



*Washington Chapter
2018 ASMC Member Scholarship Award Program*

PURPOSE: To provide financial assistance to ASMC members that they may accomplish their financial management related educational endeavors. The program also encourages the development of local ASMC chapter members' continuing education programs.

AWARDS: Each award is an annual gift of \$1,000 to be used in attaining educational goals. Nine winners will be recognized by the Society at the luncheon during the National Capital Region Professional Development Institute in March 2018. The top award winner will also be recommended to the national organization for consideration for an additional \$2,000 one-time Scholarship. The scholarship must be applied towards college tuition.

ELIGIBILITY CRITERIA FOR THE SCHOLARSHIP:

- Applicant must be a Government member in good standing with the Washington ASMC chapter. Applicant must have been a member prior to the submission due date. Corporate members are not eligible for this award.
- Applicant must be a full-time Government employee (either military or civilian).
- Applicant must be working toward an undergraduate or graduate degree in a business-related or resource management field of study relating to military comptrollership - e.g., business administration (to include management, budget, cost analysis), economics, accounting, finance, audit, information systems, and statistics.
- Applicant must possess a minimum grade point average of 3.0 on a 4.0 scale.
- Applicant must not have been previously selected for the Scholarship.

APPLICATION PROCEDURES: Applications postmarked after the deadline will not be considered and will not be returned. The attached ASMC application form must be completed and submitted with **(1) two letters of recommendation from an organizational manager, personnel/training officer, or supervisor; community service organization leader, or an academic institution official, and (2) an official transcript.** Recommendation letters may be either mailed or e-mailed directly to the addresses below. No applications will be returned. Award recipients and non-recipients will be notified in February 2018. Verification of enrollment will be required before disbursement of the scholarship check(s) to the winner(s) institution of higher learning.

APPLICATION DEADLINE: Applications must be postmarked or emailed by **November 30, 2017.** There are no exceptions to this deadline. Any applications received incomplete or after this date will not be considered for selection.

Email scanned application by November 30, 2017 to: Scholarships@Washington-ASMC.org

Or:

Submit a hard copy by mail to:

Scholarship Committee

ASMC Washington Chapter

P.O. Box 16237

Arlington, VA 22215-1237

Applications mailed or e-mailed to any other address will not be considered. For additional information, contact the ASMC Washington Chapter Scholarship Chair, Ms. Jessica McClain at Scholarships@Washington-ASMC.org.

SELECTION OF AWARDEES: A panel will be convened to select the awardees for the scholarships and meet before December 22, 2017 in order to make their selection no later than January 26, 2018 and announce results no later than February 1, 2018. The panel shall be comprised of active ASMC Washington Chapter members with more than one year's good standing, to include at least one each from federal (ideally more than one with each military branch represented), corporate, retired, and Executive Board members. Each panel member who volunteers will not serve more than one year consecutively and be provided email copies of the applications no later than 5 April to permit review before the panel meets to discuss the applications. Deliberations will be kept confidential and final awardees selected will be notified to the ASMC Washington Chapter President for formal notification as stipulated above.

CEREMONIES AND PUBLICITY: Award recipients will be notified in February 2018 and recognized by the Washington Chapter of ASMC at the luncheon during the National Capital Region Professional Development Institute in March 2018. The awards presentation will be publicized at luncheon meetings, in newsletters, and in the "Armed Forces Comptroller" magazine. A check will be mailed to the educational institution designated by each winning applicant by August 2018.

ASMC Washington Chapter Scholarship Application Form

This is the only form that may be utilized to submit an application. (Local reproduction authorized.) Information requested on this form must be contained in the space provided. Continuation sheets may not be used.

Applicant Name _____

ASMC Member Number _____

Employing Agency _____

Agency Address _____

Telephone: (____)-____-____ E-mail _____

Current Position _____

Grade/Series or Rank _____

Name of University _____

University Address _____

Field of Study: Major _____
Minor (if applicable) _____

Scholastic Achievements: Grade Point Average _____ out of Maximum _____

List honors or special recognition (job, college, community, etc.) _____

To the best of my knowledge, the information contained in this application is true and correct.

Applicant's Signature _____ Date _____

ASMC Washington Chapter Scholarship Application Form

Essay. In 500 words or less, describe how obtaining this scholarship will assist in you attaining your Defense-related Financial Management career goals.

Submit electronically to: Scholarships@Washington-ASMC.org or via mail to
Scholarship Committee, ASMC Washington Chapter, P.O. Box 16237, Arlington, VA 22215-1237