

ROANE COUNTY EMERGENCY COMMUNICATIONS DISTRICT

4390 Roane State Hwy. Rockwood, TN 37854

865-354-0704

REQUIREMENTS FOR EMPLOYMENT:

For telecommunicator/dispatcher positions, I understand that this position has the following requirements.

Per TCA 7-86-205:

1. Be at least eighteen (18) years of age;
2. Be a citizen of the United States;
3. Be a high school graduate or possess equivalency;
4. Not have been convicted or pleaded guilty to or entered a plea of nolo contendere to any felony charge or to any violation of any federal or state laws or city ordinances relating to force, violence, theft, dishonesty, gambling, liquor, controlled substances or controlled substance analogues;
5. Not have been released or discharged under other than an honorable or medical discharge from any of the armed forces of the United States;
6. Have such person's fingerprints on file with the Tennessee bureau of investigation;
7. Have passed a physical examination by a licensed physician; and
8. Have a good moral character as determined by a thorough investigation conducted by the employing agency.

I further understand that for a position with RCECD:

1. All applicants will be subject to background check.
2. All applicants will automatically be tested for controlled substance and/or alcohol abuse.
3. In the event of employment, I agree to abide by policies of the RCECD.
4. Any false or significant omitted information on this application may be grounds for termination of the application process, or termination of employment if discovered at a later time.

Signature: _____

Date: _____

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APPLICATION FOR EMPLOYMENT

The Roane County Emergency Communications District is an Equal Opportunity Employer. We do not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

BASIC INFORMATION

Date of application: _____ (please print all information)

Position applied for: Telecommunicator Other: _____

Full name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Phone #: _____ Email: _____

Are you at least eighteen (18) years of age: Yes No

Are you available to work: Full time Part time

Are you available to work any shift (including nights, weekends, and holidays):

Yes No If no, explain: _____

On what date would you be available to start work: _____

Have you applied for employment here before: Yes No

Have you been employed here before: Yes No

Are you able to travel if required by the job: Yes No

Are you a veteran of the US armed forces: Yes No

Are you eligible to work in the United States: Yes No

Have you been convicted or plead guilty of a felony or misdemeanor: Yes No

If yes, explain: _____

EMPLOYMENT HISTORY

Please list your past employment, up to the last ten (10) years, starting with the most recent.

Employer: _____
Address: _____
Phone: _____ Supervisor: _____
Job Title: _____
Date hired: _____ Date left: _____
Reason for leaving: _____

Employer: _____
Address: _____
Phone: _____ Supervisor: _____
Job Title: _____
Date hired: _____ Date left: _____
Reason for leaving: _____

Employer: _____
Address: _____
Phone: _____ Supervisor: _____
Job Title: _____
Date hired: _____ Date left: _____
Reason for leaving: _____

REFERENCES

Please list three references not related to you.

Name: _____ Phone: _____
Email: _____
Name: _____ Phone: _____
Email: _____
Name: _____ Phone: _____
Email: _____

EDUCATION

Are you a high school graduate: Yes No
If no, do you possess a GED or equivalent: Yes No N/A

Please list other education obtained or in progress:

School name: _____ Completed In process

Major area of study: _____

School name: _____ Completed In process

Major area of study: _____

Do you possess any specialized training, skills, or certifications: Yes No

If yes, explain: _____

ADDITIONAL INFORMATION

Please list any additional information you would like us to know about you or which may be beneficial:

Please attach a resume if desired, and an additional sheet of paper if more space is needed for any response.

I certify that all information provided on this application are true to the best of my knowledge. I authorize investigation of all information provided as may be necessary in the application process. I understand that this application is not a contract of employment.

Signature: _____ Date: _____

ADMINISTRATIVE USE ONLY

Date received: _____ Interview date: _____
Employment offered: Yes No Date: _____ Start date: _____