

**DIAMONDHEAD WATER AND SEWER DISTRICT  
AGENDA FOR FEBRUARY 23, 2017 REGULAR MEETING**

6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead MS 39525

- 1. Call to order.**
- 2. Board Members:** Chairman Tink L'Ecuyer Jr., Vice-Chairman Thomas Schafer, Secretary/Treasurer David Boan, Commissioner Dick Nolan, and Commissioner David Malley.
- 3. Also present:** District Counsel, Tricia Tisdale, Boyce Holleman & Associates; GM, Nancy Depreo, Seymour Engineering; Comptroller, Toni Wilson and Director of Operations, Joe Higginbotham.
- 4. Approve Agenda.**
- 5. Public Comments.**
- 6. GM's Report.**
- 7. Minutes.**

*7.1. A. Motion to approve the Minutes for the Regular Meeting held on February 9, 2017. ITEM 7.1.A.*

**8. Construction Projects.**

**8.1. WWTP Construction Project.** Update in the GM's report.

*8.1. A. Motion to approve Invoice No.15 from Volkert Inc. for special services in the amount of \$38,916.49 for time period January 21, 2017 to February 10,2017. ITEM 8.1.A.*

*8.1.B. Motion to approve Invoice LHJ 23209 (17) from Linfield, Hunter & Junius, Inc. for Project Management Services in the amount of \$13,012.45 for period of January 22, 2017 to February 11, 2017. ITEM 8.1.B.*

*8.1.C. Motion to approve Pay Request No.13 from Max Foote Construction Co. in the amount of \$314,049.24 for construction work completed January 21, 2017 to February 16, 2017. ITEM 8.1.C.*

**8.2. Lift Station Repair and Mitigation** PW8429, PW11280 and PW11247.  
Update on GM's Report.

8.2.A. Motion to approve Pay Request No.6 from Digital Engineering for engineering services in the amount of \$31,937.50 for the period of January 22, 2017 to February 11, 2017. ITEM 8.2.A.

**9. Financial Motions.**

9.1. Motion to approve the Docket of Claims. ITEM 9.1.  
Unapproved Docket of Claims. ITEM 9.1.A.  
(Approved by Board Motions on this agenda)

**10. Old Business.**

**11. New Business / Discussion Item.**

11.1. Motion to approve 2017-2018 Insurance proposal.

11.2. Motion to accept 2015-2016 Fiscal Audit.

11.3. Motion to approve request to destroy records in accordance with the State of Mississippi Records Retention Schedule for Counties General Schedules.

11.4. Discussion Item – Utility work for Live Oak Drive Phase II.

11.5. Discussion Item – Sick Leave Policy/Vacation Leave Policy.

**12. Next meeting.**

The next meeting of the Board of Commissioners is scheduled for March 9, 2017 at 6:00PM at Diamondhead City Hall, 5000 Diamondhead Circle, Diamondhead, MS.

**13. Adjournment.**