

STUDENT ACCIDENT OR INJURIES

Minor injuries will be addressed by driver and first aid administered. Parents will be informed of all injuries.

PERSONAL ARTICLES

Parents please label all items: Book bags, hats, Coats etc.

Students should not bring toys, trading cards, sporting equipment, money, valuable items or pets. **LGI PROGRAM WILL NOT BE RESPONSIBLE FOR LOST, STOLEN, or TRADED ITEMS.**

DISCIPLINE POLICY

1st offense: Talk to the student and notifies parent verbally.

2nd offense: Talk to the student and notifies parent verbally and in writing.

3rd offense: Talk to the student and notifies parent verbally and in writing and the student is dismissed from the program for one day.

4th offense: Talks to the student, notifies parent verbally and in writing and the student is dismissed from the program for one week.

5th offense: Talks to the student, notifies parent verbally and in writing and the student is withdrawn for the school year.



DAYS CLOSED

When school is
CLOSED we are
CLOSED!



LET'S GO Inc.!

3564 Wesley Chapel Road Suite E117
Decatur Ga. 3004
Phone: 678-758-7569
Fax: 770-987-8834
www.letsgoinc.biz

1995letsgo@gmail.com



LET'S GO Inc.!

We'll Take You Where You Need to GO!"

POLICIES AND PROCEDURES

3564 Wesley Chapel Road
Suite E117
Decatur Ga. 30034
678-758-7569 Office
770-987-8834 Fax
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Simplifying Your Transportation Needs!



MISSION STATEMENT

The **mission** of this program is to serve the school and the community population by providing **quality** transportation for all age groups. The safety and security of children during transportation is a primary purpose of the program. Let's Go Transportation, Inc. (LGTI) strives to provide dependable and affordable transportation to all participants in our program.

PROGRAM GOALS

1. To provide quality transportation for all participants
2. To provide structured and safe transportation which stresses responsible behavior, respect for others, and positive attitudes for all students.
3. To provide a caring staff that will interact with the students.
4. To provide communication with parents regarding their children's well being.

REGISTRATION

The open enrollment for new students is in July and August for each school year. If the program is full, parents may have their children placed on a waiting list. Parents will be notified when and if space becomes **available**.

Parents must complete and sign an enrollment contract for every school year.

Returning students can pre-register in May of each year. The fee is \$40.00 per child or 2 Children \$70.00 per & \$110.00 per family.

Children enrolled in the **Let's Go Inc.** Program, but are removed from the program for any reason (e.g. voluntary, disciplinary, late fee payment, etc.) will not be guaranteed re-enrollment in the program. In this case, parents may request their child's name be placed on a waiting list.

TUITION

If your children will be out of the program for any reason and you desire for them to remain in the program, tuition must be paid before departure. Tuition payments can be paid on a weekly, biweekly, monthly or yearly basis. Weekly payments are due on **Friday by 7pm**, before the week of services. If school is closed on Friday payment will be due Thursday.

We accept the following payments:

Check or Money Order made payable to **Let's Go Inc.**

Zelle: Pay to 1995letsgo@gmail.com

PayPal: Send using family/friends to [paypal.me/letsgo1995](https://www.paypal.me/letsgo1995)

CASH IS NOT ACCEPTED!

WEEK STARTS ON MONDAY

NO RECEIPTS WILL BE GIVEN

Your cancelled check or money order stub will serve as your document of proof of transportation.

TAX INFORMATION

Let's Go Transportation Inc.

TAX ID#26-4065103

3564 Wesley Chapel Road

Suite E117

Decatur, GA. 30034

678-758-7569

(Note: WE DO NOT PROVIDE STATEMENTS!)

NO refunds are made for students absent from the program.

LATE PAYMENTS

LGI DOES NOT HAVE A LATE FEE DUE TO OUR POLICY AND PROCEDURES.

IF TUITION IS NOT PAID ON TIME, SERVICE WILL NOT BE RENDERED!

RETURNED CHECKS

FEE is \$50.00

After ONE returned check, ONLY CASHIER CHECK and MONEY ORDER will be accepted.

If a returned check is not cleared within 3 days, services will be terminated.

