

**MEETING MINUTES
HARRISBURG TOWNSHIP PARK DISTRICT
REGULAR BOARD MEETING
MAY 15, 2020
8:00 AM HARRISBURG PARK OFFICE**



- CALL TO ORDER:** President Richard Rumsey called the meeting to order at 8:00 a.m.
- ROLL CALL:** The following members of the Board of Commissioners were present: President Richard Rumsey, Vice President Doug Emery, and Secretary/Treasurer Mike Williams.
- Park Staff Present: Executive Director Blake Emery, Administrative Assistant Jill Marvel, and Maintenance Director TA Sullivan.
- PUBLIC COMMENTS:** Blake Emery announced that the Harrisburg Township Park District (HTPD) was accepting public comment by email or written submission up to the start of the meeting at 8:00 AM on May 15, 2020. There were no comments received and there was no one from the public present on the teleconference call.
- CONSENT AGENDA:** Richard Rumsey made the motion to accept the May 1, 2020 (April) meeting minutes and seconded by Mike Williams. All in favor 3-0 per voice vote.
- Mike Williams made the motion to accept the 5/1/2020 to 5/14/2020 bills and the April 2020 Unaudited Financial Reports and seconded by Richard Rumsey. All in favor 3-0 per voice vote.
- CLOSED SESSION:** There was no motion to enter into closed session.
- UNFINISHED BUSINESS:**
- COVID-19** Blake Emery presented to the Board the current available information regarding COVID-19. The governor released the Restore Illinois Plan. It will open Illinois in 5 Phases by different regions. Currently our region is in Phase 2 and the earliest we can enter Phase 3 would be June. Phase 3 still limits gatherings to 10 people. Phase 4 would allow for gatherings of up to 50 people.
- Resuming Operations** Blake Emery presented to the Board an article about "Return to Play" for youth sports leagues. Its guidelines follow similar timelines/phases as the Restore Illinois Plan. The timelines and gathering occupancy limits of the Restore Illinois Plan make it very difficult to open certain athletic facilities and activities. A key issue to consider is insurance coverage if open something that violates the Restore Illinois Plan and gathering limitations. Decisions will be made at the May 29, 2020 Special Board Meet on what facilities will be opened if any for June. Currently, walking, running, bike riding and fishing remain available options for park use. Mike Williams made the motion to keep facilities closed through the end of May until the Special Board Meeting on May 29, 2020 at which time more decisions will be made based on current information and seconded by Richard Rumsey. All in favor 3-0 per voice vote.

Park Pool Opening Blake Emery presented to the Board that the Illinois Department of Public Health has not given official recommendations/guidelines in regards to opening public pools yet. Different options were discussed for a “limited” opening of the pool for lessons only. An official decision on whether to open to the pool or not will be made at the May 29, 2020 Special Board Meeting.

NEW BUSINESS:

Lincoln St Property Blake Emery presented to the Board that Steve Quertermous approached the park wanting to know if we were interested in buying a piece of property on Lincoln Street. See attached handout for location. It was discussed among the Board and was not seen as useful property to us based on the other properties around it. There was no motion made to pursue this property.

Sustainable Investing Blake Emery presented to the Board that we are required to have an Investment Policy. Blake Emery will develop a policy for approval at June Board meeting. It will need to include requirements from the Sustainable Investing Act: Every “public agency” and “governmental unit” to develop, publish and implement sustainable investment policies applicable to the management of all “public funds” under its control; and Every public agency to prudently integrate “sustainability factors” into its investment decision-making, investment analysis, portfolio construction, due diligence and investment ownership in order to maximize financial returns, minimize projected risks and more effectively execute its fiduciary duty.

Swings at Kiwanis Blake Emery presented to the Board that we currently have swing equipment that has not been installed. It was discussed that installing the swings near the Kiwanis Shelter is the best location. Richard Rumsey made the motion to approve designating 2019 Bond Funds for the playground border, mulch, tree removal, and any other hardware or miscellaneous items needed for installation of the swings and seconded by Mike Williams. All in favor 3-0 per voice vote.

DIRECTOR REPORT:

Projects Skatepark concrete keeps getting pushed back due to weather. West Side Playground Equipment has been uninstalled and is at the shop. It uses wood poles instead of metal poles. Blake Emery checked with IPARKS to see if this would be an issue and they said the playground looked like it was in good shape and as long as it was reinstalled to manufacturer specifications it would be fine. It was decided to install the playground near the Centerfield Shelter.

HYA HYA met on May 3, 2020 and postponed season until June at earliest. The health, safety, and wellbeing of everyone involved will be the top priority when making a decision to have a season or not. HYA Board will meet again on May 31, 2020 to make a final decision on whether to have a season or not.

Training Blake Emery attended the following training: IAPD Webinar Golf is Back 5/7/2020; IAPD Webinar Messaging and the Media in Crisis 5/14/2020; Great Lakes Advisors Webinar The Illinois Sustainable Investing Act 5/7/2020; and IMRF Webinar 2020 IMRF Rate Meeting 5/12/2020

The Executive Director Report was placed on file. See attached report.

REPORTS

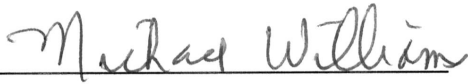
Administrative Assistant Jill Marvel presented the Recreation Report. Maintenance Director TA Sullivan presented the Maintenance Report. The reports were placed on file. See attached reports.

ANNOUNCEMENTS

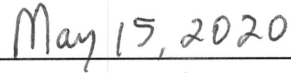
Blake Emery announced that the next board meeting is scheduled to be May 29, 2020 at 8:00 a.m. This will be a Special Board Meeting to allow further discussion regarding COVID-19 at the conclusion of the current IL Stay at Home Order. The next regularly scheduled Board Meeting will be June 19, 2020 at 8:00 a.m. All were ok with the meeting dates and times.

ADJOURNMENT

Richard Rumsey moved to adjourn, seconded by Doug Emery. All in favor 3-0. The meeting adjourned at 8:40 a.m.



Michael Williams, Secretary / Treasurer



Date Signed