



Dear _____,

Congratulations! You are going to be enrolled in a Griswold Park and Recreation Department and TVCCA Little Learners collaborative slot. To complete enrollment for your child please bring the information listed below with you on the day of our meeting:

1. Birth certificate for child being enrolled

IF EMPLOYED at any time during the last year bring appropriate items below-

2. 1040 Tax Form (current year)
3. 4 recent consecutive pay stubs if paid weekly or 2 pay stubs if paid bi-weekly
4. If you don't have current consecutive pay stubs please bring in letter on letterhead stating day, hours, and wages from employer
5. Any TFA (cash assistance) information

To schedule an appointment or reschedule, please contact either Kristen or Nancy. See information below.

We look forward to meeting with you.

Kristen Mercado
TVCCA Little Learners Early Education Program
Family Liaison Community Outreach Worker
kmercado@tvcca.org
860-376-7054

Nancy Smith
TVCCA Little Learners Early Education Program
Enrollment Manager
nsmith@tvcca.org
860-425-6537

Griswold Park & Recreation Dept. Applicant & Family Enrollment Information

CHILD APPLICANT				
First	Middle	Last	Gender	DOB
Race	Hispanic? (Y or N)	Insurance Type	Center Enrolled In:	Date of Enrollment:

ADULT 1					
First	Middle	Last	Gender	DOB	Race
Employment Status	Child's Relationship	Custody? (Y or N)			

ADULT 2					
First	Middle	Last	Gender	DOB	Race
Employment Status	Child's Relationship	Custody (Y or N)			

ADDITIONAL PERSONS IN HOUSEHOLD					
First	Middle	Last	Gender	DOB	Race
First	Middle	Last	Gender	DOB	Race

FAMILY INFORMATION				
Living Address	City	Zip		
Home Phone Number	Cell Phone Number	Active Duty Family?(Y or N)	Receiving SNAP? (Y or N)	WIC?(Y or N)

FOR OFFICE USE ONLY:	
Annual Household Gross Income	Total # of persons in Household