

**TOWN OF WATERFORD  
DEVELOPMENT REVIEW BOARD  
June 18, 2018 MINUTES**

**MEMBERS PRESENT:** Mike Barrett; Dot Borsodi; Bernie Brochu; Andrea Dineen; Kevin Gillander; Jennifer D'Agostino (clerk/alternate)

**MEMBERS ABSENT:**

**NON-MEMBERS PARTICIPATING:** Chris Brimmer; Bill Willis

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Mike called the meeting to order at 7:00pm.

**Modification to agenda:**

There were no modifications to the agenda.

**Approval of May 21, 2018 minutes:**

Andie made a motion to amend the minutes to include a reference to the location and names of applicants for all applications brought in front of the DRB going forward. The minutes from May 21<sup>st</sup> will be changed to reflect this policy. Kevin seconded the motion. The motion was approved.

**Zoning Administrator Update:**

Chris reported that there were applications for two decks, a sunroom and a breezeway. All were well within the required setback regulations and there were no issues with any.

**Old Business:**

Discussion was had about the status of the revised Unified By-laws.

**New Business:**

Bill Willis presented the Map of the Town Plan and encouraged the DRB to read and fully understand the Unified By-law revisions.

*Discussion:* What is the responsibility of the DRB in terms of deciding where and when building on lots will be approved?

Bernie Brochu made a motion to adjourn.

Andie Dineen seconded the motion.

The meeting was adjourned at 7:37pm.