



Kingshurst Parish Council

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Clerk to the Council: Paula Coyle

Minutes of the meeting of Kingshurst Parish Council Allotments Committee held on 18th August 22, 6pm At Kingshurst Community garden.

Cllrs present:

Chair Cllr M Frampton, S Daily, M Brains, P. Sultana

Member:

Allotment Plot holders 2 were present at the meeting.

Borough Councillor B. Donnely.

Clerk Paula Coyle

1.	To receive apologies: Member J.Edwards.	
2.	To receive members' declarations of disclosable (pecuniary and other) interests None	
3. 3.1	Minutes: To approve the Minutes of the Meeting held on June 16th 2022, and signed by the Chair as a true record. Signed and dated Chair M Frampton	M.F
4.	Vice chair to be appointed Deferred to next meeting to be held 13 th October 2022	

<p>5.1</p>	<p>The main 4 items of concern taken from Tennents:</p> <p>a) Draft new terms and conditions to be changed to “Guidelines”</p> <p>Agreed: To be discussed further at plot holders meeting to be held in September</p> <p>Draft copy of the Terms and conditions “Guidelines” on Kingshurst Parish Council website for plot holders to read through at their convenience</p> <p>Draft Terms and conditions “Guidelines” Document.</p> <p>b). 2.2. Padlock</p> <p>Agreed:New padlock has been purchased, and all plot holders are requested to keep the main gate locked</p> <p>c) 2.3. Site hours</p> <p>Agreed: Access to site should only be during sunlight hours for safety reasons</p> <p>d) 2.7. Parking areas</p> <p>Agreed: 13/8/22, Parking areas should be kept free of any obstruction, No vehicle, caravan or trailer should be parked in the allotment site.</p> <p>Date for the next plot holders meeting to be arranged for September 22.</p>	<p>Clerk /J.E</p>
<p>6.</p>	<p>Allotments</p>	<p>Clerk</p>
<p>6.1</p>	<p>Unmanaged plots were discussed and the decision was made to terminate the Tenancy Agreement. An email has previously been sent 14th June 22</p>	<p>Clerk</p>
<p>6.2</p>	<p>Agreed: Action to terminate tenancy in breach of 2a of the tenancy agreement</p>	<p>Clerk</p>
<p>6.3</p>	<p>Fly tipping: To address this issue at the plot holders meeting</p>	

<p>7. 7.1</p>	<p>Community garden: Received oral report from Cllr Frampton, (Chairman's report attached to Allotment Committee Agenda 18/08/22) KCG, are planning to have regular open days at the community garden to supply fresh, in season vegetables and fruit.</p>	<p>M.F</p>
<p>8. 8.1 8.2</p>	<p>Events: Commonwealth Queen's baton relay, Tuesday 26th July at Babbs Mill Park. An oral report was received from Cllr Framton. (Chairman's report attached to Allotment Committee Agenda 18/08/22) A successful day, lot of community engagement Community garden, Open day 26th July,An Oral report was received from Cllr Frampton. (Chairman's report attached to Allotment committee Agenda 18/08/22) A Successful day Family groups, and visitors were able to spend more time at the garden learning about the growing of the produce Cllr sultana, suggested a social gathering at the community garden,to invite Parish councilors,plot holders and external groups who have received the food produced from the community garden, Clerk to arrange a date</p>	<p>M.F Clerk</p>
<p>9.</p>	<p>Public Participation: To adjourn to allow public participation for 15 minutes.Plot holders are requested to give their views and question to the allotment committee on items on this agenda or raise issues for future consideration. 1. Brambles to be cut back, Clerk to get a quote for the maintenance of the perimeter of the allotment site 2. Toilet facilities The Allotment Committee supports the installation of a toilet accessible to all. Agreed to send to Full Council for consideration 3. Email/whats App group message to be sent to all plot holders to remind them Unless previously authorised to keep the main gate locked at all times.</p>	<p>Clerk Clerk Clerk /J.E</p>

10.	Date of the next meeting: Thursday 13 th October 2022 at 6.00pm. Venue to be confirmed	
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