

**MEETING MINUTES  
HARRISBURG TOWNSHIP PARK DISTRICT  
SPECIAL BOARD MEETING  
FEBRUARY 25, 2022  
8:00 AM HARRISBURG PARK OFFICE**



- CALL TO ORDER:** President Richard Rumsey called the meeting to order at 8:00 a.m.
- ROLL CALL:** The following members of the Board of Commissioners were present: President Richard Rumsey, Vice President Doug Emery, and Secretary/Treasurer Mike Williams.
- Park Staff Present: Executive Director Blake Emery, Administrative Assistant Jill Marvel and Maintenance Director TA Sullivan.
- Visitors Present: None
- PUBLIC COMMENTS:** Blake Emery announced that the Harrisburg Township Park District (HTPD) was accepting public comment by email or written submission up to the start of the meeting at 8:00 AM on February 25, 2022. There were no written comments received and there was no one from the public present on the teleconference call. There was no one from the public present in attendance.
- CONSENT AGENDA:** Richard Rumsey made the motion to accept the January 21, 2022 meeting minutes and seconded by Mike Williams. All in favor 3-0 per voice vote.
- Mike Williams made the motion to accept the 1/21/2022 to 2/24/2022 bills and the January 2022 Unaudited Financial Reports and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
- CLOSED SESSION:** There was no motion to enter into Closed Session.
- UNFINISHED BUSINESS:**
- COVID-19** Blake Emery presented to the Board the current available information regarding COVID-19. There have been no major changes to date. Blake Emery opened the meeting for discussion on any facilities that we need the current policy/decisions revisited. There was nothing further discussed.
- Church Property** Blake Emery discussed moving forward with some type of proposal to the Jehovah's Witness Church. It was discussed to offer \$5,000 per acre, pay closing costs, and survey/plat fees. There would be no cost to the church. A fence would also need to be installed between the properties. Blake Emery will put together the proposal and present it to the church.
- eSports** Blake Emery presented that the park is registered through GGLeagues for their Spring Season. Handouts were delivered to the schools and the park website was updated to include an eSports page.
- NEW BUSINESS:**
- Pool** Blake Emery presented to the Board that the Pool will open June 4<sup>th</sup> and close July 30<sup>th</sup> and will utilize 2 sessions again.

2019 Bond Funds	Blake Emery presented to the Board there is \$47,381.49 in 2019 Bond Funds that can be redesignated (Beardsley Property, Beardsley Property Legal Fees, Church St Property, and Sealing Walkway). There are 2 ongoing projects (GC Playground Installation and Pickleball Court Nets) that will still need to use their designated 2019 Bond Funds. Richard Rumsey made the Motion to redesignate the \$47,381.49 for projects from the 2022 Bond Fund that have already been completed and free up more money in the 2022 Bond Fund and seconded by Mike Williams. All in favor 3-0 per voice vote. Blake Emery will change the coding of the 2022 Bond Fund Projects already completed to now be 2019 Bond Fund Projects.
2022 Bond Funds	Blake Emery presented to the Board that the cost for Bleacher Canopies at Gaskins City will be approximately \$25,000.00. Mike Williams made the motion to approve changing the previously designated amount from \$20,000.00 to \$25,000.00 for bleacher canopies at Gaskins City and seconded by Richard Rumsey. All in favor 3-0.
DCEO Grant	Blake Emery presented to the Board that he submitted the grant application to IL DCEO on January 31, 2022. The amount is \$50,000.00 and will go towards more skatepark equipment and lighting at the skatepark. He is waiting to hear back from IL DCEO.
Resolution 2022-0225	Bake Emery presented to the Board Resolution 2022-0225 Resolution Establishing Intergovernmental Purchasing Agreements. This would allow entering into intergovernmental cooperative purchasing agreements for the public good. Mike Williams made the motion to approve Resolution 2022-0225 Resolution Establishing Intergovernmental Purchasing Agreements and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
Village InCK	Blake Emery presented to the Board that he was approached by Egyptian Health Department regarding a new outreach program. They are asking the park to partner with them in helping to provide recreational information to participants in their program. Mike Williams made the motion to participate with Egyptian Health Department in their Village InCK program and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
<b>RISK COMMITTEE:</b>	
Roll Call	The Risk Management & Loss Control Committee Meeting was called to order 8:44 a.m. The following members of the Risk Management & Loss Control Committee were present: Blake Emery, Jill Marvel and TA Sullivan.
IPRF Grant	Purchased Security Camera Cleaning Pole, PPE Kit, and Hose Reels with grant funds.
Newsletter	Blake Emery discussed the IPRF Newsletter.  There were no other new topics brought up for discussion by the committee.
Adjourn	The Committee Meeting was adjourned at 8:47 a.m.
<b>DIRECTOR REPORT:</b>	
Projects	Projects were discussed as part of the Maintenance Report.
HYA / SYSA	Radio Auction was around \$12,000.00.
Courthouse	Blake Emery filed the Statement of Economic Interest Forms at the Saline County Courthouse on 1/21/2022.

**Worker's Comp** Blake Emery submitted Workers Comp Audit Paperwork on 2/4/2022.

**Pool** Blake Emery and Jill Marvel met with Pool Manager Melonie Motsinger on 2/9/2022.

**IAPD** Blake Emery received the 2022 Membership Plaque and Membership Cards.

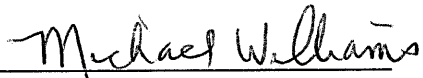
**Training** The Executive Director attended the following training opportunities: IDHR FOIA Annual Training on 2/10/2022, IDHR OMA Annual Training on 2/10/2022, IDHR Sexual Harassment Prevention Annual Training on 2/16/2022, and IDHR COVID-19 Annual Training on 2/16/2022.

The Executive Director Report was placed on file. See attached report.

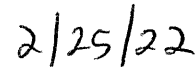
**REPORTS** Jill Marvel presented the Recreation Report. TA Sullivan presented the Maintenance Report. The reports were placed on file. See attached reports.

**ANNOUNCEMENTS** Blake Emery announced that the next regular board meeting is scheduled to be March 18, 2022 at 8:00 a.m. at the Park Office Community Room.

**ADJOURNMENT** Richard Rumsey moved to adjourn, seconded by Doug Emery. All in favor 3-0. The meeting adjourned at 9:05 a.m.



Michael Williams, Secretary / Treasurer



Date Signed