



Pastoral Council Minutes

August 26, 2020

1) Roll Call:

Fr. Martin Martinez	Pastor	Present
Jim Harris	PC Chairman	Present
Tom Murphy	Growth & Development	Present
Myrl Johanning	Finance	Present
Renee Eames	Liturgy	Present
Aaron Eames	Liturgy	Present
JoAnn Stover	Advisor	Present
Gladys Pedraza	Stewardship	Absent
Debbie Morales	Stewardship	Present
Ivan Garcia	Staff	Present
Matthew Hethcoat	Secretary	No longer on Council
Pilar Harris	Faith Formation	Present
Sandra Canez	Faith Formation	Present
Cindy Parra	Staff	Present

2) Opening Prayer: – Fr. Martin Martinez

3) **Approval of Minutes:** – Minutes from the previous meeting on February 5, 2020 were approved.

4) Pastor’s Report: – Fr. Martin Martinez

a. Campaign Status

- Parish will launch a 90-day fund raising event in conjunction with our Sunday Visitor to raise money for the parish general fund. Any excess proceeds will support the capital (Hope and a Future) campaign. The 90-day event will be called “New Hope”.
- Phone calls will be made to all parishioners regarding upcoming events, Calls will include information regarding Mass schedules, and Religious Education registration.

b. COVID 19 and reopening the Parish

- Father received a draft proposal from Bishop regarding Phase II protocols for reopening the parishes. The draft proposal is for discussion purposes. Bishop will evaluate the recommendations and develop a uniform set of guidelines for all parishes.
- San Martin de Porres will need to submit a proposed plan to Bishop based upon these guidelines. If Bishop accepts the proposal, the parish should be able to transition to Phase II around the beginning of October. Changes would include the reception of communion at the regular time, and confessions can take place indoors.
- Tom Murphy mentioned that if the numbers continue to trend in the right direction, Pima County will probably relax the COVID 19 restrictions.



- Group Meetings during Phase II will need to continue using an online platform.

5) Discernment Tables:

a. Stewardship

- **Fiesta** – There will be no fiesta this year due to COVID 19 but the parish will send out and sell raffle tickets, and there will be an online silent action. There are some thoughts about having a golf tournament but feasibility needs to be evaluated. Typically, 50% of the Fiesta revenue is generated through raffle ticket sales.
- **Hospitality** – Edith Mate on behalf of the Hospitality Ministry has been making phone calls to new parishioners that register online. Hospitality is also working on a parish brochure that will be provided to new families joining the parish. The brochure will explain about who we are, office hours, schedules, and information regarding the various ministries. The brochure will also be available online. It was also discussed that Edith Mate should attend the Pastoral Council Meetings.
- **St Vincent De Paul** – Father spoke to the President of SVDP at the Diocese and said that he is working on getting the program established at our parish. We will collaborate with the parish in Green Valley for training and assistance. Father mentioned that there are already 10 volunteers for SVDP but the volunteers will need training and mentoring with experienced SVDP members. Our Lady of the Valley in Green Valley will provide support but the parish will administer the program.

b. Faith Formation

- **Religious Education**
 - The parish submitted a proposal to the Bishop and the Diocese regarding the religious education program. Once the Bishop approves the proposal, RE registration will occur online.
 - Religious Education classes will begin on October 1st pending approval from the diocese. Classes will be conducted online and hopefully the COVID-19 situation will allow in person classroom instruction to begin in January 2021.
 - Google Classroom will be used as the online platform in conjunction with using the website “Formed” for instruction material.
 - A mailer will be sent out to the community with information regarding the SMDP RE program.
 - In person classes will be limited in regards to attendance due to social distancing requirements. The church sanctuary can be divided into two large classrooms and this will allow a larger number of students.
 - RCIA will probably not occur this year because of COVID 19 restrictions. Due to the nature of RCIA, it is not feasible to have online classes.
 - Ivan will send out an email when the program is approved.



- **Mary's Mantle**

- Renee stated that there will be a meeting with Father and Ivan to discuss this ministry.

- **Youth Group**

- Youth Group continues to meet each week online. The parish will need to submit a proposal to the Diocese to start in-person gatherings.

c. Liturgy

- Renee and Aaron are creating monthly schedules instead of using Mass Coordinators due to the irregular circumstances.
- There is a need for Ushers at a some of the Masses. The need will be communicated to the KofC, and to the parish as a whole.

7) Other items: - Nothing to report

8) Finance Council Update

Myrl stated that the parish financials have been unfavorable due to the COVID 19 situation. Myrl is working on the financial report that will be sent to the Diocese. A Board of Directors meeting will occur in September.

9) Pastoral Council Business

There are still open positions (Secretary & Co-Chair) on the Pastoral Council. Due to the irregular circumstances over the past few months, the election to fill council positions has been postponed. There is currently no candidate for the Co-Chair position and the candidate for Secretary will need to be contacted to determine if the person is still interested. Jim will contact Edith Mate and ask if she is interested in serving on the Pastoral Council. Depending on the situation, the elections will occur in November.

10) Closing Prayer – (Father)

11) Adjournment