

**BOARD OF SELECTPERSON**  
**Meeting Minutes**  
**November 21, 2022**

CALL TO ORDER:

John opened the meeting with the flag salute at 7:02PM

SELECT BOARD IN ATTENDANCE:

John Medici, Ron Smith, Katie Proctor, Wade Andrews, Gil Harris

ATTENDEES: Gail Libby, Steve McLean, Vinnie Pelletier, Kristen Perkins, Dana Batchelder, Joanne Andrews, Deedee Tibbetts, Merrill Farrand, Martha Smith, Alesha Buzzell

MINUTES:

Approve minutes of November 14th meeting: Ron **motioned** to approve the minutes; Katie **seconded**; **all** were in favor.

WARRANT:

Motion to accept warrants: Wade **motioned** to accept the warrants; Katie **seconded**; **all** were in favor.

ANNOUNCEMENTS:

Read Announcements: Ron read the announcements

DEPARTMENT REPORTS:

**Kristen Perkins, Animal Control Officer:**

Last Two Months

7 loose dogs  
4 stray dog calls  
4 stray cat calls  
1 chicken issue  
4 at dog large calls  
2 loose horses  
1 cat hit by car  
1 dog hit by car  
3 animal welfare calls  
2 quarantines for dog bites  
1 neighbor issue

Kristen will send in a monthly report to Alesha and will come in a few times a year to report.

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### **Meeting Minutes**

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#### **Deedee Tibbetts, Town Clerk:**

Concern of over elections, she was told by MMA that if something fails on the secret ballot in March that we do not have to have another secret ballot vote, we can have an open town meeting with show of hands. She would like to know what the Board plans to do in this situation as it will weigh heavily on her budget. John was told by our town attorney that if something fails then we will need to do another ballot. John would like Deedee to forward her email from MMA to Natalie so they can discuss it and come up with a concise answer that will work for our town.

Christmas in Limerick: Jen Richardson normally does the wreaths and garlands for certain town buildings; do we still want her to decorate. The Board all agreed to have her do what she has done in the past. On Friday, December 2nd, they will be judging the 3<sup>rd</sup> annual outdoor decorating contest. Contact Deedee at 793-4472 or [dtibbetts@limerickme.org](mailto:dtibbetts@limerickme.org) to enter the contest.

2<sup>nd</sup> Annual Stuff a Truck with the Limerick Fire Department and Santa will be at the Dollar General. All proceeds to benefit the Toys for Tots. This will be held on Saturday, December 3<sup>rd</sup> from 10-2pm.

There will be a Christmas Parade on Saturday, December 3<sup>rd</sup> at 3pm on Main Street. This year there will be a prize for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> for Best Christmas Spirit Award, again please contact Deedee to enter. Immediately following the parade at the Limerick Fire/EMS Station there will be cookies with Santa and build your own gingerbread houses. At 5pm is the tree lighting and caroling at Tibbetts Memorial Park and immediately following that the Free Baptist Church is serving pie, coffee and hot cocoa and more caroling.

#### **Joanne Andrews, Transfer Station:**

Received a check for their third load of metal, 32.5 tons, got \$120 a ton. \$64,924 is the income right now, should be around \$70,000 before the end of the year. She finished the budget, and the transfer station will see a reduction of around \$6,000, household waste will see a decrease of \$4,200, overall reduction of 1.8% because of the increase in fees and because they are not receiving huge loads of demolition from contractors. Mellen broke down last week and was not able to haul away the household trash, he did leave two small dumpsters but can not come until Saturday to dump so Joanne is not sure what to do. They will fill the two smaller dumpsters within an 1 hour of being open on Wednesday. John is going to contact Mellen that they will be deducting an extra \$205 from their payment so Joanne will be able to open on Wednesday and use the #4 container. This may happen again since he will not be planning to empty them over the weekend unless he agrees to have Herrick haul them away.

#### **OLD BUSINESS:**

Subscription Ambulance Plan-Vinnie had a copy of what the mailer would look like. He is going to make a change that says resident/taxpayer so people who spend the summer on the lake can be included. The Board will plan to vote on this next week for final approval.

Bid Packages-Mowing- Bids Due- One bid was rejected as it came in email. The ad was advertised as sealed bid only dropped off to the Select Board's office.

Maintenance Man- \$6,570 per year

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Ashley/ Donna Dame- \$6,120 per year, Gil **motioned** to accept this bid, Katie **seconded**, **all** in favor, Ashley and Donna are awarded the contract, Alesha will contact them to let them know.

Fire Building Update- One thing that Natalie and John have been discussing is whether or not Great Falls has to provide a payment bond. Karen claims she was told that they did not need to by the committee and Natalie claims it is a statutory requirement. They will iron out the details and the Board should have a contract to sign within a few weeks.

Town Gazebo- No new update. Still looking for someone who would like to take on a maintenance type role within the town. If interested, please reach out to Alesha for an application at [selectboardadmin@limerickme.org](mailto:selectboardadmin@limerickme.org) or 793-4475. Alesha will get the old bid out again and bring back to the Board for review next week to re-advertise.

Review of Legal Accounts- This month should be higher than last as they continue to fight the lawsuits that are pending.

FOAA Requests- Nothing new from the week.

Deed work for Tibbetts Park update – Still the same, no new update yet.

Update on Business Park Lot Sale- The last one is under contract for being purchased before the end of the year. The paving will be done in the spring due to all of the frost. The tach and patches will be repaired at no cost to the taxpayers on the roads they had started to prepare as they will wait until the spring to pave. Carroll Materials will hold the price for the Business Park paving shall the price go up and we will be first on the list in the spring as well as the \$300,000 for the roads.

Policy Review – Emergency Action Plan- Ray did respond. The Board reviewed the suggestions from Ray and Alesha will make them. She will also add a map and evacuation routes to the plan. Alesha will check with Brad at Limerick Transmission to use as a meeting spot instead of the town gazebo.

Policy Review- Fund Balance and Purchase Policy- Alesha will make the changes on the Purchase Policy and make sure that all department heads have a copy once completed. The Fund Balance Policy had minimal changes, but the Board will review for another week to change the percentages into dollar amounts.

Town Charter- The meeting with Natalie, our town attorney, will be held on Monday, November 28<sup>th</sup> at 6pm. They will be looking for committee members for this charter. Some will be elected, and some will be appointed by the Board. The public is urged to attend, this is very important for the town.

Camera Update at Ball Park- John purchased the cameras that did not work with Verizon, and he ordered one new one to try. We will order more once we know if that one will work.

## BOARD OF SELECTPERSON

### Meeting Minutes

November 21, 2022

Electrician Update from Safety Inspection Report- He needs to add a smoke detector to the BTH and still needs to do the Moore Building. The light poles have been stood but still need to be wired and he will complete that after he finishes the Moore Building and the BTH. Alesha will continue to follow up.

BTH Repairs- Ron has almost completed the insulation but we still need someone interested in fixing the ramp and the walkway out back. Please reach out to Alesha if you're interested in doing this work.

Cemetery Mowing- Veteran's graves, we are still looking for members to join a cemetery committee. Please reach out if you are interested.

Budget Season Items:

Changing of Payroll Company and Digital Time Tracking-

Pickerel Pond Boat Launch Update- No new update.

Expanding Signs at Ballpark for no parking- Bob has ordered the signs and they will go up once they arrive.

MMA- Town Owned Properties Inspection Report Update- Alesha emailed MMA and is just waiting for a response on the two remaining issues at the snowmobile club.

Review Town Owned Properties for potential sale- A letter was composed; John did not get a chance to work on the list last week but will work on it this week and bring it to the Board for the next meeting.

Windows washed at Municipal Building- The company that did this service is still in business, he will send Alesha a new quote to wash the inside and outside and will add us to his spring list.

Letter from the Newfield Planning Board- Wade contacted them and we were only sent the letter because the town of Limerick abuts Newfield.

CDBG Advisory Committee- needs appointing; these folks have agreed to serve if appointed

Joanne Andrews	Revitalization Committee
Martha Smith	Revitalization Committee
Gail Libby	Revitalization Committee
Sean Carroll	Revitalization Committee
Dean LePage	W & S Trustee
Tony Carroll	W & S Trustee
Aaron Carroll	W & S Trustee
Scott Davis	Budget Committee
Michael Gilpatrick	Citizen

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John looking for a motion to approve the list as presented, Ron **motioned**, Katie **seconded**, **all** in favor.

CIA Permit- Statutory Regulations- John spoke to our town attorney who is handling this case. The Board did receive the MRS 30-A § 3753 statues from the lawyer. The Board will review and reach out to the attorney if any questions.

**New Business:**

BTH Application- Christmas Party on December 17<sup>th</sup>. This application was denied, with all of the concerns at BTH. The Board is limiting the rental of it to Limerick groups or residents only. Alesha will let this applicant know.

Capital Projects Plan- If there is anything that the Board wants to put forward for next year as a capital project plan this is the time to discuss. The Board needs to start thinking about the current fire station and when they transition over to the new one and what will happen to that building. They are planning on allocating some funds for the transition. There is also a plan to budget for a maintenance person on a salary scale.

Appoint Charter Commission Members- 9 members total, the Board will appoint 3, the townspeople will elect 6. Alesha will write up an ad to advertise. It will also go on the website and Facebook. You do not have to be a citizen of Limerick to be a part of this committee.

York County Community Action Letter- Alesha will forward to the Budget Committee as it is a funding request.

Abatements and Supplementals to vote on and sign- Abatements to sign, Katie **motioned** to accept and sign the abatements and personal property adjustment, Ron **seconded**, **all** in favor. Supplementals to sign, Wade **motioned** to sign the supplemental tax paper, Ron **seconded**, **all** in favor.

Accept donation from Lion's Club- The check will get added to the donation account and will get used for fuel assistance. John is looking for a motion to accept the \$2000.00 check from the Limerick-Newfield Lion's Club to be used for fuel assistance, Wade **motioned**, Ron **seconded**, **all** in favor.

**HEARING OF CITIZENS:**

Steve McLean- Charter Commission

Gil Harris- Employee Health Insurance Increase- John looking for a motion to continue paying 100% of employee single health insurance rate that has increased, Gil **motioned**, Ron **seconded**, **all** in favor.

Ron Smith- He walks for a Walk for Warmth fundraiser every year, if you are able to help donate, please reach out to JP Carroll during business hours. This helps the elderly and families in need of some fuel assistance this winter.

**BOARD OF SELECTPERSON  
Meeting Minutes  
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ADJOURN MEETING: Ron **motioned** to adjourn; Katie **seconded**; **all** were in favor. The meeting adjourned at 9:05 PM.

These minutes were approved by the Limerick Board of Selectmen on: Monday, November 28, 2022

End of Broadcast

Respectfully submitted,

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Alesha Buzzell

**FOR DETAILS OF MEETING SEE RECORDING AT:**

**SRC-TV.ORG**

**“Limerick Selectmen’s Meeting”**

**November 21, 2022**

**Under Limerick Municipal Bldg.**