

Policy Name: PREA
262 – Agency Protection Duties

Policy #: 3.17

Section: Personnel

Date Issued: 01/30/16

Date Revised:

OFFICIAL RESPONSE FOLLOWING A RESIDENT REPORT

STAFF AND AGENCY REPORTING DUTIES

1. Tomorrows Hope requires all staff to report immediately and according to agency policy any knowledge, suspicion, or information regarding an incident of sexual abuse or sexual harassment that occurred in or outside of a facility, whether or not it is part of the agency; retaliation against residents or staff who reported such an incident; and any staff neglect or violation of responsibilities that may have contributed to an incident or retaliation.
2. Apart from reporting to designated supervisors or officials, staff shall not reveal any information related to a sexual abuse report to anyone other than to the extent necessary, to make treatment, investigation, and other security and management decisions.
3. Unless otherwise precluded by Federal, State, or local law, medical and mental health practitioners shall be required to report sexual abuse pursuant to paragraph (a) of this section and to inform residents of the practitioner's duty to report, and the limitations of confidentiality, at the initiation of services.
4. If the alleged victim is under the age of 18 or considered a vulnerable adult, Tomorrows Hope shall report the allegation to the designated State or local services agency under applicable mandatory reporting laws.
5. TH shall report all allegations of sexual abuse and sexual harassment, including third-party and anonymous reports, to the contracting authority(ies).

APPROVALS

Approver's Name	Approver's Signature
Mike Millward	