



Kingshurst Parish Council

c/o 92 Gilson Way, Kingshurst, Birmingham, B37 6JZ
 Tel: 07865 294 345 – Email: kingshurstparishcouncil@gmail.com
www.kingshurstparishcouncil.org.uk
 Clerk to the Council: Denise Milne

**Minutes of the meeting of
 Kingshurst Parish Council Full Council
 held on 8th July 2021 at 7pm
 at the Seeds of Hope, Overgreen Drive, Kingshurst, B37 6EY**

This meeting took place under strict Covid restrictions

Council Members: S Daly, M Dawson, A Follows (Chair), B Follows, M Frampton, J Kimberley, P Sultana, T Williams, D Woolley

Council Members Present: S Daly, M Dawson, A Follows (Chair), B Follows, M Frampton, J Kimberley, P Sultana, T Williams, D Woolley

In Attendance: Borough Councillor Mr M Brain
 Clerk D Milne
 Two Members of the public
 1 member of SMBC
 1 member of SCH
 1 member of the press

<u>Item</u>		<u>Action</u>
1.	Welcome and Housekeeping: Chair A Follows welcomed everyone to the meeting of Kingshurst Parish Council and went through housekeeping rules.	
2.	Apologies: Cllrs D Cole (Vice Chair) and L Cole	
3.	Declarations of disclosable (pecuniary and other) interests: None	
4.	Dispensation requests: None	
5.	To Receive reports/proposals:	
5.1	<u>Borough Councillors:</u> Clerk read out a report on behalf of Cllr D Cole (Vice Chair) <ul style="list-style-type: none"> • SMBC Highways Gilson Way/School Close traffic enforcement update, on wardens rota list. Motorists are complying with the new restrictions on the whole. 2 penalty charge notices have been issued so far. • New Pathway at Babbs Mill Joint use with cyclist and pedestrians, dual pathway. SMBC state the pathway would have to be widened by another two meters to allow for markings to be able to segregate into a cyclist path to conform to regulations. Can take up with SMBC if members not happy. 	

5.2	<ul style="list-style-type: none"> • Pharmacy/Post Office: Work is ongoing fitting out the new facility, running two weeks behind schedule. Expected to be completed at the end of August/beginning of September. • Christmas Tree Has a meeting with SMBC's electrician to discuss the siting of KPC's Christmas tree. To report to full council with proposals. 	
5.3	<p><u>West Midlands Police</u> Not in attendance. No reports received.</p>	
	<p><u>SMBC/SCH Community Facilities</u></p> <ul style="list-style-type: none"> • Talks about temporarily moving the Co-op to the Youth Centre. • Discussions about using the Library more and keeping opening hours open longer by opening the door between the Library and the Youth Centre. Open to discussions. Would like to open ASAP and use this temporary space and shared health and community space. • Advised there are plenty of community facilities in the area compared to other areas. Discussions with the community has taken place and there is a need for a community space, a cafe and GP/Health services. SMBC has advised our current community space is big so how do we get them to use this space jointly? • The decant of the Pharmacy/Post Office and Opticians should take place by August or September. Clerk to invite Andy Duke and Lisa Whitton to the next meeting to give a presentation. • A temporary room may be made available for the Clerk to use in the Library. The current two person rule policy for staff at the Library will mean that they may only need one person on duty when the Clerk is in the office. Community groups may also be able to open the Library, so it may open 6 days a week. A shared community space with the Library within it. <p><u>Response to Fly Tipping Letter</u></p> <ul style="list-style-type: none"> • SMBC state they have not been doing enough preventative resources and not putting enough into action. Covid has made fly tipping worse with people eating and drinking outside more. Now more effectively addressing fly tipping and revising the environmental crime strategy. Having a more strategic approach across the council. • Signage has been ordered, no dog fouling, no littering and has been put on lampposts and on hotspots. • Increased resources to take fly tipping cases to fixed penalty notice or prosecution as from October. • Parking enforcement contract is under review, to include the requirement for patrolling officers to service and enforce litter and fixed penalty notices. 	

	<ul style="list-style-type: none"> SCH Engagement Officer has been supporting litter picking volunteer groups, linking together and educating schools. SMBC have been engaging with Birmingham City Council to compare with the way they do things so they can improve. 	
6.	<p>Public Participation</p> <ul style="list-style-type: none"> A resident has expressed concern over the trees in Babbs Mill, and has asked why good trees have been cut down and dead trees have been left up. The felled trees are then left on top of each other to rot. Also we have had a nice new path laid but on the other side of the river and lake its like “no man’s land” the bushes and brambles are really overgrown, making the path so narrow, he could hardly get his grandchild and pushchair down the path. Would also like to report that the algae in the lake is that bad that it is strangling chicks and they are drowning because of it, and it goes down very deep. He thought the two inlets/reed beds were for the purpose of filtering the algae out of the lake, which is suffocating the fish and wildlife. Grass cutters have cut the grass on Babbs Mill but the grass cuttings are not collected and are strewn across the new paths, making it a slipping hazard. Resident would like to arrange a meeting with SMBC. Clerk to arrange. 	Clerk
7.	<p>Minutes of the last Full Council meeting:</p> <p>Resolved: that the minutes of the last Full Council meeting held on 10th June 2021 be approved and signed by the Chair as a correct record.</p>	
8.	<p>Matters arising from the last meeting:</p> <p>8.1 <u>Remembrance tree bench update</u> Clerk has ordered the hexagon bench and plaque.</p> <p>8.2 <u>Fencing repair quotes – Pavilions</u> Quote received from one contractor will need revising as it is only valid for the month of June (expires monthly). One company has let us down and another is due to call out tomorrow.</p> <p>8.3 <u>Leaking taps to allotments/ten require boxing in</u> Clerk has requested quotes from three contractors, one due to call out tomorrow. Allotment holder has repaired one leaky tap and will repair the other one as a temporary fix. Boxing in may not be required.</p>	Clerk/ MF Clerk

8.4	<u>Lock change required to allotments gate implications</u> Allotment holders to be informed, new padlock to be ordered with 30 keys, then arranged for key replacement with allotment holders.	Clerk
8.5	<u>Change of email domains financial implications</u> Clerk went through the options of changing members email domains to .org.uk. Councillors have requested Clerk to make contact with former acting Clerk with a view to reinstating original .org.uk email domains.	Clerk
9.	Finance	
9.1	<u>To approve the payment list for July and August 2021 (Appendix A)</u> Resolved: that the payment list for July's miscalculation has been amended to include the Edge and remembrance bench invoices totalling £3549.91, August payment list totalling £2161.81 be approved.	
9.2	<u>To approve RaeRose schedule 2021-2022 (Appendix B)</u> Resolved: that the 2021-2022 schedule of the allotments hedge cutter RaeRose, commencing in July be approved.	
9.3	<u>Reserves Policy</u> Resolved: that the proposed reserves policy be approved.	
9.4	<u>Kingshurst School Milk Invoice</u> Resolved: that the Clerk write to the three primary schools asking them to provide us with accurate numbers for the children they provide daily with milk. Further, than in future all invoices are sent directly to Kingshurst Parish Council by the supplier for payment.	Clerk
9.5	<u>Metal Container for Allotments</u> Resolved: Cllr P Sultana to ask one of his contacts if HS2 could donate a shipping container to us. Clerk to look into quotes and for removal of current shipping container.	Clerk
9.6	<u>Arrive Alive – Charity (Appendix C)</u> Resolved: that the Clerk send a Grant Application form for the Charity to complete and return to us for consideration, reminding the Charity that the Council can only consider applications that cover the Kingshurst area.	Clerk
9.7	<u>Internal Auditor – Approval to access accounts</u> Resolved: that the Internal Auditor has access to KPC accounting system and manual accounts for 2020–2021 and approved.	
9.8	<u>Society of Local Council Clerks (JK)</u> Resolved: That the Clerk to look into membership for the Society of Local Council Clerks for support in her role and approved.	Clerk
10.	Progress reports for information/action and make decisions as appropriate	
10.1	<u>Allotments and Jubilee Gardens</u> Cllr has reported that an allotment is overgrown and will need a letter sent. Still not clear on the 5 year agreement for Jubilee Gardens. The same tenancy agreement is to be used as an allotment holder. To be referred to the next meeting when Cllr D Cole has more information.	Clerk

10.2	<u>Questionnaire for Approval</u> Resolved: that the resident's questionnaire for the KPC website be approved.	
10.3	<u>Newsletter for approval</u> Resolved: that consideration of this matter be deferred to the next meeting of the council where a final copy is to be produced.	
10.4	<u>Well-being Walks</u> Cllr P Sultana gave an update on community well-being walks he has been running. These walks are for all people of all abilities and ages, everyone welcome in a safe environment. Meet up every month until January and have been a great success.	
10.5	<u>Cycle-Safe Scheme (PS)</u> Project ran by the Police aimed at young offenders, running people off the road. Making people feel unsafe on paths as they can't hear bikes approaching from behind. Takes them on a cycle safari, teaches them cycle maintenance, and courtesy such as using a bell when approaching pedestrians and dogs, changing their behaviours. By Law cycles are not allowed to be ridden in parks, although they are allowed in Babbs Mill park with notices saying cycles allowed. Our Local Authority have cycle lanes in some of our parks.	
10.6	<u>Litter and Fly-Tipping Update</u> It is good to see SMBC is doing something about the fly tipping issues as discussed in minute 5.3.	
10.7	<u>Council and Committee Minutes (JK)</u> Resolved: to keep agenda items and minutes short and concise such as: the clerk introduced a report (without going into detail), and the decision made – approved.	
11.	Councillors reports and items for future agenda: Hedges need cutting back to the Vicarage. Two Councillors have volunteered to do this themselves. Introduced and welcomed a Reporter from Birmingham Live to members, who would like to positively report on any future events and issues from KPC and attend future meetings when possible.	SD/MF
12.	Events	
12.1	<u>Christmas Tree/Lights/Party</u> Resolved: consideration of this matter be deferred to the next meeting of the Council.	
12.2	<u>Remembrance Sunday</u> Resolved: consideration of this matter to be deferred to the next meeting of the Council.	
12.3	<u>Kingshurst Community Picnic</u> Resolved: Kingshurst Community Picnic and flyer be approved.	

	Private and Confidential	
13.	Councillor Vacancy by Co-Option Resolved: that the candidate has been interviewed by councillors and the casual vacancy has been offered to the candidate and accepted be approved.	
	Date of next meeting: Thursday 9 th September 2021, at the Seeds of Hope, 7.00pm Agenda Items to be received no later than Tuesday 31 st August 2021	

Signed (Chair)

Date: