

## INNOVATION SCIENCE AND TECHNOLOGY ACADEMY

### **Cell Phone Policy**

This policy outlines the acceptable use of cell phones at Innovation Science and Technology Academy in the context of safeguarding, underpinned by our statement of vision and values which permeates everything we do and say. At Innovation Academy we recognize the vulnerability of our students and the potential for exploitation and abuse through the inappropriate use of mobile phones. We take steps to ensure that our safeguarding procedures are *all-encompassing* and *robust*.

#### **The policy aims to provide:**

- *shared understanding* of and adherence to the policy by all stakeholders and visitors (including contractors, kitchen staff, mid-day cleaners) and ensure *increased vigilance*.
- awareness of all staff (including students on placement, volunteers and those from Supply Agencies) is raised in *their role* of safeguarding in all areas of school life.
- a secure an environment in which students (and their families) are protected from the risk of *images being recorded* and used/*stored* for inappropriate purposes and make sure that students receive the undivided attention of adults at all time

#### **Key principles which underpin this policy:**

- The safeguarding of students is of paramount importance
- Every staff member is accountable for the safeguarding of our students
- All students have a fundamental right to be protected from harm
- Every child has a right to be valued as an individual and treated with dignity and respect

#### **Staff are consistent and follow policy outlined below for student mobiles:**

Students are not allowed to use the cell phone in school for the reasons outlined below:

- Prime source of Low-Level Disruption (LLD) in lessons
- Students calling parents to pick them up if they feel ill, without any contact through the Student Office.

- Persistent safeguarding issues and concerns

Student cell phone use is **prohibited** on the school site, school bus, school vans, school events, parks, and community college, including all social times and class changeover. This applies to any electronic device brought in by students that is deemed to be obstructive and disruptive to teaching and learning. This may include phone I- pods, DS/Game consoles and smart watches. This does not include those students who require the use of electronic devices as an essential tool for their learning. Mobiles may be in school, however they must not be seen or heard.

**Students found with their phones or accessories out:**

- The phone is confiscated, and behavior for learning policy followed.
- The phone is placed in *the office* to be collected at the end of the day by the student.
- Repeat offenders (two or more incidents), parents are to be contacted and are required to pick up the phone from the office and informing parents and an escalation sanctioned if required.
- If the student refuses to hand the phone over, the **school behavior policy** is to be followed and the director to follow up if escalation is required

**Declaration**

Please only sign under the supervision of parent/guardian/adult. By signing the acceptance form you agree that you have fully understood Innovation Academy Cell Phone Policy.

I hereby confirm that I have read and fully understood the terms and conditions and will strictly follow the Innovation Academy Cell Phone Policy.

Signature:

Date:

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