



# Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

**Minutes of the meeting of Finance and  
General Purpose Committee Meeting**  
on Thursday 14<sup>th</sup> September 2023. 5.30pm

at the Seeds of Hope, Overgreen Drive, Kingshurst, B37 6EY

**Council Members:** Cllr D Cole, Cllr S Daly, Cllr L Cole, Cllr L Browning, Cllr J Edwards,  
Cllr M Brain, Cllr J Kimberley

**Council Members Present:** Cllr D Cole, Cllr S Daly, Cllr L Cole, Cllr L Browning, Cllr J  
Edwards, Cllr J Kimberley

**Members of the public :** Cllr B Donnelly, Cllr M Brain, and 9 members of the  
public.

*Paula Coyle*

Paula Coyle  
Clerk to Kingshurst Parish Council

## Minutes

1. 1.1	<b>Welcome and Housekeeping</b> General housekeeping	
2.	<b>To receive apologies:</b>  None	
3.	<b>To receive members' declarations of disclosable (pecuniary and other) interests.</b>  None	

4.	<p><b>To receive and consider members' dispensation requests, if any</b></p> <p>None</p>	
5.	<p><b>Co-option to Finance Committee.</b></p> <p>Cllr M Brain was co-opted onto the Committee</p>	
6.	<p><b>To approve the Minutes of the last Finance Committee Meeting held on 13<sup>th</sup> July 2023</b></p> <p>Minutes from 13<sup>th</sup> July 2023 were approved.</p>	
7.	<p><b>Audit Reports</b></p> <p><b>Internal Auditor</b></p> <p><b>Resolved</b>, the internal audit report was approved.</p> <p><b>External Report.</b></p> <p><b>Resolved</b>, awaiting External Audit Report and informed that the AGAR and IA summary was published on-line at the end of July, before the 30<sup>th</sup> September 2023 deadline.</p>	
8.	<p><b>Finance Report September 2023</b></p> <p>Committee members were reminded that any finance questions can be raised (via email) outside of the meeting and will be shared with the Full Council. No questions will be accepted in the meeting. 6 questions were raised and answered outside of the meeting.</p> <p>8.1 <b>Reconciliation Report</b></p> <p>8.2 <b>Bank Statements</b></p> <p>8.3 <b>Expenditure Report</b></p> <p>8.4 <b>To approve payments on payment list</b></p> <p style="padding-left: 40px;">a) <b>To approve the payments made in July and August 2023.</b></p> <p style="padding-left: 40px;">b) <b>To approve any other Payments that may fall due not on the previous list.</b></p> <p><b>Resolved</b> – all payments were approved,</p>	

<p><b>9.</b></p>	<p><b>Items for consideration at Full Council Meeting</b></p> <p>Report 8.3 and 8.4</p> <p><b>Resolved</b>, that report 8.3 and 8.4 above to be submitted with any employees' wages redacted.</p>	
<p><b>10.</b></p>	<p><b>Grant applications</b></p> <p><b>Lilys Tea Parlour- Resolved</b>, Grant Application for £500.00 was approved.  <b>Re-imagine – Deferred</b>, Recommend that complete application with current information, along with accounts and will be reconsidered  <b>Kingshurst Primary School – Resolved</b>, Grant was not approved.</p>	
<p><b>11.</b></p>	<p><b>Councillors Allowances.</b></p> <p>Deferred to Full Council for a working party to be set up.</p>	
<p><b>12.</b></p>	<p><b>Pavilions Invoice.</b></p> <p><b>Action:</b> Invoice to be sent</p>	<p><b>Clerk</b></p>
<p><b>13.</b></p>	<p><b>Arrange meeting date for Budget/ Precept.</b></p> <p>Action, Provisional Meeting for October to be arranged and Any further finance meetings to be arranged</p>	<p><b>Clerk</b></p>

14.	<p><b>Public Participation</b></p> <p>To adjourn to allow public participation. Residents are requested to give their views and question the Parish Council on items on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Full Council Meeting itself.</p> <ul style="list-style-type: none"> <li>- Disagree on how we are handling the IA report.</li> <li>- Request that we publish a long-term Business/finance Plan</li> <li>- Disagree with grant payment approved to LTP</li> </ul>	
15.	<p>Exclusion of public and press To consider the exclusion of the public and press from the discussion of confidential items under section 1 Public Bodies (Admission to Meetings) Act 1960</p> <p><b>None</b></p>	
16.	<p><b>Date of the next meeting:</b></p> <p>Budget meeting to be arranged, the location will be at the library.</p>	

Signed (Chair): .....

Date: .....