



# Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

## Minutes of the meeting of

### Full Parish Council &

### Finance Meeting

on Thursday 09<sup>th</sup> April 2026 at 6.00pm,

at the Seeds of Hope, Overgreen Drive, Kingshurst,

B37 6EY

**Council Members:** (chair) Cllr D Cole , Cllr M Brain Cllr L Cole, Cllr S Daly, Cllr M Frampton, Cllr J Edwards, Cllr M Asante, Cllr J Kimberley, Cllr L Baillie, Cllr L Browning,

**Council Members Present:** D Cole (chair), Cllr L Cole, Cllr M Frampton, J Kimberley, Cllr L Browning, Cllr L Baillie, Cllr S Daly

**In Attendance:** 1 Members of the public

Paula Coyle

Clerk to Kingshurst Parish Council

### Minutes

1.	<b>Welcome and Housekeeping</b>	
1.1.	General housekeeping & reminder to turn off/silence mobile phones  <b>Before KPC proceeds to the first item of business on the agenda</b> <b><i>“All members of this meeting will be conducted under KPC Standing Orders and Code of Conduct”.</i></b>	
2.	<b>To receive and approve apologies.</b> <b>Resolved:</b> That no absences are approved.	
3.	<b>To receive members’ declarations of disclosable (pecuniary and other) interests.</b> None	
4.	<b>To receive and consider member’s dispensation requests, if any.</b> None	

<p>5.</p>	<p><b>Confirmation and signing of minutes of Full Council meeting</b> held on Thursday <b>9th January 2026</b> That the Minutes be accepted and signed as a true record. 09/01/26. <b>Resolved:</b> Minutes were accepted and signed as a true record. 09/01/26.</p>	
<p>6.</p>	<p><b>Chairman D Cole</b> <b>Year ending Parish Council Report 2025/26.</b> <b>Attachment A</b></p>	
	<p><b>Public Participation</b> To adjourn to allow public participation for 15 minutes. Members of the Public are invited to speak in Public forum for a maximum of 5 minutes on any subject covered by the agenda and should give their name and subject to the Clerk before the meeting commences. <b>Councillors will not comment on agenda items in the Public forum any items brought to Council not on the agenda</b> may be considered for future meetings on written application to the Clerk or Chairman. Total time allocated to Public forum will not exceed 15 minutes in accordance with Standing Orders).</p> <p>Members of the public are welcome to stay for some or all of the meeting. <b>Members of the public may not take part in the Full Council Meeting.</b></p>	
<p>7.</p>	<p><b>Co-option Vacancy of Office for Parish Councillor &amp; Declaration of acceptance of Office</b></p> <p>Section 21 of the Representation of the People Act 1985 gives the Parish Council the power of co-option to fill vacancies remaining unfilled following an ordinary election.</p> <p>North Ward vacancies</p> <p style="text-align: center;"><b><u>Candidate: Shenda Harvey.</u></b></p> <p>Qualifications (as provided in the Local Government Act 1972, s79) No Disqualifications (as provided reason of any disqualification set out in section 80 of the Local Government Act 1972 or section 79 of the Local Government Act 2000).</p> <p>Members noted that, pursuant to Section 21 of the Representation of the People Act 1985, the Parish Council has the power to fill a vacancy by co-option where the vacancy remains unfilled following an ordinary election.</p> <p>The Council considered the vacancy within the North Ward. An application for co-option was received from:</p>	

	<p>Shenda Harvey</p> <p>Members were satisfied that the candidate met the qualification requirements for office as set out in Section 79 of the Local Government Act 1972.</p> <p>Members further confirmed that the candidate was not disqualified from holding office under Section 80 of the Local Government Act 1972 or Section 79 of the Local Government Act 2000.</p> <p><b>Resolved:</b> That Shenda Harvey be co-opted as a Parish Councillor for the North Ward.</p> <p>Following the resolution, Shenda Harvey signed the Declaration of Acceptance of Office in accordance with the Local Government Act 1972 and took their seat as a Member of the Council.</p>	
<p>8.</p> <p>8.1.</p> <p>8.2.</p> <p>8.3.</p>	<p><b>Finance to receive reports from the Finance committee.</b></p> <p><b>Finance report - Bank Statement and Reconciliation Reports for Dec 25 to March 2026.</b></p> <p>Bank Statement and Bank reconciliation have been sent to all councillors. <b>Resolved: All Finance reports have been received and accepted</b></p> <p><b>For Noting :</b> The External Audit for the period ending March 31, 2025, remains ongoing. <b>Audit Objections:</b> It was confirmed that the External Auditor is currently investigating formal objections received. The Council awaits the Auditor’s final determination. The anticipated audit fees associated with the extended investigation. It was noted that, based on previous years' expenditure, a significant invoice is expected. The RFO/Clerk will provide a further update once correspondence is received from the External Auditor.</p> <p><b>Noted: Cllrs discussed the external audit delay and have accepted we will incur further costs due to</b> investigating a formal objections received.</p> <p><b>AGAR 26/27 Commencement:</b> To formally note receipt of the 2026/27 AGAR forms from the External Auditor. To Note the timetable for the Internal Audit, the completion of the Annual Governance Statement, and the period for the Exercise of Public Rights.</p> <p><b>Noted: The time table for internal Audit was discussed and the Public right dates are</b></p>	

	<p>Cllr Browning provided Members with an overview of the required timetable and key stages in the process, including:</p> <ul style="list-style-type: none"> <li>● The Internal Audit process</li> <li>● Completion and approval of the Annual Governance Statement</li> <li>● Preparation of the Accounting Statements</li> <li>● The statutory Period for the Exercise of Public Rights</li> </ul> <p>Members noted that the commencement date for the Exercise of Public Rights is expected to begin on 3rd June 2026, subject to confirmation in line with statutory requirements.</p> <p><b>Resolved:</b> That the AGAR 2026/27 process and associated timetable be noted</p> <p><b>8.4. Proposal: "Active Hearts" 12 Week Chair Exercise Attachment B</b></p> <p><b>Resolved:</b> The Council discussed the "Active Hearts" proposal (Attachment B). It was noted that North Solihull faces significant health inequalities, specifically premature mortality rates from circulatory diseases. The program aims to address these root causes through active engagement and social activities like dancing to reduce senior isolation.</p> <p>The "Active Hearts" 12-Week Chair Exercise proposal was approved. Members agreed that the collaboration between both Parish Councils is a strategic benefit to the community. The program is designed as a vital early intervention to address inequalities. activities such as dancing to combat senior isolation, a known driver of poor long term health outcomes.</p> <p><i>It was confirmed that this proposal is currently on the agenda for <b>Smith's Wood Parish Council</b> for their upcoming decision.</i></p> <p><i>Members noted that by approving this tonight, this Council is <b>"leading the way"</b> with positive, proactive action for local residents.</i></p>	
<p><b>9.</b></p> <p><b>9.1.</b></p>	<p><b>Parish Council and Committee Reports</b> <i>Committee Reports:</i></p> <p><b>Grant Funded Projects 2025/26</b></p> <p><b>To formally note that all community projects overseen by the Council for the 2025/26 period are near completion.</b></p>	

	<p><b>Financial Transparency &amp; Review:</b> To invite Members to inspect the "Project Expenditure Folder," containing all receipts, invoices, and funding allocations.</p> <p>The folder will be available for review by all Councillors to ensure full transparency and oversight of the distributed funds.</p> <p><b>Financial Transparency &amp; Audit Oversight:</b> In a move to ensure robust oversight and prepare for any potential audit objections, the "<b>Project Expenditure Folder</b>" was presented at the meeting for inspection</p> <ul style="list-style-type: none"> <li>• This folder, containing all relevant receipts, invoices, and funding allocations, was made available for full inspection.</li> <li>• <b>It was specifically noted for the record that <u>Cllr Kimberley</u> was provided with, and had, ample opportunity to thoroughly review all evidence and financial documentation presented during the session.</b></li> </ul> <p><b>Resolved:</b> The progress of the 2025/26 Grant Funded Projects was formally noted and that the Audit financial transparency measures were confirmed</p> <p><b>Resolved:</b> Project Expenditure Folder to be given to audit; final completion reports for 2025/26 projects to be filed.</p>	
<p><b>9.2.</b></p>	<p><b>National Lottery Community Open Day - Community Garden</b> To formally note the postponement of the scheduled Open Day due to adverse weather conditions (snow/rain) and resultant safety concerns for residents at the Community Garden.</p> <p>To discuss and approve a revised date in late May 2026 (post-local elections) for the Community Open Day.</p> <p><b>Noted:</b> To discuss and approve a revised date in late May 2026 (post-local elections) for the Community Open Day.</p> <p>Members discussed and considered revised dates for the event following the local elections. The following dates were proposed:</p> <p><b>10th June 2026</b> - Initial suggested date for the Mayor and organised groups  <b>17th June 2026</b> - Alternative date for the Mayor and organised groups</p> <p>It was further agreed that <b>17th June 2026</b> would be the preferred date for hosting the Mayor and organised groups, allowing additional preparation time</p>	
<p><b>9.3.</b></p>	<p><b>Duke of Edinburgh Award volunteer Saturdays</b> at the community garden.</p>	

	<p>Daniel, who successfully completed his volunteering hours as part of his Duke of Edinburgh Award with us. This project was overseen by <b>Cllr Browning</b>, who is the <b>only Duke of Edinburgh assessor in North Solihull</b>.</p> <p><b>Cllr Browning</b>, has helped secure <b>work experience opportunities for two local young people</b>, which will take place at the community garden in July.</p> <p><b>Noted:</b> that Cllr Browning is the only Duke of Edinburgh Award assessor in North Solihull, which is disappointing given the importance of supporting young people across the area. Councillors were asked whether they would consider undertaking this role; Cllr Brain has expressed an interest.</p> <p><i>Members congratulated Daniel on successfully completing his volunteering hours as part of his Duke of Edinburgh Award with the Parish Council. The project was overseen by Cllr Browning.</i></p> <p><b>Work experience opportunities</b> The Council acknowledged the ongoing challenges faced by young people in accessing meaningful work experience opportunities.</p> <p>In response, the Parish Council is pleased to be able to offer placements for two young people at the Community Garden, scheduled to take place in July.</p>	
<p><b>10.</b></p>	<p><b>Date of the next meeting</b> TBA at the Seeds of Hope. Annual Parish Meeting - 21st May 2026, at 6pm (TBC)</p>	
<p><b>11.</b></p> <p><b>11.1</b></p>	<p><b>Private and Confidential:</b> <b>Exclusion of public and press To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960.</b></p> <p><b>Chronology Summary for Report/Reference:</b></p> <p>List of FOI's Councillor J Kimberley has submitted on behalf of Councillor S Daly. <b>Attachment C</b></p> <p><b><i>Cllr Kimberley refused to leave the meeting during this item and therefore the meeting was closed without discussion.</i></b></p> <p><b>The Council considers this matter closed after confirmation from the ICO.</b></p>	

<b>12.</b>	<b>Meeting Finished</b>	

Councillor Daly has confirmed following the meeting that Cllr Kimberley is not authorised to act on her behalf in relation to Freedom of Information requests, complaints, or any other Council matters.

Accordingly, the Council will no longer accept or respond to correspondence from Cllr Kimberley which reports to be submitted on behalf of Councillor Daly

### [Attachment A](#)

Kingshurst Parish Council 2025/26

Chairman D Cole

Date 09/04/26

End of Year Report 25/26.

This past year has been about people, neighbours helping neighbours, young people growing in confidence, and a community coming together to support one another.

From growing food and sharing meals to creating opportunities for young people and protecting our identity, Kingshurst has shown what can be achieved when a community works together.

Our community garden has become a place where more than just food is grown, it's where friendships are built. Families, young people, and residents have come together to learn how to grow fruit, vegetables, and flowers, while enjoying time outdoors and connecting with others. People feel less isolated, more connected. A big thank you to Cllr Bailie and Cllr Edwards, who have put in a huge amount of hard work to make sure fresh produce is grown and shared with the community.

We were thrilled to receive the Blue Diamond Award for Best Community Garden this year, a fantastic recognition of all the effort, care, and passion that goes into making our garden. We've also welcomed a new Home Education volunteer group, helping bring even more hands and energy to the garden.

KPC believes every young person deserves the chance to thrive and this year we've seen that in action.

Through our Duke of Edinburgh Award volunteer on Saturdays, young people have been able to gain hands on experience in a supportive environment. A special mention goes to Daniel, who completed his volunteering hours with us at the community garden a great achievement.

This work has been supported and overseen by Cllr Browning, who is the only Duke of Edinburgh assessor in North Solihull, helping ensure local young people can access and complete the award within their own community.

Cllr Browning has also helped secure work experience opportunities for two local young people, giving them a valuable step into the world of work, our young people are being given real opportunities close to home.

We've continued to support local groups, including:

- DJ & Media youth workshops
- St Barnabas church old school youth club
- Kingshurst Junior School Pantomime
- Caterpillar's funding for SEND
- Kingshurst Needle Crafters (Nitt & Natter)
- Men's Mental Health Group at St Barnabas Church
- Men's Mental Health Connections church.
- Monday Morning Art Group at the library
- Seeds of Hope Christmas Dinner for elderly and lonely residents
- Supported Lily's Tea Parlour

This year showed the true strength of our community people looking out for one another.

With support from the National Lottery and funding from the Heart of England Community Fund, we were able to install solar power at our community shipping container.

This meant that throughout the winter months, we could prepare and provide free homemade soup to residents

Cllr Browning and Cllr Frampton have also continued to actively take part in litter picks across the area, keeping Kingshurst clean and welcoming for everyone.

This year has seen the progress on Kingshurst Village Centre, a project 20 years in the making! This regeneration will bring new shops, facilities, and opportunities to the heart of our community,

“Despite facing a number of external challenges this year, the Council successfully defended its position, with all matters resolved in its favour. This has allowed us to move forward with confidence and remain focused on supporting our community.”

### **Protecting Our Community Identity**

This year, we achieved something important for Kingshurst: we helped ensure that our community’s name and identity were protected during the Ward Boundary Review.

This was about more than just a name. It was about making sure Kingshurst is recognised, represented, and not lost within wider changes.

Our history, our community, and our future deserve to be seen and respected and this was a win for local residents.

All of this work is only possible if our parish councillors work as a team, supporting each other and working alongside residents to make things happen.

Everything we’ve achieved this year comes down to people.

Volunteers giving their time, residents supporting each other, and local organisations working together this is what makes Kingshurst.

None of this would be possible without our residents, volunteers, and partners.

Every person who has taken part, lent a hand, or simply shown kindness has helped make Kingshurst what it is today a community that cares.

[Chairman D Cole.](#)

Kingshurst Parish Council.