



# Kingshurst Parish Council

c/o Kingshurst Library B37 6BD

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Acting Clerk to the Council: David Hinsley

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4th December 2019

**To: All Councillors**

You are hereby summoned to attend  
**The Full Council Meeting of Kingshurst Parish Council**  
at The Seeds of Hope Parish Room, Overgreen Drive, Kingshurst  
**on Thursday 12<sup>th</sup> December at 7pm**

If you are unable to attend please forward your apologies  
to the Chairman or myself.

David Hinsley  
Acting Clerk

**Please switch off mobile phones.**

## AGENDA

**1. Welcome and Housekeeping.**

**2. Apologies:** To receive apologies and approve reasons for absence.  
Cllr. T. Williams - holiday

**3. To receive reports** from Borough Councillors, SMBC's Communities representatives, West Midlands Police and SMBC's Regeneration regarding the Parade Masterplan.

**4. Public Participation:** To adjourn to allow public participation for 15 minutes.  
Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

**5. Minutes:** To approve the minutes of the Full Council Meeting held on 14<sup>th</sup> November 2019. (attached)

**6. Finance: To receive and approve reports from KPC Finance Committee and make decisions as appropriate.**

- 6.1 RFO Report, approval of payments to be agreed and information from Finance meeting.
- 6.2 Update on moving the Parish Council bank account to Unity Trust Bank.

**7. Events: To receive and approve reports from KPC Events working party and make decisions as appropriate.**

- 7.1 Report from working party

**8. Allotments: To receive and approve reports from KPC Allotments Working Party and make decisions as appropriate.**

8.1 Reports

**9. Transport and Environmental: To receive and approve any reports of the Committee and make decisions as appropriate.**

9.1 Report

**10. KPC Documents/legislations to be discussed and make decisions as appropriate**

10.1 Western Power – Re Substation paperwork and income to be received.

**11. To receive reports from members representing KPC on outside bodies**

11.1 Birmingham Airport Consultative Committee:

11.2 WALC/SAC

11.3 School Governors Reports

**12. Progress reports for information/action and make decisions as appropriate.**

12.1 New Clerk position to be advertised

12.2 Storage: Location / Transport

12.3 New computer software: Windows 10 upgrade / accounting software

12.4 Scanner for archiving KPC documents

12.5 Cloud phone

12.6 Christmas tree / Lights / Banner

12.7 Chair's Chain Of Office (AF)

12.8 Woodside Industrial Unit (DC)

**13. Actions Arising From Previous Minutes Not Included Elsewhere On The Agenda**

13.1 Pavilions Club Licensing Hours (DH)

13.2 Playground Equipment Repairs (PS)

13.3 Tree Stumps In Holliers Drive (PS/DC)

13.4 Bugler 2020 Remembrance Day Parade (DH)

13.5 Food waste from Co-Op (DC)

**14. Planning: To consider and comment on any planning applications received:**

**15. Planning: To consider, comment and take action if appropriate on any planning that is being proposed for the future:**

**16. Information items:** To receive and discuss items for information and comment/action as appropriate.

16.1 Correspondence and emails

**17. Councillors' reports and items for future agenda:** Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

**18. Date of next meeting:** Thursday 9<sup>th</sup> January 2019 at 7pm

Seeds of Hope, Overgreen Drive, Kingshurst B37 6EY