

**BOARD OF SELECTPERSON**  
**Meeting Minutes**  
**April 1, 2024**

CALL TO ORDER:

Gil called the meeting to order at 7:00PM with the Flag Salute.

SELECT BOARD MEMBERS IN ATTENDANCE:

**Gil Harris, Wade Andrews, Brady Connors Absent- Katie Proctor and John Medici**

MEMBERS IN AUDIENCE:

Dottie Richard, Gail Libby

MINUTES:

Motion to approve the minutes: They decided to move these until the next meeting to approve since they are fairly lengthy.

WARRANT:

Motion to approve the warrants: Wade **motioned**, Brady **seconded**, **all** in favor.

ANNOUNCEMENTS:

Read Announcements: Brady read the announcements.

DEPARTMENT REPORTS:

**Gail Libby, Franchise Fee Account:**

She would like an article considered for the June Ballot. She has given the information to the Board and the Treasurer. She would like to see a Capital Project Account for the Media Cabinet in the Media Room. This would be to completely rebuild the equipment since parts of the components of the system are 25 years old and some are not manufactured anymore. The new system that was installed at the BTH is quite different than this one. She believes it is time to mirror the two systems and do and upgrade. The issue is in the Franchise Fee Account where there is \$34,000 and has been depleted significantly over the last few years. She would like to see \$25,000 transferred to the new Capital Account. She would like to stop using this account for now as it needs to be replenished.

**OLD BUSINESS:**

Cemetery Mowing (Veterans/Cemetery Committee- No new update this week. The Board did receive a list of all the cemeteries that all have Veterans laid to rest in them. They will share with the committee. Wade **motioned** to add a warrant article to raise \$10,000 towards the mowing and taking care of these cemeteries, Brady **seconded**, **all** in favor.

Fire Building Update: There is no update, but they do hope they will be receiving pictures soon.

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Review of Legal Accounts- There is no new bill this week.

FOAA Requests- There are a no new ones, as always, they are posted on the Town website.

Deed work for Tibbetts Park update- Mike did give some paperwork to the Board to review the boundary survey and the outline of what he wants to accomplish.

Town Charter Update- The next meeting on April 11<sup>th</sup> at 7PM.

BTH Repairs/inside repairs- Alesha is still waiting for the insurance to respond.

Town-owned Property Letters- The CEO has sent all the required letter and documentation out that has to be sent. There are two properties for now that the Town will be moving forward with.

Vault Update- There is no new update this week.

New Business Park Sign- Once the snow is gone this should be able to put up and the posts should be able to put in the ground.

Shelter Survey- No new update this week.

Re-purposing of the Boat Launch in Lake Arrowhead for the public to access- kayaks, canoes, and fishing only, no boats- An update will happen in the Spring.

MMA inspections report follow-up for the Emergency Action Plan- We are waiting for the new Town credit card to come so the other items can be purchased that the Sheriff's Department recommend for our emergency plan.

Auction of Lake Arrowhead lots-They are waiting for the Town lawyer to respond to see if this will go on the June ballot.

Minuteman Proposal for Overlook and Municipal Office cameras, heat detectors- They are still working on receiving a new quote from a new company.

Proposal for Municipal Building Furnace- There was a new piece that is needed that they found out when replacing one part. It will be another charge of \$1,350, the Board agreed to move forward so this can be accomplished.

Addition to Personnel Policy- They wanted to wait until a full Board is available before any changes are made. Gil agrees that we need a uniform policy for employees.

Fund Balance Policy- There are two conflicting issues on this policy. One is that we must save 10% of the budget in the fund and the other is that we must have three months' worth. Gil believes we should have three months' worth, but this will stay on the agenda for next week.

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Abutter Request from 1/2/24- The Board received some information on this from the Town attorney and will review for next week.

Squad Truck Bid Update- This is on hold for now. They are holding onto the current truck until the new Brush Truck is in operation.

Discussion of June Warrant Articles- This warrant is due to the Town Clerk on April 12<sup>th</sup>; Budget Committee is meeting on April 4<sup>th</sup>.

Sidewalk Contract

Sale of LA lots

CEO Subdivision Ordinance

Flood Plan Ordinance by CEO- Alesha provided a copy of this for the Board to review.

Allaire Drive- email from CEO that the Town basically already owns the road, and this will not need to go on the June ballot.

Resubmit the Articles that failed in March that the Budget Committee recommended no on.

Donations for the Brush Truck-???

Question from Building Advisory Committee- Dean LePage will be quoting out the removal of poison ivy from the Scout Building once the snow is gone.

Discussion on laptop for Treasurer- There was a question last week about a donation of a laptop from the Town of Waterboro for the Treasurer but after some conversations and finding out that the laptop is 2008/2009, she would not recommend buying one that old. The Board did agree. We will order her laptop from Modem Wavs. Brady **motioned** to allow the Town to order another docking station for the new laptop, Wade **seconded, all** in favor. This was a little off topic but since she was already at the podium, the Treasurer is using her own personal phone, right now there has been some issues getting some authentication codes from the Hollandville project because the number they have associated with the account is Laura May who no longer works for the Town so trying to get the code from her at the exact moment has been tough. This is not a good idea for any Town employee to use their personal phone numbers for this capacity. She would recommend she is able to receive a Town phone. Alesha will check with Verizon to see about adding this new line and phone. Brady **motioned** to allow the Treasurer to get a cell phone, Wade **seconded, all** in favor.

Modem Wavs Agreement- The Board will look back at this next week to make a decision. They could not find one to review. There was some discussion about adding more hours to the agreement.

Brush Truck Committee Meeting with Board- Brady is going to send a message after the meeting to see about setting this up.

Cemetery Contract- Review and Sign- The Board will sign at the end of the meeting. Brady **motioned** to sign the contract for mowing of the Highland and Highland/Annex Cemeteries for 2024-2025, Wade **seconded, all** in favor.

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#### New Business:

Self- service Kayak Rentals in Town- The Board will look into this. Gil is not sure if this should be a part of Parks and Rec. He is not sure where this would be set up. Brady wondered if we would receive the revenue from this or not. Alesha will look more into this.

Approve Consolidated Bill- Gail asked for this to be held onto until next week.

BTH Application- Brady **motioned** to approve the BTH Application for Chelsea Mincher on April 21<sup>st</sup>, Wade **seconded, all** in favor.

BTH Application- Wade **motioned** to allow the use of the BTH for Stephanie Blanchette on April 13<sup>th</sup>, Brady **seconded, all** in favor.

Gil looking for a motion to appoint Kristin Perkins-Russell as Animal Control Officer, Brady **motioned**, Wade **seconded, all** in favor.

#### HEARING OF CITIZENS:

Merrill Farrand- Concern on Article 10, Zoning Ordinance, the amount of cost is more than what the ZBA is bringing in for the applicant. Paying for minutes for someone to transcribe, advertising and for the lawyer to be present is well above the amount that the Town is receiving. Part of the ordinance states we are supposed to be charging for these fees. He is not sure why this is not happening since he brought it to the Board's attention a few months ago. He wants to know if the Board is going to follow the Town's ordinance as stated or rewrite the ordinance, so they are not breaking the law. Gil will talk with the Treasurer to find out the amount the Town spent on the case and send a bill to applicant, Merrill does not believe you can retroactive the bills but should do it moving forward. He is also said the Board should develop a vehicle purchase policy.

Steve McLean- The Appeals Board has been keeping track of the costs, they will give the Board the bill once they have all costs and they can decide if they want to send it or not. He would like to see an article on the June ballot to put the siren on the new Fire Station, the Building Committee advised to put it on, but the Advisory Committee took it off for a savings. He would like to see it go to the Town's people to vote to add it back on. He urges them to put it on. The other issue he is baffled by is the Brush Truck quotes, the committee did not follow through with getting a few more quotes, one appointment was cancelled. He showed a car fax for the new Brush Truck, he wanted to know if the Board knew if they knew it had been totaled.

ADJOURN MEETING: Brady **motioned** to adjourn; Wade **seconded; all** were in favor at 7:50PM  
These minutes were approved by the Limerick Board of Select Board on:

End of Broadcast

Respectfully submitted,

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**FOR DETAILS OF MEETING SEE RECORDING AT:**  
**SRC-TV.ORG**  
"Limerick Selectmen's Meeting"  
Under Limerick Municipal Bldg.