

BOARD OF SELECTPERSON
Meeting Minutes
July 17, 2023

CALL TO ORDER:

Executive Session – M.R.S.A § 405 (6) (F) 6:15-6:35PM

OPEN TOWN MEETING- 7PM

Katie opened the Open Town Meeting, Judy took over reading warrant, looking for a moderator for Article 1, Martha **nominated** Dave Coleman, Dottie **seconded**, Dave Coleman was sworn in. Article 2- To see if the Town will vote to transfer \$300,000 from the Unassigned Fund Balance Account to the Town roads Paving Account for the paving of Town roads, this is designated for 2022 roads that were not completed, Select Board and Budget Committee both recommend a yes vote. John **motioned** to approve article 2 as presented, Martha **seconded**, Howard Burnham spoke. Motion passes. Dave looking for motion to adjourn, Katie **motioned**, Joanne **seconded**.

Katie called the meeting to order at 7:06PM with the Flag Salute

SELECT BOARD MEMBERS IN ATTENDANCE:

John Medici, Katie Proctor, Wade Andrews, Gil Harris, Brady Connors

ATTENDEES: Gail Libby, Alesha Buzzell, Cheryl Edgerly, Martha Hamilton-Smith, Joanne Andrews, Lucien Langlois, Howard Burnham, Dave Robertson, Steve McLean, Neal Meltzer, Dave Coleman, Deb Jeffers, Judy LePage, Dottie Richard, Bernie Carroll, Merrill Farrand

MINUTES:

Motion to approve the minutes: Gil **motioned**, Brady **seconded**, **all** in favor.

WARRANT:

Motion to accept warrants: Wade **motioned**, John **seconded**, **all** in favor.

ANNOUNCEMENTS:

Read Announcements: Wade read the announcements.

DEPARTMENT REPORTS:

Joanne Andrews- LAAC:

The committee was reestablished this year, on the committee is Martha Hamilton-Smith, Lucien Langlois, Dave Robertson and herself. Lucien is new to the committee; the others have served on the previous committee. They have gone through the 2022 commitment book, and they have a database for that. They also have a copy of Dottie and LA database. They plan to go through all three to have one solid database. They will need at least until the first of September to get a list to

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the Select Board with recommendations of what is available to be sold or auctioned and what will need to be held in conservation. They have had a request for map 41, the Town currently owns lots 197, 198, 199, 200, 201, and 202. An abutter wants to buy 4 of them, they are recommending that the Town sells 197 as this one abuts his property. They recommend the Town holds onto the others as these are a good location for the Town to have access to Lake Arrowhead on Town owned property. They have a lot of single lots that can be purchased by abutters. They recommend offering for purchase to the abutters one last time before they add to the potential auction off list. They meet every other Tuesday in the Municipal meeting at 1PM, the next meeting is on the 25th. They will send out letter to the abutters once they get the database done, this will go through the Select Board office.

Joanne Andrews- Transfer Station:

The income right now is \$31,703.26, 61% of what they said they were going to take in. They also have another load of metal to go which should be another \$4000. They have new red stickers; they are giving them out slowly. They will be updating the Solid Waste Ordinance; it has not been updated since 1988. The mulch is ready for anyone who needs it. Just bring your barrels and shovels. The annual 2022 DEP report has been filed and she has noted changes on both the plan and report. The main change was that they started the new building in January 2022. She also has plans for a household waste compactor, she feels like they have to do this. This is in her 5-year plan. She thinks it will cost around \$80,000, a refurbished one. She is also waiting on an electrical quote and a small building for the person who will be monitoring this system as it cannot be done from the main building. They are taking in 120yards of household trash now each week. Most should go door to door, but people are not taking advantage of that service. She is hoping this will help in turning people away. She is also going to have to get two other quotes for new and the refurbished one. She met with DEP, and they want a test well put in. It will be for portable water only for them to put in their bathroom.

Stephen McLean-Budget Committee:

Update on fire station on the rebar, is it a Town expense or engineer? John said there was no change order on this so there will not be an extra cost. He is wondering if the committee should be back together until the project is complete. He also wanted to know where is the \$10,000 coming from that is coming from the contingency fund for FOAA. This will only be used, if need be, Laura will draw off the contingency fund for payroll if Dottie works over her regular hours on FOAA requests.

OLD BUSINESS:

Cemetery Mowing (Veterans/Cemetery Committee- Alesha has reached out to the Dames about scheduling a meeting for late summer/early fall. She will continue to update.

Fire Building Update- They have dropped off the metal building. Bernie Carroll confirmed that when the Town accepted the price for the building it was then ordered but part of the cost of that building was for the engineering to be performed by the people who manufactured the building. This would help so they could get the stress points where they come down on the foundation and

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then calculate where the spread footings go. The company was held up and when we received the information back it then went to the architect that strung them a long a bit. Great Falls told him that they were going to get a refund from the company that supplied the pre-engineered building due to the holdup, but he did not know what it was nor did Great Falls. He thinks within the next few weeks Vinnie will know a better plan for the building of it. Gil asked if we had an independent inspector that is keeping the Town's best interest in mind. Bernie said that Colby Engineer is handling all the technical engineer inspections. They are the company that puts their stamp on the building, so they are responsible if anything happens.

Bandstand update to repair- Neal received some honest feedback from the road commissioner, plowing contractor and excavation contractor who have been involved in snow removal for the area around the bandstand. They made it clear that adding anything that stuck up above the ground on the left-hand side of the platform would make an already incredibly difficult job that much worse. The flower box solved one issue but would make existing issues worse. Scott helped come up with the idea of raising the grade on the left-hand side of the band stand and having it pitch away from the band stand and the lawn of the Academy. It would drain down in front of Cool Things. This would help solve the water and erosion issue which exists now. This does involve some new costs. Due to everyone's schedule the regrading cannot be done until mid- September at the earliest. This will fall under the road commissioner's paving/road repair budget. So, the band stand cannot officially open until this is accomplished. This has been also approved by the CEO. There is a temporary solution that would redirect the water that comes down the hill now, there would be a small temporary speedbump made out of hot top that would divert most the water away from the band stand. Also, a temporary wood trip fall barrier railing that would extend on the left side of the pad at 2ft high. He spoke to the contractor, and they cannot absorb the cost of this in his estimate. He could accomplish this for \$500 or the Town could wait until it has a full fix and not open the bandstand until completed. John will get the \$500 donated so Neal can move forward with the temporary fix until the permanent one can be done this fall. He is meeting with the electrician this week to look at several ideas to see what will work best to get power to the band stand.

Review of Legal Accounts- nothing new right now.

FOAA Requests- There have been several new, these are now all available online as FOAA requests are made.

Deed work for Tibbetts Park update – Mike is working on the map and description and will let Wade know as soon as it is completed.

Town Charter Update- The next meeting is Thursday, August 3rd at 7PM.

BTH Repairs- John is waiting on a price from Limerick Steeplejacks for a quote. Gil mentioned on the circular drive out front of Municipal Building, there is washouts between ground and pavement. Alesha will reach out to Scott and see if he can fix.

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Woodsome Wildlife Sanctuary sign update- Wade will update when this has been accomplished 100%.

Town owned Property Letters- The handful of properties that are left, the Board wants to move forward and send all the files to the attorney to make sure that have done all necessary procedures and that we can move forward.

Hollandville Project- All the paperwork has been signed for the loan; John will get Laura the draw sheet that has to go to the bank so she can get reimbursement on some invoices she has. The only cost for the loan was \$495 for the lawyer fee to draft the paperwork. The Board will sign the inspector contract for Stan at the end of the meeting.

Vault Concerns-They are coming out on the 28th of July to add the parts to the vault.

Need (2) Budget Committee Members for 3-year term- Please reach out to Alesha if interested.

Need (2) Board of Appeals Members-we still need two members for this Board, if interested please reach out to Alesha.

Payroll Update- No one has reached out to Harris yet about payroll. John asked them to email Gil and Laura about the sales piece to get information about their payroll services. They should hear something by the next meeting.

Blinds for bathroom and one for the library- Alesha received a quote from Amazon and Blinds.com for other options. She looked at getting privacy film instead of new blinds in the bathroom. John made a **motion** to spend up to \$350 for privacy film for the bathroom and one shade for Joanne's office, Wade **seconded, all** in favor.

New Business Park Sign- The sign option would be a new sign that is 12 feet tall and 4 feet wide. It would have the Town emblem on the top and then each individual lot owner will be able to add their own sign that will be 12inch by 48inches for their own business. The sign to have made and installed will be around \$2000. Katie looking for a motion to spend \$2000 on a new sign for the Business Park as presented, Wade **motioned** to spend \$2000 for the Business Park sign, Brady **seconded, four** in favor, **one** abstained.

Fuel bids- Due July 17th- One was received from JP Carroll Fuel Company. The bid was incomplete, they did not add in the two areas for After hours and weekend for GA deliveries and Heating Equipment Service Charge. John recommends the bid as incomplete, and the Board should reject. We will send back out for bids, and they will be due on the 31st of July, Alesha will add to all bids that the "Board has the right to negotiate with any bidder". It will go back in the Shopping Guide. Jim came up from JP Carroll, he apologized for not having all lines filled in, he sent in the wrong sheet. He said the amounts would be exactly the same as last year. We will add the amounts in the lines before the contract is signed. Katie looking for a motion to accept the bid from JP Carroll

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Fuels for heating fuel service for the October 1, 2023, through September 30, 2024, with the addition to the contract for the afterhours for GA deliveries and the heating equipment service charge, Wade **motioned**, Gil **seconded**, **three** in favor, **one** opposed, **one** abstained. This will not go back out to bid now.

Ballot Questions for November:

Pickerel Pond Deed Update

Knox Boxes

Capital Project for inside Municipal Building

Ordinance for Pesticides

Exclude emergency personnel from the ordinance on non-officers.

Laptops for Gail and Vinnie- We are waiting on a quote from Modem Wavs. Alesha will continue to follow up.

Harris TRIO- We signed a contract to do the change for Harris Web, it was sold to a couple people in the office as a good move. Mike O'Donnell asked that we do not do it until we set commitment for the year. Luckily last week, they were ready to add to online and called Judy and told her it would be done remotely, and Deedee was in conversation with Mike O'Donnell and so we asked him to touch base with Chris before this move officially happens. They should reach back out to the Board/ office for clarification for it is done.

Massabesic Adult Learning Form to use Community Room- Agreement is from 10-11AM from September 11 through November 6th on Mondays. Katie will sign at the end of the meeting and Alesha will send back. This was already voted on and approved, we were just looking for dates.

Shelter Survey- waiting on Ray Bishop to respond on helping the Board fill out this form at a meeting in August.

Follow up on CIA Permit Restrictions- CIA is supposed to have a minimum of three water testing results done each year, he has not submitted, fall 2022, spring 2023 and now summer 2023 is due as well. Stan provided a violation to CIA on Monday, July 17th, CIA will now have to answer the violation notice. This will stay on the agenda.

Vote for paid Holiday on July 3rd-Gil **motioned** to pay Holiday pay to the workers affected by the decision to close the Town Hall and pay time and ½ to emergency personnel who worked on July 3rd, John **seconded**, **all** in favor.

New Business:

Sign Bingo application for St. Matthew Parish-John **motioned** to approve the Bingo Application and sign it for St. Matthew Parish, Wade **seconded**, **all** in favor.

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Set up Public Hearing for Peppermill Restaurant for license renewal- John **motioned** to have a Public Hearing for the Peppermill Restaurant for license renewal on August 14th at 7PM, Brady **seconded, all** in favor.

Sign contract for land- LAC is going to look at this first for a recommendation.

Sign Quit Claim Deed- This was motioned to sign and sell at a previous meeting for Map 38, lots 10,11,12 and 13 for Reno Berube. The Board will sign and finalize the deed at the end of the meeting.

Discuss Select Board members attending other Board/committee meetings-Overall the Board feels that what they have been doing has been working fine and they will review any meetings online as necessary and will attend meetings they feel necessary to attend.

New Lock for Snack Shack at ballfield- Greg needs to purchase a new lock for the shack as no one has the code for the old one. The Board said Greg could go get any new lock of his choice.

HEARING OF CITIZENS:

Cheryl Edgerly- Snow plowing contractor questions- dates wanted for upcoming inspections on trucks, licenses for drivers, etc.

Steve McLean- Lookout question for Wade about reseeding, questioning if the lookout should be mowed more than three times a year- he believes it should be done every ten days, would like a conclusion to his dispute about fire call and who was at the scene initially, business park sign-getting a exemption from Stan, should the building of the new Fire Station have someone local monitoring the progress

ADJOURN MEETING: Gil **motioned** to adjourn; John seconded; **all** were in favor at 9:30 PM

These minutes were approved by the Limerick Board of Select Board on: Monday, July 31st
End of Broadcast

Respectfully submitted,

FOR DETAILS OF MEETING SEE RECORDING AT:

SRC-TV.ORG

“Limerick Selectmen’s Meeting”

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Under Limerick Municipal Bldg.