

## Waterford Selectboard Regular Meeting Minutes

Monday, July 10, 2023 @ 6:00PM

Davies Library

In attendance: Warner Hodgdon, Sue Hayes, Rob Begin, Mike Barrett

Call to Order – Mike Barrett called the meeting to order at 6:00PM

Modifications to the Agenda

- Add Zoning Administrator Contract

Approval of Meeting Minutes (Action)

- Rob Begin made a motion to approve the meeting minutes of the June 26, 2023 meeting. Sue Hayes seconded the motion. **Motion passed 4-0.**

Zoning Administrator Contract

- Sue Hayes met with Chris Brimmer. They reviewed the draft contract. It has been e-mailed to the board members for review and will look for approval at the July 24<sup>th</sup> meeting. Note – there will be a lapse in contract between 7/21 and 7/24.

Highway Department Update (Informational)

- Jim Hayes brought Campbell Road to the board's attention. There is a gate that has been placed across the road that blocks the town road and Class 4. Jim requested that a letter be sent to the landowner by the board requesting removal of the gate. Mike Barrett will draft the letter.
- Highway department has started mowing roadsides
- Box Culvert work on Lower Waterford Road to be completed in the month of September. Will require a road closure.

Fire Department Update (Informational)

- Floor is done and the painting has been completed

Six-month Budget vs. Actual Report (Informational)

- Heather Gonyaw answered several questions about line items in the budget to actual. The budget is 10% underspent as of 06.30.2023.

Adopt Short-term Rental Policy (Action)

- Warner Hodgdon made a motion to adopt the short-term rental policy as written until Town Meeting 2024. Rob Begin seconded the motion. **Motion passed 4-0.**

Adopt Updated Grant Management Policy (Action)

- Rob Begin made a motion to adopt the updated grant management policy. Warner Hodgdon seconded the motion. **Motion passed 4-0.**

### Approve Tax Rate for 2023 (Action)

- The surplus from 2022 was used to offset the amount of taxes needed to support the budget with two exceptions. \$25,000 that was allocated for the town garage and a request for \$20,000 moved to the capital reserve account for future need. Rob Begin made a motion to allow \$20,000 be moved to the capital reserve account. Sue Hayes seconded the motion. **Motion passed 4-0.**
- Sue Hayes made a motion to accept the tax rate as presented. Rob Begin seconded the motion. **Motion passed 4-0.**
- Rate as follows: Homestead \$2.0321, Nonhomestead \$1.9355. Tax bills will be mailed out the first week of August.

### Review Charter / Spectrum Quote

- Mike Barrett reviewed the updated quote from Spectrum to provide broadband access to the majority of Waterford residents that were not included in Northeast Kingdom Broadband project. Warner Hodgdon made a motion to approve the quote in the amount of \$72,300 paid by ARPA funds. Sue Hayes seconded the motion. **Motion passed 4-0.**

### Citizen's Concerns

- David Morrison asked Warner Hodgdon to visit the cemetery in Mosquitoville to look at the fencing. It is galvanized and it might be a good solution for fencing at the Waterford cemeteries.
- Jennifer Smith has sent a request to the board about moving signage and/or adding additional signage (speed limit signs and yield signs) to Old County South and Riverside Cemetery Road. Jim Hayes will look into it.
- Warner Hodgdon asked if the town had a copy of the Federal Road Policy book. Jim will look.

### Agenda Items for Next Meeting

- Traffic/Road policy – ATV
- Zoning Administrator contract

### Executive Session - 1 V.S.A. § 313 (1)

- Rob Begin made a motion to enter executive session inviting Heather Gonyaw and Jim Hayes to join. Sue Hayes seconded the motion. Motion passed 4-0. The board entered executive session at 7:06PM
- The board exited executive session at 7:20PM. No action was taken.

### Adjourn

- Sue Hayes made a motion to adjourn the meeting. Warner Hodgdon seconded the motion. Meeting adjourned at 7:22PM.