



HARRISBURG TOWNSHIP PARK DISTRICT INFORMATION SECURITY POLICY

This Policy document encompasses all aspects of security surrounding confidential District information. The Harrisburg Township Park District handles sensitive information daily. Sensitive information must have safeguards in place to protect the cardholder data, cardholder privacy, and to ensure compliance with various regulations, along with guarding the future of the organization.

I. DEFINITIONS

The following words shall have the following meanings when used in this Policy.

“District” means HARRISBURG TOWNSHIP PARK DISTRICT.

“Board” means the Board of Commissioners of the District.

“Policy” means this Information Security Policy and Document.

“Document” means the District Information Security Policy Document.

II. POLICY

The District commits to respecting the privacy of all its customers and to protecting any customer data from outside parties. The District is committed to maintaining a secure environment in which to process cardholder information.

III. AMENDMENTS

This Policy and Document may be amended by the District at any time. If the Policy or Document is amended, the District shall file a written copy of the Policy or Document, as amended, with the Board and shall also advise all District employees of the existence of the amended Policy or Document. The current Policy and Document and any revisions will be made available at the District Office at all times.

IV. EFFECTIVE DATE

This Policy becomes effective DECEMBER 18, 2020.

Richard Rumsey
Richard Rumsey, President

Doug Emery
Doug Emery, Vice President

12/18/2020
Date Signed

ATTEST:

Michael Williams
Michael Williams, Secretary / Treasurer