

**DIAMONDHEAD WATER AND SEWER DISTRICT
AGENDA FOR JUNE 22, 2017 REGULAR MEETING**

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

1. **Call to order.**
2. **Board Members:** Vice-Chairman Thomas Schafer, Secretary/Treasurer David Boan, Commissioner Dick Nolan, and Commissioner David Malley.
3. Also present: District Counsel, Tricia Tisdale, Boyce Holleman & Associates; GM, Nancy Depreo, Seymour Engineering; Comptroller, Toni Wilson and Director of Operations, Joe Higginbotham.
4. **Approve Agenda.**
5. **Public Comments.**
6. **GM's Report.**
7. **Minutes.**
 - 7.1. Motion to approve the Minutes for the Regular Meeting held on June 8, 2017.
8. **Construction Projects.**

8.1.WWTP Construction Project. Update in the GM's report.

8.1. A. Motion to approve Invoice No.21 from Volkert Inc. for special services in the amount of \$126,864.90 for time period May 13, 2017 to June 9, 2017.

8.1.B. Motion to approve Invoice LHI23377 (21) from Linfield, Hunter & Junius, Inc. for Project Management Services in the amount of \$20,250.68 for period of May 14, 2017 to June 10, 2017.

8.1.C. Motion to approve Pay Request No.17 from Max Foote Construction Co. in the amount of \$156,740.50 for construction work completed May 19, 2017 to June 13, 2017.

8.1.D. Discussion – 2018 ACEC Engineering Excellence Award and Water and Wastes Digest Award

8.2.Lift Station Repair and Mitigation PW8429, PW11280 and PW11247.
Update on GM's Report.

8.2.A. Motion to approve Pay Request No.10 from Digital Engineering for engineering services in the amount of \$15,000.00 for the period of May 14, 2017 to June 10, 2017.

8.2.B. Discussion / possible action to award construction contract for 2016 FEMA Lift Station Project, PW 11247, 11280 and 8429.

9. Financial Motions.

9.1. Motion to approve the Docket of Claims. *ITEM 9.1.*
Unapproved Docket of Claims. *ITEM 9.1.A.*
(Approved by Board Motions on this agenda)

10. Old Business.

11. New Business / Discussion Item.

11.1. Motion to approve the 2016 Consumer Confidence Report (CCR), notify customers on June's billing of link on website to view report and provide printed copies at the District's office.

11.2. Discussion, Consulting Engineer RFQ for 2017 Utility Service Study

11.3. Discussion / Possible Action Copier lease / purchase

June 8, 2017 Board Motion 11.1.

Motion by Commissioner Nolan, second by Commissioner Malley to approve 36 month Lease/Purchase Agreement with South Mississippi Business Machines for 3 copiers with effective rates of: Office \$132.81/month; WWTP Control Building \$33.31/month; Maintenance Shop \$36.35/month; full service maintenance contract- all parts labor and supplies for \$30.00 per month per machine; 3,000 B&W copies with \$.0089 overage rate and \$0.09 cost per color copy/print and to authorize execution of same by the Chairman. Motion carried unanimously.

12. Next meeting.

The next meeting of the Board of Commissioners is scheduled for July 13, 2017 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.

13. Adjournment.