



Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

27th June 2024

Events Committee Meeting Minutes

on Tuesday 25th June 2024 at 5pm.

Kingshurst Library

Marston Drive B37 6BX

Committee Members: Cllr B Donnelly, Cllr D Cole, Cllr L Browning and Cllr L Cole

Present: Cllr L Cole, Cllr D Cole, Cllr L Browning

Members of the Public: 0

Paula Coyle

Clerk to Kingshurst Parish Council

Minutes.

1.	Election of Events Chairman for year 24/25.	
1.1.	Elect a Chairman. Resolved: Cllr D Cole was elected as the Events Chairman 2024/25.	
2.2.	Co-option of committee members. Resolved: Cllr M Frampton has been co-opted as a member of the committee	
2.	Welcome and Housekeeping	
2.1.	General housekeeping	
3.	To receive apologies Resolved: Cllr Donnelly's apologies have been accepted.	
4.	To receive members' declarations of disclosable (pecuniary and other) interests None	
5.	To receive and consider members' dispensation requests, if any None.	
6.	To approve the Minutes of the last Events Committee Meeting held on 11th April 2024 at Kingshurst Library	

	Resolved: That the Minutes from 11 th April 2024 were accepted and signed as a true record.	
7.	Establish,time and venue for meetings throughout the year 23/24.	
7.1.	Committee meeting dates: Meeting schedule has been shared, and can be adapted Resolved: Meeting dates have been approved.	
7.2.	Committee meeting location, to be agreed. Resolved: Approved meeting location Kingshurst library	
7.3.	To agree: Meetings can be held without prior notice and where appropriate. Resolved: Approved (refer to terms of reference)	
7.4.	To approve: The Events Committee Terms of Reference Resolved: Approved Events Committee Terms of reference for 24/25	
8.	KPC Community event projects.	
8.1.	D-Day Event held on 6th June 2024, which was a resounding success and a testament to the strong community spirit in Kingshurst. Community Poppie Project at St Barnabas Church: The event took place at St Barnabas Church and received overwhelming support from our residents. It was heartening to see the community come together to honor D-Day in such a memorable way. The Kingshurst Needle Crafters played a pivotal role by creating an 'unforgettable' D-Day tribute. Local residents collaborated to knit and crochet a cascade of 8,000 poppies, which flowed down from St Barnabas Tower, creating a stunning and poignant display. Award Ceremony: Following the poppy display, an event was held to celebrate and recognise the contributions of our residents. Each participant was awarded a certificate of participation and a commemorative medal as a token of appreciation for their efforts and dedication. KPC are deeply grateful to everyone who participated and supported this event. Your involvement has made this tribute truly special and a remarkable demonstration of our community's solidarity and respect for history. Cllr Asante KPC would like to thank you for the speech you delivered on the day	

	<p>Lighting of the Beacon: The lighting of the beacon was another resounding success. The contributions from the bugler and the piper were remarkable and added a special touch to the occasion. The speech from the Chair and the official lighting of the beacon were highlights of the event, held in collaboration with Fordbridge Town Council.</p> <p>8.2. KPC are deeply grateful to everyone who participated and supported this event. Your involvement has made this tribute truly special. The Air Cadets, Sea Cadets, and Girls Brigade all contributed to this official event, and we were honored to have Kieron, the photographer, capturing the memorable moments.</p> <p>Following the event, a presentation was held to award everyone with a participation certificate and a medal as a token of appreciation for their contributions.</p> <p>Finance report Resolved: Cllr Browning delivered the events report</p> <p>8.3. Re-confirmed Budget and Expenditure amounts for 23/24 financial year and that the financial procedure will be the same this year.</p> <p>For the D-Day Costs – the cost for night-time event was estimated to be £3915.86 and morning was just under £1000.00. There are a few invoices still to pay (Media, Gas and Medals) but delivered good value.</p> <p>Future events 24/25 Resolved: Remembrance Day event. <i>Chair D/C - Members will look into community events at a future date</i></p>	
<p>9. 9.1.</p> <p>9.2.</p>	<p>Community Christmas tree and lights</p> <p>To up date Committee - Agreed at full council that KPC will not have a community christmas tree, there will be lights for year 2024. <i>Discussed the Community christmas tree, all agreed as the community is in the middle of a rebuild it would not be appreciated. As the christmas lights have been purchased the lights will still be used for year 2024/25 at the cost of £1965 excluding VAT.</i></p> <p>To Agree to look into a living christmas tree for the Kingshurst regeneration Agreed for D/C to look into this further with SMBC.</p>	<p>D/C.</p> <p>D/C.</p>

10.	Public Participation To adjourn to allow public participation for 10 minutes. Residents are requested to give their views and question to the Environment committee on items on this agenda or raise issues for future consideration at the discretion of the Chairman None	
11.	Date of the next meeting: 10th October Time Location	

Signed (Chair):

Date: