

Minutes of Kingshurst Parish Council Finance Committee held at 6.30 pm

Thursday 23rd May 2019

At the Seeds of Hope Parish Room, Kingshurst, B37 6BY

Finance Committee members: A. Follows, D. Woolley, David Hinsley, S. Daly, J. Kimberley and T. Williams.

Cllrs. Present: A. Follows, J. Kimberley, S. Daly, David Hinsley Tina Williams and David Woolley.

In attendance RFO Mrs. Baudet, J. Aske (Clerk) plus other members of the Council 3 members of the public.

A. Follows welcomed everyone to the meeting and read the first item on the agenda to elect a Chair.

7/19 The Committee elected John Kimberly - proposed by A Follows and seconded by T Williams – All agreed.

8/19 Minutes from the Finance minutes of the 11th April 2019: Resolved that the Minutes of the 11th April 2019 that having been circulated and read were signed as a true record.

9/19 Report of the Responsible Finance Officer: Each member of the Council received a RFO report and a cheque list for May. Lloyds Bank account and payments for the Councillor's Members allowances by Standing Order is still un resolved. The RFO will pursue this option.

Updates on the Financial Regs were advised by Louise if Standing Orders are available.

It was noted here that the first column on the cheque list was not tallied correctly. An updated one will be emailed over to the councillors.

The internal audit by Ruth Roberts is due for process and after completion paperwork will be issued to the External Auditors. Copies will be available on the website once all passed.

Members allowances new rates have been implemented and back dated to the 1st April 2019.

WM Pensions require KPC's accounts which will be sent shortly the next day.

Louise advised the WALC workshop training should be available soon.

10/19 To agree and approve terms of reference in the Standing Orders if applicable for decisions made by the Finance Committee – Proposed and all agreed the wording need adjusting to accommodate payments by Bank Standing Order.

11/19 Finance

11.1 Approval of accounts for May 2019, to be taken to full council. It was proposed by A. Follows and seconded and agreed to pass the cheques for approval and the exact total will be updated.

Cllr. Hinsley spoke on relevant information regarding a donation to the Parish Council of Asda Gift tokens and the amount that will be down as a cash sum received on the accounts will be £500.

It was agreed that Cllr. Hinsley can be reimbursed for expenses of the allotment maintenance of fencing and tap replacing with the Asda token to the same value. The RFO has the receipts.

Chair of Finance asked that the updated figures be available next month.

11.2 To consider any other items for payments. There were no other items for payment.

11.3 Purchase of Retirement keep sake for B. Mulready for long service to the KPC: A wooden bench is being considered. Cllr. A. Follows will look more into the details. The general consensus was the Bench needs to be substantial with a brass plaque to Brendan for his long service. This will be re visited when more information is sourced by A. Follows. David Woolley knows a person that will charge £5.00 to scribe the plaque. Dates of Brendan's service will need to be obtained. A discussion that composite benches were more durable took place and David Hinsley can get further details.

12/19 Public Participation – No members of the public wished to participate.

13/19 Date of next meeting: 13th June 2019 at 6.30pm in Seeds of Hope Parish Room. Kingshurst B37 6EY

Meeting Closed at 18.55

Signed..... Dated