



# Application for MOT Tester Training

**PLEASE ENSURE ALL INSTRUCTIONS IN RED ARE COMPLETED BEFORE ATTENDING TRAINING COURSE**

1. Please complete fully in BLOCK CAPITALS

APPLICANT DETAILS				EXPLANATORY NOTES
Full Name	<input type="text"/>			<p><b>Please note:</b> We cannot process your application without this.</p> <p>You must hold a full unrestricted UK licence for the classes of vehicle you wish to test as per Section E27.7 of the MOT Test Guide.</p>
Home Address	<input type="text"/>			
Phone Number	<input type="text"/>			
Postcode	<input type="text"/>	Date of Birth	<input type="text"/>	
Email address (Use two lines if necessary)	<input type="text"/>			
	<input type="text"/>			
Have you got a FULL UK driving licence?	Yes	<input type="checkbox"/>	No	

Driving Licence Number (Enter below. PLEASE NOTE: We cannot process your application without this).															
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Please confirm your license will be valid for the classes you are applying for at the time of your training.

**CANDADATES MUST NO SOONER THAN 21 DAYS OF ATTENDING YOUR COURSE;**

Candidates Driving Licence must be electronically checked for eligibility.

Candidates must access the DVLA website (<https://www.gov.uk/view-driving-licence>) "View or share your driving licence information" and create a license check code.

You must enter:

- Driving Licence Number
- National Insurance Number
- Your Postcode

Having viewed your details you must select the tab: "Share your licence information" and click "get code".

You must then print or save your code which will remain active for 21 days, however it is case sensitive and is for a single use.

Being case sensitive it is important it is recorded correctly.

**This Code and your physical (Current) driving licence must be brought with you when attending the course.**

2. Please confirm fully in BLOCK CAPITALS



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## MOTOR TRADE EXPERIENCE

## EXPLANATORY NOTES

DATE		EMPLOYER	BRIEF DESCRIPTION OF DUTIES
Start	End		

Requirements are at least 4 years full time experience repairing the classes of vehicle you wish to test.

Please list the month and year e.g. 01/16 you started and finished with each employer

**PLEASE NOTE:** We cannot process your application without this information.

3. Please tick appropriate box (PLEASE NOTE: We currently only offer Class 3, 4, 5 & 7)

## VEHICLE CLASSES

## EXPLANATORY NOTES

What Classes of vehicle do you wish to test?

Class 1 & 2 (Currently Unavailable) Now go to 5	<input type="checkbox"/>	
Classes 3, 4, 5 & 7 Now go to 4	<input type="checkbox"/>	

**PLEASE NOTE:** if you also want to test classes 3,4,5 & 7 please use a separate form

**PLEASE NOTE:** These courses require the use of a computer for which basic IT skill will be required.

4. You must hold one of the vocational qualifications or acceptable accreditation

## VOCATIONAL QUALIFICATIONS (Classes 3, 4, 5 & 7)

Alternatively, if you have been a tester previously, we will accept a copy of the original letter authorising you to test.

**If you are returning to testing following cessation for disciplinary reasons, we cannot accept your original Authorisation letter.**

Please see below for **examples** of acceptable qualifications:

- |   |             |  |
|---|-------------|--|
| <b>NVQ/SVQ/VCQ – Level 3</b>  | <b>e.g.</b> | - L3 Light vehicle maintenance and repair.<br>- Maintaining automotive vehicles.                         |
| <b>IMI VRQ – Minimum level 3</b>  | <b>e.g.</b> | - L3 Diploma in Light Vehicle Maintenance and Repair.<br>- L4 Diploma for Automotive Master Technicians. |
| <b>National craft certificate</b>   |             | - Motor vehicle mechanics  |
| <b>IMI Accreditation</b><br>(Note: you must have a valid IMI Certificate) |             | - Light Vehicle Diagnostics Technician   |



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- Light Vehicle Inspection Technician

- If you have any of these qualifications or any other motor vehicle related certificates we will require a copy of them. **DO NOT SEND THE ORIGINALS.**
- We only accept copies of the **FINAL CERTIFICATE.**

5. Please sign statement below:

### DECLARATION OF NON CONVICTION

### EXPLANATORY NOTES

I conform that I have NO UNSPENT CRIMIAL CONVICTIONS as defined in the Rehabilitation of Offenders Act 1974 for criminal offences connected with the Vehicle Testing Scheme or the motor trade, or involving acts of violence or intimidation.

Please provide information (on a Separate sheet) of any 'unspent' Convictions for criminal offences Connected with the Vehicle Testing Scheme or the motor trade, or involving Acts of violence or intimidation.

I am aware that if, in the future it is brought to the DVSA's attention that There are any such unspent convictions that have not be disclosed, this May result in the cessation of my approval to carry out statutory testing.

Signature:

6. Applicant to complete

I declare that the information given on this form is correct. I understand that if I pass the course and progress onto becoming an MOT Tester:

- I will be legally responsible for the MOT test certificate and other official documents that I use.
- I must notify the Authorised Examiner at my VTS (or the DVSA Area Office if I am the Authorised Examiner) if my driving license is suspended or restricted.
- I may be disqualified from testing if I fail to carry out tests to the required standard.
- ***Candidates MUST have an ACTIVE MOT Account. See below;***

Go to the MOT Tester Login page here:

<https://www.mot-testing.service.gov.uk/login?goto=https%3A%2F%2Fwww.mot-testing.service.gov.uk%3A443%2F>

Near the login box you will see 'Don't have an account'. Click here and create your MOT Tester account following the instructions before attending the course. PLEASE NOTE it takes up to 24hours to activate your account.

**Practice using the MOT system in 'training mode' as much as possible before your training**

Note: when used in training mode, it does not use an MOT slot and cannot be seen by anyone but works exactly the same way as the tester screen would.

Signature

Job Title

Print Name

Date



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7 Centre to confirm the following details on form have been checked:



**FOR OFFICE USE ONLY**

Applicant details	
Relevant Experience	
Vehicle Classes applied for	
Relevant qualifications (where applicable)	
Criminal Convictions	
Candidates driving licenses confirmed as current & Valid	

Signature	
Print Name	

Job Title	
Date	

Email to [info@ten-automotive.co.uk](mailto:info@ten-automotive.co.uk)