

Cape St. Claire Swim Club Board Meeting July 14, 2016

Present

Kari Maltz
Cindy Sawyer
Cheryl Gorman
Michaela Allen
Corey D'Agostino
Karen West
T.C. Cameron
Bob Baca
Katie Hicks

Meeting called to order at 7:05 pm

Minutes

VP Corey D'Agostino led the meeting.

Motion made to approve minutes from June meeting. Motion passed. Vote unanimous.

Motion made to accept financials as presented. Motion passed. Vote unanimous.

Treasurer Report

Treasurer Allen notified the Board that per the Bylaws a letter has been sent to the one Member who has not paid her dues that the Membership will soon be forfeited to the Club.

Buildings and Grounds

T.C. is soliciting bids to replace the Pavilion roof. It was discussed that we also need to upgrade the electrical system/access to the Pavilion. Further discussion led to the formation of a Strategic Planning Committee to identify and prioritize capital expenditures/planning.

- Motion made to form a Strategic Planning committee. Michaela to head the committee. Other members are T.C. Cameron, Cindy Sawyer and Corey D'Agostino. Their task is to bring a list of necessary projects to the next Board meeting for discussion and prioritization considering short and long term funding needs.

Aquatics

All is going well.

Social

All is going well.

Beautification

Need to weed – Weeds on the property are out of control and few members volunteered to weed. The board will consider outsourcing property gardening/weeding. Katie to get bids from 3 contractors who provide commercial gardening services. TC suggested making the grounds more “maintenance friendly”.

Web/Newsletter

Wi-Fi setup and working well.

Membership

Total Cards issued 2016: 970

Club Leases: 25

Season Leases: 17

Total Leases: 41

Total Sales: 13 – all sold for \$1,000 ea.

- Motion made to approve the following sales: Motion passed. Vote unanimous.
 - Sale of Membership # 112 from Megan and Michael Meer to Amy Barcliff. Recommendation letter from Tracy Millward-Bourne. Private sale.
 - Sale of Membership # 16 from Brenda and Earl Embrey to Justin Schlegel and Lindsay Rathall. Recommendation letter from Michaela Allen.

VP / Pool Operations

We need a process to ensure timely response/action to feedback forms on-line as well as those left at the pool.

Motion made that:

- 1) Electronic feedback forms go to Bob Baca (web) and VP.
- 2) Paper feedback forms go to the VP to distribute to the appropriate committee head to handle. Motion passed. Vote unanimous.

VP authorized DRD to purchase and stock paper towels, soap, and other miscellaneous supplies on behalf of the Club for use by the Club.

VP shared that DRD does NOT want chairs in the guard shack or lifeguards hanging in the guard room.

Guards need to get the pool bathrooms ready at the end of the day and stock extra supplies before swim team. Basic responsibilities for bathroom cleanliness should include:

- Scrub floors
- Clean Toilet & Sink
- Wipe Shower

We need to replace the toilet paper dispenser in the Ladies room.

Nominating Committee

Candidates include:

- Craig Madden
- Kari Maltz
- Cathy Wasiuta
- Bridget Avila

Annual Meeting notice needs to go out by August 11, allowing 10 days-notice prior to the meeting on August 21.

New Business:

A complaint was made about Aquatics' services. The complaint was discussed. The board agreed that the VP will respond to the complainant with a letter of acknowledgement. No motion made.

Meeting adjourned at 8:47 pm