

Minutes of Kingshurst Parish Council **Finance Committee** held at 6.30 pm
Thursday 11th July 2019
At the Seeds of Hope Parish Room, Kingshurst, B37 6BY

Finance Committee members: A. Follows, D. Woolley, David Hinsley, S. Daly, J. Kimberley and T. Williams.

Cllrs. Present: A. Follows, J. Kimberley, S. Daly, David Hinsley and David Woolley.

In attendance One member of the public, RFO Louise Baudet, J. Aske (Clerk) plus other members of the Council

Chair of Finance John Kimberley welcomed everyone to the meeting and apologized for the late start.

20/19 Apologies Tina Williams – unwell.

21/19 Minutes from the Finance minutes of the 13th June 2019: Cllr. Tina Williams approved the minutes and it was seconded by Cllr. Hinsley. Resolved that the Minutes of the 13th June 2019 that having been circulated and read were signed as a true record.

22/19 Report of the Responsible Finance Officer: Each member of the Council received a RFO report and a cheque list for July.

Chair of Finance opted to read out the RFO report. Before he read the report Ms Baudet noted that a further cheque of £300 will need to be added to the list as the application for HYPE had just been received that day and therefore was not on the list.

Chair Kimberley read the report out. Noted here and discussed the item of standing order payments for member's allowances. Ms Baudet explained the Lloyds system. A second card reader and card has been received and she would prefer the second signature to be a councillor in terms of the financial risk assessment. Chair A. Follows was nominated to take on this role. All agreed.

Confirmation received of successful re-enrolment with Pensions Administrator was briefly discussed. A query from a resident regarding the precept had been received and Chair of Finance had asked the RFO to do a pie chart for the reason that it is easier to see a broad breakdown how the KPC spent the precept. John read out the percentages.

Chair of Finance had also asked the RFO for information regarding the Clerks salary and how it was calculated. The RFO gave a lengthy detail on calculations and scales in her report. Chair of Finance did not read out this portion in the meeting but said that the details are there if any residents ask for the information.

Chair Follows did point out that the precept does include a grant that tops up the £49k.

Cllr. Hinsley said that it is a legal requirement to publish the details of the precept along with the planning notes. All accounts are freely accessible should members of the public require the information.

23/19 Finance

23.1 To retrospectively approve the correct account totals for April, May and June 2019. Cllrs. had received the correct calculations previously. All agreed to pass the cheque lists for April, May and June 2019.

23.2 Approval of accounts for payments for July 2019. Proposed by A. Follows and seconded by Cllr. Daly. All approved the sum of £3250.73.

23.3 Approval of paying cheques for August 2019 as no meeting. Proposed by A. Follows and seconded by S. Daly. All approved.

23.4 HYPE application for financial assistance had been received today for the already passed donation of £300. This would be added to the cheque list after checking it complies with the grants policy. All agreed.

23.5 Purchase of Retirement keep sake for B. Mulready for long service to the KPC: Chair Follows spoke here on the purchase of the bench a further cost of VAT and lettering for the wording on the bench. This brings the purchase price to £409. All agreed for the bench to be purchased. Proposed by Cllr. Cole and seconded by Cllr. Daly. It will be ordered and delivered to Chair Alvin Follows address and it was agreed that Cllr. Daly's partner can deliver it to the allotments.

24/19 Public Participation – No members of the public participated. Vice Chair Hinsley wanted to point out to be aware of a scam and threats circulating in a local Parish Councils inbox.

25/19 Date of next meeting: 12th September 2019 at 6.30pm in Seeds of Hope Parish Room. Kingshurst B37 6EY

Meeting Closed at 18.55

Signed..... Dated