

BOARD OF SELECTPERSON

Meeting Minutes

June 20, 2023

CALL TO ORDER:

Katie called the meeting to order at 7PM with the Flag Salute

SELECT BOARD MEMBERS IN ATTENDANCE:

John Medici, Katie Proctor, Wade Andrews, Gil Harris, Brady Connors

ATTENDEES: Gail Libby, Deedee Tibbetts, Neal Meltzer, Alesha Buzzell, Cheryl Edgerly, Vinnie Pelletier, Stan Hackett, Dottie Richard, Cindy Smith

MINUTES:

Motion to approve the minutes: Gil **motioned**, Wade **seconded**, **all** in favor, Brady **abstained**.

WARRANT:

Motion to accept warrants: Wade **motioned**, Brady **seconded**, **all** in favor.

ANNOUNCEMENTS:

Read Announcements: Wade read the announcements.

DEPARTMENT REPORTS:

Stan Hackett, CEO:

Permits: 76 issued so far this year, 20 are single family dwellings and the revenue from them so far is \$45,597.58. Plumbing permits so far have been 66 for \$11,058.50 and licensing for medical marijuana so far has brought in \$4,000.00. Stan is expecting another \$1,500.00 by July 1st from the medical marijuana licensing.

The Burnham Road solar farm has been delayed because CMP has not finished the modifications to the substation.

Stan has discussed with both Fire Chiefs in Limington and Limerick about Line Road which was originally a dividing road between Limerick and Limington and goes towards Sawyer Mountain Road and divides part of Francis Small Heritage Trust and the land of Limerick and Limington. It shares the common road of Shaving Hill Road which use to go all the way to Emery Corner Road, but it is divided by what 911 calls Upper Lombard Hill Road and Shaving Hill Road which is in Limington. Someone has purchased this property and is building a camp. Stan would like both Fire Chiefs to go look at the roads and the property in case there is an emergency so we know which Town should respond. Francis Small Trust was not aware that the property had been sold so they were barricading the area and were not allowing anyone to go through. They have done

BOARD OF SELECTPERSON

Meeting Minutes

June 20, 2023

this in the past so as to not allow people the opportunity to destroy property which has happened in the past. The road does need to have access for emergency purposes.

There have been some concerns raised about the compliances of the Band stand and the ADA ramp. The ramp is in compliance with an email he received from the DOL on 4/10 and he forwarded to Neal. He inspected the footings before they covered up the rest of decking and it passed. The railings are the same design as the original ramps around the band stand, he believes Steeplejacks is doing a great job.

The Brick Town Hall Preservation Committee has asked him to inquire with DOT to make some alterations around the front of the building to accommodate some flower beds, DOT did agree. They agreed to cut the curbs along Main Street to make the ADA ramp accessible. We have had some issues with people parking in the wrong spaces who are creating an issue but not intentionally from Uptown Auto all the way to the church towards Waterboro. DOT has agreed to curb cuts, provide the crosswalk and signage for the first time around if we amend our Traffic and Safety Ordinance to comply with their guidelines. Stan would like to see the Board make the changes. (Audio issue) Katie wanted to know if Stan needed to add the number of locations that were not listed in the specific section before it is accepted. Stan said no, it is very clear where there is no parking. (Audio issue) John made a **motion** to approve the Town of Limerick Traffic and Road Safety Ordinance revised June 20, 2023, Gil **seconded, all** in favor.

Vinnie Pelletier, Fire Chief:

May department report: 60 calls, 52 EMS, 8 Fire, 282 year to date. Mutual Aid assisted, 5 Fire and 6 EMS which Vinnie feels is reasonable numbers.

Fire station update, they are still waiting on the engineering for the footings/ foundation and rebars. They are still being held up by Colby Engineering, but they are supposed to receive the preliminary drawings tomorrow, and the (audio issue). The second week in July the building should arrive. Hopefully in the third week, they should start the excavation for the footings. Vinnie is still working with John Cleveland and the HUD funding; Alesha will work with John on the HEROS part which is HUD's environmental process. We need to set up a Town account for him to move forward. On the HUD budget he is waiting as Great Falls is looking to amend the construction schedule with all the new hold ups so Vinnie has not submitted a budget, he waiting to see the schedule so he can apply as much as the \$1.8 million as he can to future parts of the project as he cannot do retro spending. The project is still under budget. He also received the Fire Marshalls review plan back for all requirements. They had a few questions and Colby Engineering has responded. They met with Digital Sky for all the security cameras, keypads, speakers, all electronic components. They are meeting on Friday to get any updates; they meet weekly with Great Falls.

They had two members recently complete there EMT Programs and are awaiting licensing. Four members have completed Basic Fire school and four members completed Emergency Vehicle Operators Course, two members completed the Health & Safety Officers Program, and two members attended a class in Augusta to be Emergency Vehicle Operator Instructors who can teach our own members Emergency Vehicle Operation. This will be a huge asset to the department. Staffing still looks good as they are working on the July schedule.

Deputy Welsh is looking through some applications, they are hoping to do some interviews in the next few weeks.

Knox Box Ordinance- he is on board with the Board's decision to suspending any penalties until the voters decide what they would like to do come November for the vote.

BOARD OF SELECTPERSON

Meeting Minutes

June 20, 2023

The brush truck issue, they are exploring other options. Vinnie will continue to update. (audio issue)

Equipment purchases- he would like to purchase a Video Laryngoscope for the ambulance. John made the **motion** to approve the purchase of the Video Laryngoscope for the Fire/EMS department for a total of \$3,636.70, Gil **seconded, all** in favor. He also would like to purchase some turn out gear, he received 4 different quotes, he would like to purchase 10 sets with the company Fire Tech & Safety. The price for 10 sets is \$39,900, he would like to use some funds from the capital account, John **motioned** for the Fire Chief to spend the \$39,900 on gear as presented, Brady **seconded, all** in favor.

Out of the Franchise fees, Vinnie needs a new laptop, and the Fire Station also needs a new laptop. Alesha will reach out to Chris at Modem Wavs again to see about her laptop, Vinnie's two and Gail's new one. This will stay on the agenda.

Deedee Tibbetts, Town Clerk:

They had an issue with the ballot machine. If any voter left the Select Board seat blank, then it did not count them. They had to hand count 25 ballots. Brady Connors- 94 votes, Derek Welch- 62 votes for the Select Board Position. We only had 189 voters' vote. Laura brought to her attention that in May Brady was getting paid per diem for the Fire Department which is against the Town policy that passed in 2020. Ultimately when Brady won the vote, he had to give up the per diem work with the Fire Department.

All articles passed. Anything on the November ballot needs to be on her desk by September 8th 2023. The Board is going to have to hold an Open Town Meeting for the paving of the road's money. John made a **motion** to have a Special Town Meeting on July 17th to transfer \$300,000 from Unassigned Account to paving of Town roads, Wade **seconded, all** in favor. This will be advertised in the Shopping Guide, online, Facebook and local businesses.

Cindy Smith, Librarian: The library will be holding a Book Sale on Saturday from 9-1 and whenever the library is open for the next week or so. It is \$5.00 a bag. The Story Walk is outside in the garden, there are 33 stakes that you can read the story and go for a walk. They are having a program tomorrow where 25 people signed up their children, there are three different programs. The summer reading program has kicked off, still plenty of time to sign up. The Masons are hosting the Bikes for Books Program again this summer, children K to grade 5 can sign up. For every book they read they will have a ticket put in the bucket.

OLD BUSINESS:

Cemetery Mowing (Veterans/Cemetery Committee- We now have 4 people on the committee. We are hopeful for a meeting soon. The Highland Cemetery Committee is holding their annual meeting on the 28th, Katie believes this will be helpful for our committee to attend if people can. Alesha will reach out to the members and let them know of the meeting.

Fire Building Update- Vinnie updated during his report.

BOARD OF SELECTPERSON

Meeting Minutes

June 20, 2023

Bandstand update to repair- Neal reported that the ramp is almost completed. Things have been moving very quickly now, handrails are almost done. Skirt boards and trim should be completed in the next day or so and painting will be accomplished once the weather allows. Nick Storer donated the foundation excavation, Carroll Materials donated fill and concrete and LMC Light Iron donated the metal handrail. Thank you to those businesses.

Stan amended the existing permit to include the ADA ramp since it was the same project, Stan has also been involved in all aspects of this project.

Neal would like to reach out to an electrician about installing a dedicated CMP meter for the bandstand. Alesha will send him the Town electrician that the Town uses to get a quote.

There was no budget amount for final landscaping. Neal believes the contractor is going to do some landscaping, but he is not 100% sure. Neal would like to see some funds set aside for this.

Once fully completed, he would like to see a dedication ceremony, the Board agrees.

Budget update- out of the \$11,500 amount for the ramp, \$7,500 was donated. \$23,000 for the entire project had already been raised and appropriated, the additional \$4,000 for the ramp brings it to \$27,000 from the Town. \$30,000 was donated by Townspeople and local businesses.

Review of Legal Accounts- For this month, the Board had a conference call earlier with an attorney, last month's bill was \$770.

FOAA Requests- ADA ramp compliance and inspection for Fire/EMS vehicles and Brush Truck information.

Deed work for Tibbetts Park update – Mike is working on the map and description and will let Wade know as soon as it is completed.

Town Charter Update- The next meeting is June 22, 2023.

BTH Repairs- John is waiting on a price from Limerick Steeplejacks for a quote.

Woodsome Wildlife Sanctuary sign update- The sign is done; the family has not picked it up yet. The Town will pay \$500 towards this cost.

Town owned Property Letters- One property owner was supposed to come earlier tonight and did not show up. Alesha will reach out to the two who have responded from the letters and see if they would like to reschedule their meeting one last time before the Town moves forward.

Update- there has only been one citizen reach out from their letter to meet with the Board.

Hollandville Project- They have a quote for the design work on Wescott Street for the storm water system which is \$1,000. John made a **motion** to authorize Dirigo Engineer to come up with a design for storm water system run off on Wescott Street with funds to come out of Hollandville Project of \$1,000, Brady **seconded**, **all** in favor.

The Inspector agreement needs to be signed by Aaron Carroll first as he wanted to make a couple changes. Alesha will follow up with Aaron.

BOARD OF SELECTPERSON

Meeting Minutes

June 20, 2023

Vault Concerns-The parts are in, and they will install them during their annual maintenance appointment that they will have in the next few months.

Need (2) Budget Committee Members for 3-year term- Please reach out to Alesha if interested.

Need (2) Board of Appeals Members-we still need two members for this Board, if interested please reach out to Alesha.

Payroll Update- Gil said that last week they reviewed the proposal from Municipal Resources and wanted to meet with the Treasurer to get her thoughts. It would cost \$6,000 a year; she told the Board it really is not a lot of work, and she could continue doing the work and maybe we should start this January 1st before a new Treasurer comes in March. Gil needs to reach out to Municipal Resources to see if the quote would still be good in January, more updating to come.

Blinds for bathroom and one for the library- Alesha is meeting with the Curtain Shop on the 28th so we should have a quote soon.

New Business Park Sign-John has taken some pics of other signs at Business Parks, he has sent them out to get some pricing if we chose to move forward.

Update on Route 11- The road is open!!

Fuel bids- Due July 17th- Bids will be opened on July 17th.

Ballot Questions for November:
Pickrel Pond Deed Update
Knox Boxes

New Business:

Laptop for IT/Sub domain- Alesha will get in touch with Chris to find out the best way to approach purchasing 4 laptops as discussed earlier in the meeting.

Approve revision to Limerick Traffic & Road Safety Ordinance per CEO- this was approved during Stan's department report.

Go over results from Vote on 6/13/23- this was discussed during Deedee's report earlier in meeting.

Sign Quit Claim Deed- This had been looked at previously. The Lake Arrowhead Committee advised the sale of these four lots on Lake Arrowhead. Katie looking for a motion to enter into a purchase agreement for Map 38, lots 10,11,12, and 13 with Reno Berube, Gil **motioned**, John **seconded**, all in favor.

Open Town Meeting for Paving Money- this has been set up for July 17th at 7PM.

BOARD OF SELECTPERSON

Meeting Minutes

June 20, 2023

Shelter Facility Survey from EMA Director- The Board would like to have Ray Bishop come in and help the Board complete this survey. Alesha will reach out and ask Ray to come in and help so we can have the most accurate information.

Harris email from Treasurer- Laura received an email from Harris about having reliable backup system. Harris runs our TRIO program. John would like to reach out to Municipal Resources about IT services. Judy came to discuss TRIO. She said TRIO is now bought out by Harris; they do the programming. The reason we have Modem Wavs is because Harris does not have IT and Chris knows the state programs. She said the Board can get another tech person, but she wants to make sure they know about the state programs and not just about computers. The Board does agree that we have a lot of companies involved which complicates the situation, so the goal is to try and find a point IT person across the board. The Board agrees that we do not need to spend \$1000 on the back-up for Harris for now as we have a backup system. Harris also handles payroll, which may be a plus. This will stay on the agenda.

US Supreme Court Ruling- FYI- email about tax acquired property, if there is surplus in a sale from the Municipalities on acquired tax property, the former owners are entitled to the surplus that is raised.

Massabesic Adult Learning Form to use Community Room- Alesha will reach out to get more information on what days and times they are looking to use it. The Board would like more information before an agreement is signed. This will stay on the agenda.

Liaisons to Department Heads- John- Tax Collector and Town Clerk
Wade- Road Commissioner and Fire/EMS
Gilbert- Treasurer and Transfer Station
Katie- Recreation and Library

This is the current liaisons; Brady will take Code Enforcement and Recreation.

Budget Results- RSU 57 Vote Count Passed- Town of Limerick, Yes- 115 and No-73
Limerick's tax contribution is \$3,983,862.86 for 23/24 Fiscal Year.
Total Budget is \$30,612,132.00.

HEARING OF CITIZENS:

NONE

ADJOURN MEETING: Gil **motioned** to adjourn; Brady seconded; **all** were in favor at 9:18 PM

These minutes were approved by the Limerick Board of Select Board on: Wednesday, July 5th
End of Broadcast

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Meeting Minutes
June 20, 2023

Respectfully submitted,

FOR DETAILS OF MEETING SEE RECORDING AT:
SRC-TV.ORG
"Limerick Selectmen's Meeting"
Under Limerick Municipal Bldg.