23/24. Agreed 24.01.2023</p> <p>Resolved : Clerk Appraisal – Recommend deferring to Full Council – Private and Confidential matters in March .</p>	<p>Clerk</p>
<p>8.</p>	<p>Date of the next meeting: Thursday 9th April 2023, at the Seeds of Hope, Overgreen Drive</p>	

Signed (Chair):

Date:

FINANCE REPORT – FEB 2023

1. Reconciliation Report from EDGE for December/January
2. BANK STATEMENT – January
3. Approval for Payments for February/March

1. Reconciliation Report from EDGE for December/January

Bank Account Reconciled Statement

Unity Trust Account	20422493	60-83-01
Statement Number	34	Bank Statement No. 34
Statement Opening Balance	£108,958.41	Opening Date 01/12/22
Statement Closing Balance	£94,236.76	Closing Date 31/12/22
True/ Cashbook Closing Balance	£94,236.76	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
20/12/22		Cool Milk At School Ltd	4.48	0.00	108,953.93
20/12/22		L.G.S Property Services	50.00	0.00	108,903.93
20/12/22		Cllr B. Follows	62.50	0.00	108,841.43
20/12/22		Johal Dairies Limited	148.75	0.00	108,692.68
20/12/22		Cllr T. Williams	62.30	0.00	108,630.38
20/12/22		Johal Dairies Limited	148.75	0.00	108,481.63
20/12/22		HMRC	62.40	0.00	108,419.23
20/12/22		Select Payroll Solutions	23.20	0.00	108,396.03
20/12/22		Lee Browning	339.83	0.00	108,056.20
20/12/22		Cllr A. Follows	100.00	0.00	107,956.20
22/12/22		Select Payroll Solutions	25.00	0.00	107,931.20
22/12/22		Cllr L. Cole	65.63	0.00	107,865.57
22/12/22		Cllr P. Sultana	65.63	0.00	107,799.94
22/12/22		Paula Coyle - Clerk			
22/12/22		Cllr M. Frampton	65.63	0.00	99,760.54
22/12/22		Cllr J. Kimberley	52.43	0.00	99,708.11
22/12/22		Cllr T. Williams	65.03	0.00	99,643.08
22/12/22		Cllr S. Daly	52.43	0.00	99,590.65
22/12/22		Cllr D. Cole	131.25	0.00	99,459.40
22/12/22		HMRC	5,148.62	0.00	94,310.78
22/12/22		BT	36.48	0.00	94,274.30
28/12/22		PayPal	7.00	0.00	94,267.30
30/12/22		PayPal	1.59	0.00	94,265.71
31/12/22		Unity Bank	28.95	0.00	94,236.76

Uncleared and unrepresented effects

Bank Account Reconciled Statement

Unity Trust Account	20422493	60-83-01
Statement Number	35	Bank Statement No. 35
Statement Opening Balance	£94,236.76	Opening Date 01/01/23
Statement Closing Balance	£90,681.75	Closing Date 31/01/23
True/ Cashbook Closing Balance	£90,681.75	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
09/01/23		Pavilions Club Limited	0.00	1,000.00	95,236.76
16/01/23		L.G.S Property Services	400.00	0.00	94,836.76
16/01/23		Johal Dairies Limited	148.75	0.00	94,688.01
16/01/23		Cllr D. Cole	98.00	0.00	94,590.01
16/01/23		Johal Dairies Limited	148.75	0.00	94,441.26
16/01/23		HMRC	856.13	0.00	93,585.13
16/01/23		Paula Coyle - Clerk			
16/01/23		Paula Coyle - Clerk	11.98	0.00	91,687.44
16/01/23		Kieron Bell (KBC)	750.00	0.00	90,937.44
16/01/23		Cllr S. Daly	52.43	0.00	90,885.01
16/01/23		Cllr P. Sultana	65.63	0.00	90,819.38
16/01/23		L.G.S Property Services	400.00	0.00	90,419.38
16/01/23		Paula Coyle - Clerk	29.61	0.00	90,389.77
16/01/23		Cllr L. Cole	65.63	0.00	90,324.14
16/01/23		Cllr M. Frampton	65.63	0.00	90,258.51
16/01/23		Cllr D. Cole	131.25	0.00	90,127.26
16/01/23		Cllr J. Kimberley	52.43	0.00	90,074.83
16/01/23		BT	36.48	0.00	90,038.35
16/01/23		Select Payroll Solutions	19.60	0.00	90,018.75
25/01/23		PayPal	7.00	0.00	90,011.75
25/01/23		L.G.S Property Services	400.00	0.00	89,611.75
30/01/23		ALLOTMENT 8 REILLY LORD	0.00	35.00	89,646.75
30/01/23		Pavilions Club Limited	0.00	1,000.00	90,646.75
30/01/23		ALLOTMENT 10	0.00	35.00	90,681.75

Uncleared and unrepresented effects

2. BANK STATEMENT – January

30-Jan-23	15:10	THE PAVILIONS CLUB LIMITED		PAVILIONS	1,000.00	90,681.75
30-Jan-23	15:29	J Edwards		PLOT 10 EDWARDS	35	89,681.75
30-Jan-23	12:59	REILLY & LORD		PLOT 8 LORD	35	89,646.75
25-Jan-23	11:03	B/P to: L.G.S Property		INV-388	-400	89,611.75
25-Jan-23	06:22	Direct Debit (PAYPAL PAYMENT)		5QR2222B37PDL	-7	90,011.75
23-Jan-23	06:29	Direct Debit (BRITISH TELECOM)		VP12688170M25701	-36.48	90,018.75
16-Jan-23	06:54	B/P to: Cllr J. Kimberley		MEMBERS ALLOW JAN	-52.43	90,055.23
16-Jan-23	06:54	B/P to: Cllr David Cole		MEMBERS ALLOW JAN	-131.25	90,107.66
16-Jan-23	06:53	B/P to: Cllr Mark Frampton		MEMBERS ALLOW JAN	-65.63	90,238.91
16-Jan-23	06:52	B/P to: Cllr Linda Cole		MEMBERS ALLOW JAN	-65.63	90,304.54
16-Jan-23	06:52	B/P to: L.G.S Property		INV-386	-400	90,370.17
16-Jan-23	06:51	B/P to: Miss P Coyle		ARTS AND CRAFTS	-29.61	90,770.17
16-Jan-23	06:51	B/P to: SPS Payroll		INV-10328	-19.6	90,799.78
16-Jan-23	06:49	B/P to: Cllr Paul Sultana		MEMBERS ALLOW JAN	-65.63	90,819.38
16-Jan-23	06:48	B/P to: Cllr Sheila Daly		MEMBERS ALLOW JAN	-52.43	90,885.01
16-Jan-23	06:46	B/P to: Kieron Bell (KBC)		KINGSHURST PARISH	-750	90,937.44
16-Jan-23	06:46	B/P to: Miss P Coyle		ARTS AND CRAFTS	-11.98	91,687.44
16-Jan-23	06:46	B/P to: Miss P Coyle		CLERK WAGES		91,699.42
16-Jan-23	06:45	B/P to: HMRC		068PW001061882310	-856.13	93,585.13
16-Jan-23	06:44	B/P to: Johal Dairies Ltd		INV 2467504	-148.75	94,441.26
16-Jan-23	06:44	B/P to: Cllr David Cole		LILYS FLORISTS	-98	94,590.01
16-Jan-23	06:44	B/P to: Johal Dairies Ltd		INV 2430354	-148.75	94,688.01
16-Jan-23	06:44	B/P to: L.G.S Property		INV-387	-400	94,836.76
09-Jan-23	14:21	THE PAVILIONS CLUB LIMITED		PAVILIONS CLUB	1,000.00	95,236.76

3. Approval for Payments February and March

Payments for Approval February

Members Allowance TW		65.03
Members Allowance DC		131.35
Members Allowance LC		65.03
Members Allowance SD		52.43
Members Allowance JK		52.43
Members Allowance MF		65.03
Members Allowance PS		65.03
Clerk's Salary		
HMRC		856.13
Bank charges	DD	7
DD Paypal	DD	36.48
Zoom Subs expired		
Smarty Sim	DD	5
SPS (Payroll)		19.6
Google Play (extra storage)	DD	1.59
BT – Cloud, website, phone	DD	32.4
Kingshurst Primary School Milk (Johal)		148.75
Yorkswood Cool Milk		15
Pardys Dairy St Anthony's School		0
Tree Cutting??		
Total Payments		1618.28
Receipts		

Pavilions		-1000
Payments for Approval March		
Members Allowance TW		65.03
Members Allowance DC		131.35
Members Allowance LC		65.03
Members Allowance SD		52.43
Members Allowance JK		52.43
Members Allowance MF		65.03
Members Allowance PS		65.03
Clerk's Salary		
HMRC		856.13
Bank charges	DD	7
DD Paypal	DD	36.48
Zoom Subs expired		
Smarty Sim	DD	5
SPS (Payroll)		19.6
Google Play (extra storage)	DD	1.59
BT – Cloud, website, phone	DD	32.4
Kingshurst Primary School Milk (Johal)		148.75
Yorkswood Cool Milk		15
Pardys Dairy St Anthony's School		0
Total Payments		1618.28
Receipts		
Pavilions		-1000